

**ARTESIA CITY COUNCIL ADJOURNED REGULAR MEETING MINUTES  
MONDAY, JANUARY 17, 2023, 7:00 P.M.  
COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA**

**CALL TO ORDER**

Mayor Manalo called the meeting to order at 7:02 p.m.

**ROLL CALL**

Present: Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso  
Staff Present: City Manager Schindler, Deputy City Manager Burke, City Attorney Nguyen, Acting City Clerk Alderete, Finance Manager Murguia, Acting Public Works Manager Sanchez, Management Analyst Nacionales-Tafoya, and Contract Planner Bashmakian

**INVOCATION**

Pastor Ryan, New Life delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Sergeant Ramos led the pledge of allegiance.

**PUBLIC COMMENTS**

Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by leaving a voicemail at (562) 865-6262, extension 200 before 12:00 p.m. on the date of the meeting and read until the time limit of three minutes was reached. Triston Mendez from Assemblywoman Quirk-Silva's office provided public comments.

**CEREMONIAL PRESENTATIONS**

Certificates for Fernando A. Dutra and Commissioner Frank E. Nunes, Buena Park Chief of Police were presented. Keys to the City were presented to former Mayors Taj, Trevino, and Lima.

**COUNCILMEMBER COMMENTS**

Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

**CONSENT CALENDAR (Items 1-19A)**

An emergency item of business was added to the agenda pursuant to Government Code Section 54954.2(b).

<b>A MOTION</b> to add item no. 19A was:	
Moved: Lima	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

Item numbers 10, 17, and 18 were pulled for discussion.

<b>A MOTION</b> to approve the Consent Calendar Items 1-19A, excluding items 10, 17, 18 was:	
Moved: Trevino	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**1. WAIVING OF FULL READING OF ORDINANCES LISTED ON AGENDA**

Motion: Waive further reading and introduction ordinance(s) and resolution(s) which appear on the agenda, shall be determined to have been read by title and further reading waived.

**2. APPROVAL OF FINDINGS TO ALLOW THE CONTINUATION OF TELECONFERENCE MEETINGS DUE TO THE CONTINUED PUBLIC HEALTH EMERGENCY PURSUANT TO AB 361**

Action: Approve the findings to allow the continuation of teleconference meetings due to the continued public health emergency.

**3. APPROVAL OF ACCOUNTS PAYABLE CHECK REGISTER**

Action: Receive and file this report.

**4. APPROVAL OF CITY FINANCIAL REPORT – NOVEMBER 2022**

Action: Receive and file this report.

**5. APPROVAL OF CITY COUNCIL MEETING MINUTES**

Motion: Approval of City Council minutes for the December 12, 2022 Special and Regular Meetings, December 13, 2022 Special and Adjourned Regular Meetings.

6. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-935, ESTABLISHING THE ARKANSAS STREET SPECIFIC PLAN ENCOMPASSING PROPERTIES LOCATED AT 16645, 16703, 16707 PIONEER BOULEVARD AND 11700, 11708, 11718, 11722, 11728, 11732 AND 11734 ARKANSAS STREET (ASSESSOR PARCEL NUMBERS 7014-003-15 THROUGH 7014-003-028)

Motion: Waive further reading and adopt Ordinance No. 22-935, as read by title.

7. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-936, APPROVING AN AMENDMENT TO THE CITY OF ARTESIA ZONING CODE TO ACKNOWLEDGE THE PROPOSED ARKANSAS STREET SPECIFIC PLAN AND ESTABLISH A SPECIFIC PLAN ZONE FOR THE ARKANSAS STREET SPECIFIC PLAN, AND TO APPROVE AN AMENDMENT TO THE CITY OF ARTESIA ZONING MAP TO CHANGE THE ZONING CLASSIFICATION OF REAL PROPERTY COVERED BY THE PROPOSED ARKANSAS STREET SPECIFIC PLAN LOCATED AT 16645, 16703, 16707 PIONEER BOULEVARD AND 11700, 11708, 11718, 11722, 11728, 11732 11734 ARKANSAS STREET (ASSESSOR PARCEL NUMBERS 7014-003-15 THROUGH 7014-003-028) FROM LIGHT MANUFACTURING AND INDUSTRIAL (M-1) AND GENERAL COMMERCIAL (C-G) ZONE TO ARKANSAS STREET SPECIFIC PLAN ZONE

Motion: Waive further reading and adopt Ordinance No. 22-936, as read by title.

8. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-937, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ARTESIA DECLARING A 25 MPH PRIMA FACIE SPEED LIMIT ON PIONEER BOULEVARD FROM 183RD STREET TO 188TH STREET; AND A 40 MPH PRIMA FACIE SPEED LIMIT ON 166TH STREET FROM THE WEST CITY LIMIT TO THE EAST CITY LIMIT

Motion: Waive further reading and adopt Ordinance No. 22-937, as read by title.

9. SECOND READING AND ADOPTION OF ORDINANCE NO. 22-938, AMENDING SECTIONS 3-2.802 AND 3-2.803 OF ARTICLE 8 (ADULT CANNABIS BUSINESS AND ACTIVITIES) OF CHAPTER 2 (BUSINESS PERMITS AND BUSINESS PERMIT FEES) OF TITLE 3 (FINANCE) OF THE ARTESIA MUNICIPAL CODE REGARDING THE ADULT CANNABIS BUSINESSES PERMIT AND APPLICATION CRITERIA, AND MAKING A DETERMINATION THAT THE ORDINANCE IS NOT SUBJECT TO CEQA

Motion: Waive further reading and adopt Ordinance No. 22-938, as read by title.

11. APPROVAL OF A PARATRANSIT DEMAND RESPONSE TRANSPORTATION SERVICES AGREEMENT BETWEEN THE CITY OF ARTESIA AND ADMINISTRATIVE SERVICES COOPERATIVE, INC. TO PROVIDE ON-DEMAND TRANSPORTATION FOR QUALIFIED PARTICIPANTS

Motion: Approve and authorize the City Manager to execute and make amendments that do not change the term or compensation with Administrative Services Cooperative, Inc. for paratransit demand response transportation services for an amount not-to-exceed \$166,833.

12. APPROVAL RESOLUTION 23-2914 ADOPTING THE CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

Motion: Adopt Resolution No. 23-2914, as read by title.

13. APPROVAL OF RESOLUTION 23-2912 ADOPTING A COMPLETE STREETS POLICY

Motion: Adopt Resolution No. 23-2912, as read by title.

14. ADOPTION OF RESOLUTION NO. ASA 23-44, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY APPROVING A RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR THE FISCAL PERIOD FROM JULY 1, 2023, THROUGH JUNE 30, 2024, AND TAKING RELATED ACTIONS; AND

ADOPTION OF RESOLUTION NO. ASA 23-45, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE ARTESIA REDEVELOPMENT AGENCY APPROVING PROPOSED ADMINISTRATIVE BUDGETS FOR THE SIX-MONTH FISCAL PERIODS FROM JULY 1, 2023 THROUGH DECEMBER 31, 2023 AND FROM JANUARY 1, 2024 THROUGH JUNE 30, 2024, AND TAKING RELATED ACTIONS

Motion: The Board of Directors of the Successor Agency to the Redevelopment Agency adopt Resolution Nos. ASA 23-44 and ASA 23-45.

15. ADOPT RESOLUTION NO. 23-2913, A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DECLARING INTENTION TO ANNEX

TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES) AND ADOPTING A MAP OF THE AREA PROPOSED TO BE ANNEXED THERETO (ANNEXATION NO. 1), AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA; AND DIRECT STAFF TO HOLD THE PUBLIC HEARING FOR MARCH 13, 2023

Motion: Adopt Resolution No. 23-2913, as read by title and direct staff to hold the public hearing.

16. APPROVAL OF MULTIPLE AMENDMENTS FOR FUNDING AGREEMENTS BETWEEN LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY AND THE CITY OF ARTESIA REGARDING THE ARTESIA DOWNTOWN SPECIFIC PLAN

Motion: Approve and authorize the City Manager to execute amendments with LACMTA for funding agreements regarding the Artesia Downtown Specific Plan.

19. CONSIDERATION AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ARTESIA AND GOVERNMENT FINANCIAL SERVICES FOR CONSULTING SERVICES RELATED TO THE EFFECTIVENESS AND EFFICIENCY OF THE CITY'S FINANCIAL ACTIVITIES

Motion: Approve, authorize, and allow City Manager to execute agreement and make necessary amendments with the scope of work with Government Financial Services for consulting services related to the effectiveness and efficiency of the City's Financial Activities.

19A. APPROVAL OF RESOLUTION NO. 23-2918, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DECLARING AND PROCLAIMING EXISTENCE OF A LOCAL EMERGENCY RELATED TO WINTER STORMS

Motion: Adopt Resolution No. 23-2918, as read by title.

**ITEMS PULLED FROM CONSENT CALENDAR (10, 17, 18)**

10. MAYOR'S 2023 APPOINTMENTS TO INTERNAL AND EXTERNAL COMMITTEES

City Manager Schindler presented on the item. Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. This item was approved with three motions.

<b>A MOTION</b> to create a Veterans Committee with Mayor Pro Tem Lima and Councilmember Trevino serving on the internal committee was:	
Moved: Taj	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

<b>A MOTION</b> to create a Homelessness Committee with Councilmembers Taj and Ramoso serving on the internal committee was:	
Moved: Lima	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

<b>A MOTION</b> to receive and file the Mayor's 2023 internal and external committee appointments, with the aforementioned additions and removing Councilmember Ramoso as the alternate for LASD and replacing Mayor Manalo as the alternate was:	
Moved: Ramoso	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

17. APPROVAL TO AWARD A PUBLIC WORKS CONTRACT BETWEEN THE CITY OF ARTESIA AND CORNER KEYSTONE CONSTRUCTION CORPORATION IN THE AMOUNT OF \$542,083.40 FOR THE AJ PADELFO RD PARK EXPANSION PROJECT - PHASE 2 - DEMOLITION AND DEVELOPMENT AT 11916, 11918 AND 11926 169TH STREET AND THE HANDBALL COURT AT AJ PADELFO RD PARK AND MAKING A DETERMINATION UNDER CEQA

Deputy City Manager Burke presented on the item. City Manager Schindler provided information. Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Trevino, and Ramoso asked questions and/or provided comments.

**A MOTION** to award the AJ Padelford Park Expansion Project Phase 2 Demolition and Development at 11916, 11918, and 11926 169<sup>th</sup> Street and the handball court at AJ Padelford Park to Corner Keystone Construction Corporation as the lowest bidder and authorize the City Manager to execute and make necessary administrative amendments was:

Moved: Ramoso	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

18. APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT NO. 21-CDBG-17175 AND AUTHORIZING THE CITY MANAGER AND CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT TO EXECUTE THE STANDARD AGREEMENT WHICH AUTHORIZES THE CITY TO PROCESS EXPENDITURES FOR ITS HOUSING REHABILITATION PROGRAM BY NO LATER THAN MAY 31, 2023 AND REQUESTS THAT THE STATE DISENCUMBER UNSPENT FUNDS FROM GRANT NO. 16-CDBG-11132 Management Analyst Nacionales-Tafoya presented on the item. Mayor Manalo, and Councilmember Ramoso asked questions and/or provided comments.

**A MOTION** to adopt Resolution No. 23-2915 and authorize the City Manager or designee to execute application and any amendments was:

Moved: Ramoso	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**PUBLIC HEARING**

20. APPROVAL OF RESOLUTION NO. 23-2917 TO VACATE A SEGMENT OF ALBURTIS AVENUE SOUTH OF ARKANSAS STREET ADJACENT TO 11700 ARKANSAS STREET TO ITS TERMINUS AT THE ENTRANCE OF PIONEER RV STORAGE AND ADOPTING MITIGATED DECLARATION (SCH#2022090272) AND MITIGATION MONITORING AND REPORTING PROGRAM PURSUANT TO CEQA GUIDELINES 15070

Contract Planner Bashmakian provided the staff report. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

**A MOTION** to adopt Resolution No. 23-2917 and to vacate a portion of Alburtis Avenue south of Arkansas Street adjacent to 11700 Arkansas Street was:

Moved: Lima	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

21. CONSIDERATION OF AMENDMENTS TO VARIOUS USER FEES IN THE PARKS & RECREATION DEPARTMENT AND BUILDING AND SAFETY DEPARTMENT; AND

ADOPTION OF RESOLUTION NO. 22-2898, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA APPROVING CHANGES AND ADDITIONS TO THE FEES FOR PARTICIPATING IN THE PARKS AND RECREATION DEPARTMENT'S YOUTH AND ADULT PROGRAMMING AND REPEALING RESOLUTION NO. 10-2189 AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA; AND

ADOPTION OF RESOLUTION NO. 22-2907, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING THE BUILDING AND SAFETY FEE SCHEDULE PER LOS ANGELES COUNTY FEE SCHEDULES AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA

Deputy City Manager Burke provided the staff report. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

**A MOTION** to adopt Resolution Nos. 22-2898 and 22-2907, as read by title were:

Moved: Taj	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

22. ADOPTION OF RESOLUTION NO. 23-2916, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING A FREEWAY AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR STATE ROUTE 91, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY OF ARTESIA AND MAKING THE DETERMINATION THAT THIS AGREEMENT

IS NOT SUBJECT TO CEQA PURSUANT TO STATE CEQA GUIDELINES SECTION § 15378 OR OTHERWISE EXEMPT PURSUANT TO § 15061(B)(3)

Acting Public Works Manager Sanchez provided the staff report, with additional input from Carlos J. Montez, Sr. Director/Highway Programs, LA Metro, Eric Spangler, Michael Baker International, Transportation Manager, and Janice Lu, P.E., Project Manager, Caltrans District 7, Los Angeles - Program and Project Management. City Manager Schindler provided information. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing. Mayor Manalo, Mayor Pro Tem Lima, and Councilmember Ramoso asked questions and/or provided comments.

<b>A MOTION</b> to adopt Resolution No. 23-2916, as read by title was:	
Moved: Taj	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**DISCUSSION**

23. MEASURE M CITIZENS' OVERSIGHT COMMITTEE APPOINTMENTS

Action: Item no. 23 was pulled; no action was taken.

**INTERIM CITY MANAGER INFORMATIONAL REPORTING**

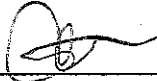
City Manager Schindler provided updates.

**COUNCILMEMBER COMMENTS**

Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Mayor Manalo and Councilmembers Taj, Trevino, and Ramoso attended meetings at public expense. Mayor Pro Tem Lima did not attend meetings at public expense.

**ADJOURNMENT**

The meeting was adjourned at 9:22 p.m.



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Jennifer Alderete, Acting City Clerk