

**ARTESIA CITY COUNCIL REGULAR MEETING MINUTES
WEDNESDAY, MARCH 13, 2023, 7:00 P.M.
COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA**

CALL TO ORDER

Mayor Manalo called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso
Staff Present: City Manager Schindler, Deputy City Manager Burke, City Attorney Nguyen, Acting City Clerk Alderete, Finance Manager Murguia, Acting Public Works Manager Sanchez, Parks & Recreation Manager Guerra, Community Development Director Dor, Special Projects Manager Lee

INVOCATION

Pastor Bob Deleon, Artesia Calvary Chapel delivered the invocation.

PLEDGE OF ALLEGIANCE

Robert Gardner, Artesia Library Manager led the pledge of allegiance.

PUBLIC COMMENTS

Public comments could be provided, in person or submitted by email to publiccomments@cityofartesia.us by leaving a voicemail at (562) 865-6262, extension 200 before 12:00 p.m. on the date of the meeting and read until the time limit of three minutes was reached. No public comments were received for items not listed on the agenda. Ram Kakkar and Margaret Saito provided public comments on items not listed on the agenda.

COUNCILMEMBER COMMENTS

Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

CEREMONIAL PRESENTATIONS

Joy Dye, ABCUSD accepted a proclamation for Developmental Disabilities Awareness Month. Norma Williamson, Soroptimist accepted a proclamation for Women's History Month Proclamation. Dr. Manalo and cohort accepted a proclamation for National Social Work Month. Acting Public Works Manager Sanchez introduced John Bustos, Maintenance Worker II and Mayor Manalo and Council welcomed him to the City.

BUSINESS PRESENTATION

Artesia Library Updates – Robert Gardener provided updates on Artesia Library programs.

Chamber of Commerce Updates – Rohini Bedi provided updates to Council on the Chamber of Commerce.

CONSENT CALENDAR (Items 1-14)

Item numbers 7, 8, 12, 13 were pulled for discussion.

A MOTION to approve the Consent Calendar Items 1-14, excluding items 7, 8, 12, 13 was:	
Moved: Lima	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

1. WAIVING OF FULL READING OF RESOLUTIONS AND ORDINANCES

Motion: Waive further reading and introduction ordinance(s) and resolution(s), which appear on the agenda, shall be determined to have been read by title and further reading waived.

2. APPROVAL OF ACCOUNTS PAYABLE CHECK REGISTER

Action: Receive and file this report.

3. APPROVAL OF CITY FINANCIAL REPORT – JANUARY 2022

Action: Receive and file this report.

4. APPROVAL OF CITY COUNCIL MEETING MINUTES

Action: Receive and file this report.

5. APPROVAL OF FINDINGS TO CONTINUE THE EXISTENCE OF A LOCAL EMERGENCY RELATED TO WINTER STORMS

Action: Approve the finding to continue the Local Emergency related to Winter Storms.

6. SECOND READING OF ORDINANCE NO. 23-939, AMENDING TITLE 9, CHAPTER 2, ARTICLE 45, OF THE CITY OF ARTESIA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND MAKE CEQA EXEMPTION PURSUANT TO PUBLIC RESOURCES CODE SECTION 21080.17

Motion: Waive further reading and adopt Ordinance No. 22-939.

9. ADOPTION OF RESOLUTION NO. 23-2926, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS IN ACCORDANCE WITH GOVERNMENT CODE SECTION 34090 ET SEQ. AND THE PROVISIONS OF THE RECORDS RETENTION SCHEDULE FOR THE CITY OF ARTESIA

Motion: Adopt Resolution 23-2926, as read by title and the provisions of the Records Retention Schedule.

10. APPROVAL OF PROFESSIONAL SERVICE AGREEMENT FOR MUNICIPAL AND CIVIL ENGINEERING SUPPORT SERVICES BETWEEN THE CITY OF ARTESIA AND RON IBARRA ENGINEERING, SOLE PROPRIETORSHIP

Motion: Approve the PSA with Ron Ibarra Engineering for Municipal and Engineering services, authorizing the City Manager to execute the agreement and make amendments that do not change the compensation.

11. APPROVAL OF A LARGE EVENT FACILITY USE PERMIT TO HOLD A NEPALI NEW YEAR CELEBRATION ON SUNDAY, APRIL 30, 2023 AT ARTESIA PARK

Motion: Approve the issuance of a large event facility use permit to Roshan Adhikari to hold a Nepal Celebration on Sunday, April 30, 2023.

14. APPROVAL OF GENERAL PLAN ANNUAL PROGRESS REPORT INCLUSIVE OF THE ANNUAL HOUSING ELEMENT PROGRESS REPORT FOR CALENDAR YEAR 2022

Motion: Approve the general Plan Annual Progress Report inclusive of the Annual Housing Element Report for Calendar Year 2022 and direct staff to file the reports with the State of California Office of Planning and Research and the California Department of Housing and Community Development.

ITEMS PULLED FROM CONSENT CALENDAR (7, 8, 12, 13)

7. ADOPTION OF RESOLUTION NO. 23-2925, OPPOSING BALLOT INITIATIVE 21-0042A1, RELATING TO TAXES

City Manager Schindler provided the staff report. Public comment was provide by Margaret Saito.

A MOTION to adopt Resolution No. 23-2925, as read by title was:	
Moved: Taj	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

8. APPROVAL OF PURCHASE OF TWO 2022 FORD E-TRANSIT 350 ELECTRIC VANS FROM CREATIVE BUS SALES IN THE AMOUNT OF \$216,649.06, FOR PARKS AND RECREATION DEPARTMENT USE

Parks and Recreation Manager Guerra provided the staff report. Mayor Manalo and Councilmember Ramoso asked questions and/or provided comments.

A MOTION to approve the purchase of two 2022 Ford E-Transit 350 Electric Vans from Creative Bus Sales in the amount of \$216,649.06 and authorize the City Manager to execute the purchase order was:	
Moved: Ramoso	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

12. ADOPTION OF RESOLUTION NO. 23-2927, APPROVING THE BLANKET AUTHORITY OF THE CITY MANAGER OR DESIGNEE TO FILE APPLICATIONS FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR PROJECTS AND PROGRAMS

Parks and Recreation Manager Guerra provided the staff report. Councilmember Ramoso asked questions and/or provided comments.

A MOTION to adopt Resolution No. 23-2927, as read by title was:	
Moved: Ramoso	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

13. MID-YEAR BUDGET UPDATE FISCAL YEAR 2022-23

Finance Manager Murguia provided the staff report. City Manager Schindler provided information. Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

A MOTION to approve mid-year budget adjustments was:	
Moved: Trevino	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

PUBLIC HEARING

15. PUBLIC HEARING TO CONSIDER THE ANNEXING TERRITORY TO COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES);

ADOPT RESOLUTION NO. 23-2923, CALLING A SPECIAL ELECTION AND SUBMITTING TO THE QUALIFIED ELECTORS OF TERRITORY PROPOSED TO BE ANNEXED TO THE CITY OF ARTESIA, COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES), COUNTY OF LOS ANGELES, STATE OF CALIFORNIA THE QUESTION OF LEVYING SPECIAL TAXES WITHIN THAT TERRITORY (ANNEXATION NO. 1);

RESOLUTION NO. 23-2924, A RESOLUTION OF THE CITY COUNCIL, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF CITY OF ARTESIA, COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES), COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING THE RESULTS OF A SPECIAL ELECTION IN SUCH COMMUNITY FACILITIES DISTRICT ON THE PROPOSITION OF THE ANNUAL LEVY OF SPECIAL TAXES WITHIN THE TERRITORY PROPOSED TO BE ANNEXED TO SAID COMMUNITY FACILITIES DISTRICT TO PAY THE COST OF CERTAIN SERVICES TO BE PROVIDED BY THE COMMUNITY FACILITIES DISTRICT WITH FULL LEGAL EFFECT, AND ORDERING THE RECORDING OF A MAP OF THE BOUNDARIES OF SAID COMMUNITY FACILITIES DISTRICT INCLUDING THE TERRITORY ANNEXED THERETO (ANNEXATION NO. 1); AND

INTRODUCE ORDINANCE NO. 23-941, AUTHORIZING THE LEVY OF SPECIAL TAXES IN A COMMUNITY FACILITIES DISTRICT, INCLUDING CERTAIN ANNEXATION TERRITORY IDENTIFIED AS ANNEXATION NO. 1, INTO CITY OF ARTESIA, COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES)

Daniella Hernandez, BB&K provided the report. Mayor Manalo opened the public hearing to protests, comments, and questions. Mayor Pro Tem Lima and Councilmembers Ramoso asked questions and/or provided comments. Acting City Clerk Alderete reported no protests were received and announced there was one speaker card for the item. Margaret Saito provided public comment. Acting City Clerk Alderete announced the County of Los Angeles Registrar of Voters has certified that there are no registered voters within Annexation No.1 of Community Facilities District No. 2017-1 and that the owner of all of the taxable property in Annexation No. 1 of Community Facilities District No. 2017-1 has consented to holding the Special Election on March 13, 2023. Acting City Clerk affirmed that the Special Election may be held on March 13, 2023. Mayor Manalo closed the public hearing.

A MOTION to adopt Resolution No. 23-2923, as read by title was:	
Moved: Taj	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

Acting City Clerk Alderete opened the ballot and announced all votes were in favor of the proposition presented on the ballot.

A MOTION to adopt Resolution No. 23-2924, as read by title was:	
Moved: Lima	Seconded: Taj
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

A MOTION to introduce Ordinance No. 23-941, by title and waive further reading was:	
Moved: Trevino	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

CITY MANAGER INFORMATIONAL REPORTING

City Manager Schindler provided updates.

COUNCILMEMBER COMMENTS

Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso attended meetings at public expense.

ADJOURNMENT

The meeting was adjourned at 9:40 p.m. in memory of Judy Prado Reza.



Jennifer Alderete, Acting City Clerk