

**ARTESIA CITY COUNCIL REGULAR MEETING MINUTES  
MONDAY, JUNE 12, 2023, 7:00 P.M.  
COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA**

**CALL TO ORDER**

Mayor Manalo called the meeting to order at 7:04 p.m.

**ROLL CALL**

Present: Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso  
Staff Present: City Manager Schindler, Deputy City Manager Burke, City Attorney Nguyen, Acting City Clerk Alderete, Finance Manager Murguia, Parks and Recreation Manager Guerra, Community Development Director Dor, Acting Public Works Manager Sanchez

**INVOCATION**

Pastor Daniel Kim, Kindred Presbyterian Church delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Deputy Tepale led the pledge of allegiance.

**PUBLIC COMMENTS**

Public comments could be provided, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by leaving a voicemail at (562) 865-6262, extension 200 before 12:00 p.m. on the date of the meeting and read until the time limit of three minutes was reached. Public comments were provided by Robert Ceja, and Marcia Alfaro for items not listed on the agenda.

**COUNCILMEMBER COMMENTS**

Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

**CEREMONIAL PRESENTATIONS**

A Proclamation for LGBTQ+ Pride Month was presented to John Newell, LGBTQ Center in Long Beach. A Proclamation for Juneteenth Independence was presented. A Proclamation for Gun Violence Awareness Day was presented to Deputy Tepale. A Proclamation for Flag Day was presented to Debbie Fountain, Girls Scouts, RDE Service Unit Manager. Certificates of Recognition for the Spring Beautification Awards were presented with Beautification Commissioners Rhameshor Bhandari and Zeel Ahir to Matilda Miranda - Landscape Beautification Award, Bobby Pepito - Sustainable Landscape Beautification Award, Antonio & Liz Rodrigues - Landscape Beautification Award, Dhanesh Bhindi, Bhindi Jewelers - Storefront Beautification Award and Munish Makkar, Yantra Kitchen – Storefront Beautification Award. Zech Jauregui, the representative from Congresswoman Michelle Steel’s office presented the 2023 AAPI of Distinction to our nominee, Erlinda de la Cruz. Workability Program participants Will Marquishon Smith, Nathaniel Lee, and Priscilla Gutierrez were presented Certificates of Appreciation with ABCUSD representatives, Dr. Carol Castro, Assistant Superintendent of Academic Services, and Dr. Roshelle Chavez, SELPA Director and Scott Smith, Communication Officer. Assistant City Manager introduced Adrian Fajardo a new Management Analyst and Mayor Manalo and Council welcomed him to the City.

**BUSINESS PRESENTATION**

Artesia Library Updates – Robert Gardener provided updates on Artesia Library programs.

Chamber of Commerce Updates – Sam Desai, Treasurer provided updates to Council on the Chamber of Commerce.

**CONSENT CALENDAR (Items 1-13)**

<b>A MOTION</b> to approve the Consent Calendar Items 1-13, excluding items 6, 9, 11, 12 was:	
Moved: Lima	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**1. WAIVING OF FULL READING OF RESOLUTIONS AND ORDINANCES**

Motion: Waive further reading and introduction ordinance(s) and resolution(s), which appear on the agenda, shall be determined to have been read by title and further reading waived.

**2. ACCOUNTS PAYABLE CHECK REGISTER**

Action: Receive and file this report.

3. CITY FINANCIAL REPORT – APRIL 2023

Action: Receive and file this report.

4. CITY COUNCIL MEETING MINUTES

Motion: Approval of City Council minutes for the May 8, 2023 Regular Meeting, May 31, 2023 Special Meeting.

5. CONSIDERATION AND SECOND READING OF ORDINANCE NOS. 23-942, AMENDING SECTIONS 2-2.102 AND 2-2.407 OF THE ARTESIA MUNICIPAL CODE REGARDING THE REGULAR MEETING DATES AND TIME OF THE PLANNING AND PUBLIC SAFETY COMMISSIONS

Motion: Waive further reading and adopt Ordinance No. 23-942, as read by title.

7. CONSIDERATION OF THE AFFIRMATION OF PLANNING COMMISSION'S APPROVAL OF CASE NO. 2023-06 REGARDING A REQUEST FOR APPROVAL OF A MODIFICATION TO A CONDITIONAL USE PERMIT WITH REGARD TO A CONDITION OF APPROVAL WHICH REQUIRES THE APPLICANT TO MAINTAIN THE 10,000 SQUARE FOOT ANCHOR PAD TENANT BUILDING AS AN INDIVIDUAL/SOLE TENANT SPACE AND NOT BE SUBDIVIDED INTO MULTIPLE TENANT SPACES (THE APPLICANT IS REQUESTING TO BE ALLOWED TO SUBDIVIDE THE BUILDING INTO MULTIPLE TENANT SPACES, AND MAKING A DETERMINATION OF A CLASS 1 CATEGORICAL EXEMPTION PURSUANT TO ARTICLE 19, SECTION 15301 (EXISTING FACILITIES) OF THE CEQA GUIDELINE

Motion: Affirm the Planning Commission's case no. 2023-06, and make CEQA exemption.

8. CONSIDERATION OF THE ADOPTION OF RESOLUTION NO. 23-2937, A RESOLUTION PROVIDING FOR THE LEVY OF THE SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2017-1 (SERVICES) FOR FISCAL YEAR 2023-24

Motion: Adopt Resolution 23-2937, as read by title.

10. CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT FOR INFORMATION TECHNOLOGY (IT) SERVICES BETWEEN THE CITY OF ARTESIA AND BREA IT SOLUTIONS IN AN AMOUNT OF \$33,768

Motion: Approve agreement with the BreaIT, authorizing and allowing the City Manager to make necessary amendments to the agreement execute for an amount not-to-exceed \$60,000.

13. CONSIDERATION OF PURCHASE COUNCILMEMBER BADGES

Motion: Approve the purchase of Councilmember badges.

**ITEMS PULLED FROM CONSENT CALENDAR (6, 9, 11, 12)**

6. CONSIDERATION AND SECOND READING OF ORDINANCE NOS. 23-943 AND 23-944 RELATING TO COMMERCIAL CANNABIS USES

ORDINANCE NO. 23-943, REGARDING ARTICLES 20 AND 44 OF CHAPTER 2 OF TITLE 9 OF THE ARTESIA MUNICIPAL CODE, ESTABLISHING AN ADMINISTRATIVE DESIGN REVIEW FOR COMMERCIAL CANNABIS BUSINESSES, AND REAFFIRMING THAT COMMERCIAL CANNABIS BUSINESSES MAY BE A PERMITTED USE SUBJECT TO THE REVIEW AND APPROVAL OF VARIOUS ENTITLEMENTS WITHIN THE COMMERCIAL GENERAL, COMMERCIAL PLANNED DEVELOPMENT, ARTESIA BOULEVARD SPECIFIC PLAN, ARTESIA BOULEVARD CORRIDOR SPECIFIC PLAN, AND SOUTH STREET SPECIFIC PLAN ZONES THAT ARE SOUTH OF CALIFORNIA STATE ROUTE 91 (ARTESIA FREEWAY) AND MAKING A DETERMINATION OF EXEMPTION FROM CEQA PURSUANT TO STATE CEQA GUIDELINES 15060(C)(2) AND 15061(B)(3); and

ORDINANCE NO. 23-944, AMENDING AND RESTATING ARTICLE 8 OF CHAPTER 2 OF TITLE 3 OF THE ARTESIA MUNICIPAL CODE RELATING TO ADULT CANNABIS BUSINESS AND ACTIVITIES AND MAKING A DETERMINATION OF EXEMPTION FROM CEQA PURSUANT TO STATE CEQA GUIDELINES 15060(c)(2) AND 15061(b)(3)

City Attorney Nguyen provided the staff report. Public comments were provided by Albert Gonzales, Korinna Casas, Andres Rivera, Elliot Lewis, Cindy Adrian, Robert Ceja, Koka Venkatesh, Dan Rocha, Reyna Reynoso, Rosa Jasso Paredes, Margaret Saito, Crystal Muse, and Mel Cortez.

<b>A MOTION</b> waive further reading and adopt Ordinance Nos. 23-943 and 23-944, as read by title was:	
Moved: Taj	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

9. RECEIVE AND FILE ARTESIA LEADERS TEEN MENTORSHIP PROGRAM UPDATE

Parks and Recreation Manager Guerra provided the staff report.

<b>A MOTION</b> to receive and file the report was:	
Moved: Ramoso	Seconded: Lima
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

11. CONSIDERATION OF ADOPTION OF PROPOSED FISCAL YEAR 2023-24 BUDGET RESOLUTION NOS. 23-2942, ADOPTING A FINANCIAL PLAN AND APPROVING A BUDGET FOR FISCAL YEAR 2023-24;

RESOLUTION NO. 23-2943, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2023-24 FOR THE CITY OF ARTESIA IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA;

RESOLUTION NO. 23-2944, APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS) FOR, RESPECTIVELY, UNREPRESENTED MANAGEMENT EMPLOYEES, EMPLOYEES OF THE MANAGERS AND SUPERVISORS UNIT, AND EMPLOYEES OF THE GENERAL UNIT; AND

RESOLUTION NO. 23-2945, APPROVING A STATEMENT OF INVESTMENT POLICY, AND REPEALING RESOLUTION NO. 10-2246

Finance Manager Murguia provided the staff report. Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Finance Manager Murguia and City Manager Schindler provided responses. Marcia Alfaro provided public comment.

<b>A MOTION</b> to approve Resolution Nos. 23-2942, 23-2943, 23-2944, 23-2945, as read by title:	
Moved: Taj	Seconded: Ramoso
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

12. CONSIDERATION OF RESOLUTION NO. 23-2940, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 TO BE FUNDED BY SENATE BILL 1 (SB 1), THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

City Manager Schindler provided the staff report for project nos. 1-3 and 5-7. Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Mayor Manalo recused herself from project no. 4. City Manager Schindler provided the staff report for project no. 4.

This Resolution was adopted in two motions.

<b>A MOTION</b> to adopt Resolution No. 23-2940, approving project nos. 1-3 and 5-7, as read by title was:	
Moved: Taj	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

<b>A MOTION</b> to adopt Resolution No. 23-2940, approving project no. 4, as read by title was:	
Moved: Taj	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima	ABSENT: None
NOES: None	ABSTAIN: Manalo

The motion carried 4-0-0-1

**PUBLIC HEARING**

14. CONSIDERATION OF ADOPTION OF RESOLUTION NO. 23-2941, CONFIRMING A DIAGRAM AND ASSESSMENT FOR THE 2023-2024 FISCAL YEAR AND ORDERING THE IMPROVEMENTS IN CONNECTION WITH THE CITY OF ARTESIA STREET LIGHTING MAINTENANCE DISTRICT PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE STREETS AND HIGHWAYS CODE

Finance Manager Murguia provided the staff report. Mayor Manalo opened the public hearing. No public comments were provided. Mayor Manalo closed the public hearing.

<b>A MOTION</b> to adopt Resolution No. 23-2941, as read by title was:	
Moved: Lima	Seconded: Trevino
AYES: Ramoso, Trevino, Taj, Lima, Manalo	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**DISCUSSION**

15. CITYWIDE ECONOMIC DEVELOPMENT STRATEGY AND OPPORTUNITY SITE IMPLEMENTATION PLAN

City Manager Schindler provided the staff report. Ken Hira, President of Kosmont Companies presented on item. Mayor Manalo, Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments.

16. HOTEL MARKET DEMAND ANALYSIS

Ken Hira, President of Kosmont Companies presented on item. Mayor Manalo, Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Council provided direction to staff to explore moving forward with an RFQ/RFP.

**INTERIM CITY MANAGER INFORMATIONAL REPORTING**


City Manager Schindler provided updates.

**COUNCILMEMBER COMMENTS**

Mayor Manalo, Mayor Pro Tem Lima, and Councilmembers Taj, Trevino, and Ramoso asked questions and/or provided comments. Mayor Pro Tem Lima, Councilmembers Taj, Trevino, and Ramoso did not attend meetings at public expense.

**ADJOURNMENT**

The meeting was adjourned at 12:02 p.m.




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Jennifer Alderete, Acting City Clerk