



CITY COUNCIL AGENDA REPORT

MEETING DATE: 6/13/16 CONTROL NO:

ITEM NO: **2**

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

SUBJECT: FISCAL YEAR 2016-2017 BUDGET AND
RESOLUTION NO. 16-2606

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA
ADOPTING A FINANCIAL PLAN AND APPROVING A BUDGET FOR
FISCAL YEAR 2016-2017

FROM: Tracy Fuller, Interim Director of Administrative Services
William Rawlings, City Manager

REVIEWED AND APPROVED BY:

Interim Director of Administrative Services, Tracy Fuller *TF*
City Manager, William Rawlings *WR*

PRESENTATION BY: Tracy Fuller, Interim Director of Administrative Services
William Rawlings, City Manager

BACKGROUND

The Annual Budget is presented by the City Manager for adoption as governed by Artesia Municipal Code 2-4.205(h).

ANALYSIS AND DISCUSSION

This Budget reflects the priorities identified in the City Council's Strategic Planning Priorities. It is the financial plan that funds the Council's continuing commitment to providing a high level of service to our residents, visitors, and business community. It has been designed to enhance the organization's long-term financial viability. The Fiscal Year 2017 Proposed Operating Budget is balanced and provides a solid financial foundation for the City.

This Budget is notable for achieving some significant accomplishments:

- **The proposed Budget is balanced.**

General Fund Revenues are projected to increase by 9% over the prior fiscal year's original adopted revenue projection of \$7,907,361, to a total estimate of \$8,631,645. General Fund Expenditures are projected at 0.70% less than the prior fiscal year and are projected to total \$8,100,446. Revenues are projected to exceed expenses by \$531,199. The City's revenues are going up, and expenditures are going down.

- **The proposed Budget continues to increase the City's Reserves.**
 The City established a Reserve Dedicated for Contingencies through the commitment of \$1,401,250 in 2014. This base has been diligently built upon at every opportunity: \$600,000 was added during Fiscal Year 2015, and \$2,100,000 during the 2016 Fiscal Year. The proposed FY 2017 Budget proposes to further commit \$2,298,750, which would bring the total Reserve up to \$6.4 million dollars. This would establish the City's Reserves at 79% of expenses; however, when combined with special Assignments totaling \$1,903,000, the total amount of money set aside rises to \$8,303,000 in combined Reserves. This exceeds the total expenditure budget, and means that the City has established Reserves beyond the Operating Reserve at **103% of its annual expenditure Budget**. This benchmark is a very significant indicator of the overall financial health of the City and a signal of financial stability to residents, lenders, and prospective investors.

- **The proposed Budget reduces expenditures from last year.**
 In spite of increased service levels and expanded programs, the expenditure Budget of \$8,100,446 is 0.70% less than last year's Budget. This reflects management's continued commitment to careful, prudent and professional management of the City's limited resources.

- **The proposed Budget provides for a staffing compliment equivalent to last year's staffing plan.**
 The proposed Budget maintains staffing levels at a very lean, tight, and strategic level. Total Full Time Equivalent personal authority is proposed at 37.00, compared to 36.85 in Fiscal Year 2016.

- **The Budget reflects management's strong commitment to establishment of strategic capacity and the professional management of City resources.**
 Numerous financial savings strategies were undertaken over the last fiscal period. Savings are being realized in the areas of utilities and personnel expenses, for example.

- **This Budget reflects the City's strong commitment to building a financially stable municipal service delivery system through the prudent, conservative, and frugal use of its limited resources. This has had and continues to result in tangible and identifiable quality of life improvements for residents of and visitors to the City of Artesia.**

To name but a few, residents and visitors have benefitted from the City's investment in infrastructure and expanded services, via the budgetary financial plan, such as:

- The transformation of Pioneer Boulevard to support increased economic activity in the City's International Shopping District
- New and repaired sidewalks
- New street lights
- A digital sign
- Expanded recreation programs, including
 - Special observances of days such as Martin Luther King Jr. Day, Cesar Chavez Day, Memorial Day, Labor Day, Patriot Day, and many more
- Efficiency tools such as a modern telephone system, a production copier allowing the printing of promotional material internally
- Utility cost reductions associated with rate reclassifications
- Adoption of a memorandum of understanding with the City's employee bargaining group that benefits both employees and the City by creating cost and compensation certainty over the term of the agreement.

CITY COUNCIL ACTION

The City Council is requested to waive further reading and adopt Resolution No. 16-2606 as read by title and authorize the City Manager to execute implementation of the Fiscal Year 2016-2017 Budget as per the attached proposal and as modified.

ATTACHMENTS

Resolution No. 16-2606

RESOLUTION NO. 16-2606

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA
ADOPTING A FINANCIAL PLAN AND
APPROVING A BUDGET FOR FISCAL YEAR 2016-2017

WHEREAS, the City Council desires to support the principles of (a) quality service to our citizens, (b) health and safety for our community, and (c) prosperity and equality for all; and

WHEREAS, the City Council accepts the challenges and responsibilities for the direction of the City of Artesia and the role that government must play in that progress; and

WHEREAS, the 2016-2017 fiscal year budget is prudent and balanced and includes provisions for contingency (dedicated) and designated reserves; and

WHEREAS, a budget is a financial guide for the activities of the City government; and

WHEREAS, the City Council will continue to re-evaluate the status of current resources, expenditures, and the State of California financial impact to cities throughout the fiscal year; and

NOW, THEREFORE THE CITY COUNCIL DOES HEREBY RESOLVE AND DIRECT AS FOLLOWS:

SECTION 1. Approve Exhibit A, Fiscal Year 2016-2017 Budget for the City of Artesia and authorizing the City Manager to execute implementation.

PASSED, APPROVED AND ADOPTED this 13th day of June 2016.

VICTOR MANALO, MAYOR

ATTEST:

GLORIA CONSIDINE, CITY CLERK/TREASURER

I, Gloria Considine, City Clerk/Treasurer of the City of Artesia, do hereby certify that the foregoing Resolution was introduced and adopted at a Special Meeting of the City Council of the City of Artesia held on the 13th day of June 2016, by the following roll call vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAIN: COUNCIL MEMBERS:

GLORIA CONSIDINE, CITY CLERK/TREASURER

General Fund Revenue and Expenditure Summary

Page No.	Current Adopted Budget (reflects modifying resolutions)	FY 2016 Budget	FY 2017 Proposed	%▲
3	Total General Fund Revenues*	\$10,356,643	\$8,631,645	-16.66%
6	Total General Fund Expenditures	\$ 8,157,466	\$ 8,100,446	-0.70%
	Net of Revenues over Expenditures	\$2,199,177	\$531,199	

*The City received a large one-time Franchise Fee in FY 2016.

Projected Ending Fund Balances

General Fund	June 30, 2016 Projected	FY 2017 Proposed Revenues/ additions	FY 2017 Proposed Expenditures/ deletions	June 30, 2017 Projected	Projected % change in unassigned fund balances during FY 2017
General Fund					
Fund Balances:					
Committed to:					
Reserve Dedicated for Contingencies	\$ 6,400,000			\$ 6,400,000	0.0%
Subtotal Committed to Reserve Dedicated for Contingencies	\$ 6,400,000	\$ -	\$ -	\$ 6,400,000	0.0%
Assigned to:					
Water District Consolidation Analysis	\$ 200,000			\$ 200,000	0.0%
Sanitation District Consolidation Analysis	\$ 50,000			\$ 50,000	0.0%
Preliminary Planning Projects	\$ 190,000			\$ 190,000	0.0%
Organizational Development Plan	\$ 125,000			\$ 125,000	0.0%
Accrued Leave Reserve	\$ 100,000			\$ 100,000	0.0%
Economic Development	\$ 125,000			\$ 125,000	0.0%
General Contingencies	\$ 123,000			\$ 123,000	0.0%
Measure M	\$ 100,000			\$ 100,000	0.0%
Business Façade Improvements	\$ 100,000			\$ 100,000	0.0%
Business Improvement District	\$ 125,000			\$ 125,000	0.0%
Business Improvement District WIFI	\$ 85,000			\$ 85,000	0.0%
City-Wide WIFI	\$ 50,000			\$ 50,000	0.0%
City Facility Improvements	\$ 80,000			\$ 80,000	0.0%
Water Tower Project (Painting)	\$ 50,000			\$ 50,000	0.0%
Water Tower Project (Repairs)	\$ 50,000			\$ 50,000	0.0%
Vehicle & Equipment Replacement	\$ 75,000			\$ 75,000	0.0%
Specific Plan Development	\$ 50,000			\$ 50,000	0.0%
General Plan Update	\$ 30,000			\$ 30,000	0.0%
Disaster Response Training	\$ 25,000			\$ 25,000	0.0%
CalPERS Net Pension Unfunded Liability \$5,696,832	\$ 85,000			\$ 85,000	0.0%
CalPERS Net Retiree Health Unfunded Liability	\$ 85,000			\$ 85,000	0.0%
Subtotal Assigned	\$ 1,903,000	\$ -	\$ -	\$ 1,903,000	
Assigned to:					
Operating Reserve	\$ 2,255,194	\$ 8,631,645	\$ 8,100,446	\$ 2,786,393	23.6%
Subtotal Assigned to Operating Reserve	\$ 2,255,194	\$ 8,631,645	\$ 8,100,446	\$ 2,786,393	
Unassigned	\$ -	\$ -	\$ -	\$ -	0.0%
Total General Fund Balance	\$ 10,558,194	\$ 8,631,645	\$ 8,100,446	\$ 11,089,393	5.0%

Special Analysis					
Subtotal Committed to Reserve Dedicated for Contingencies	\$ 6,400,000	\$ 6,400,000	\$ 6,400,000	\$ 6,400,000	
Subtotal Assigned to Things Other Than the Operating Reserve	\$ 1,903,000	\$ 1,903,000	\$ 1,903,000	\$ 1,903,000	
Subtotal of the Sum of all Non-Operating Reserves	\$ 8,303,000	\$ 8,303,000	\$ 8,303,000	\$ 8,303,000	
Total General Fund Balance	\$ 10,558,194	\$ 8,631,645	\$ 8,100,446	\$ 11,089,393	

General Fund Revenues

General Fund Summary		FY 2016	FY 2017	%▲
		Budget	Proposed	
Taxes				
4010	Sales and Use Tax	\$ 2,590,000	\$ 2,600,000	0%
4030	Documentary Transfer Tax	\$ 34,502	\$ 35,229	2%
4210	Motor Vehicle-In-Lieu Fee	\$ 8,248	\$ 8,029	-3%
4220	Property Tax In-Lieu of Vehicle License Fees	\$ 1,560,000	\$ 1,600,000	3%
4260	No Property Tax City Tax Payment	\$ 791,675	\$ 818,136	3%
4410	Business Tax	\$ 429,981	\$ 478,639	11%
4415	Measure V (office uses in retail spaces)	\$ 50,000	\$ 76,403	53%
4470	Transient Occupancy Tax	\$ 446,728	\$ 469,936	5%
4800	Ad Valorem AB1290 Pass-through	\$ 28,812	\$ 40,000	39%
	Total Taxes	\$ 5,939,944	\$ 6,126,373	3%
Licenses & Permits				
4400	Tobacco Sales Permits	\$ 1,400	\$ 1,400	0%
	Live Entertainment Permits	\$ 3,000	\$ 3,000	0%
	Massage Services Permits	\$ 5,000	\$ 5,000	0%
	Taxi Cab Permits	\$ 600	\$ 600	0%
4405	Late PM/Early AM Operations Permits	\$ 4,000	\$ 4,775	19%
	Film Permits	\$ 1,000	\$ 1,000	0%
4420	Building Permits	\$ 300,000	\$ 450,000	50%
4435	Handicap Parking Permits	\$ -	\$ -	#DIV/0!
4440	Street Procession Permits	\$ 1,000	\$ 1,500	50%
	Animal Licenses	\$ -	\$ -	#DIV/0!
	Total Licenses & Permits	\$ 316,000	\$ 467,275	48%
Charges for Services				
Fees				
4610	Recreation Fees (General)	\$ 33,000	\$ 33,000	0%
4612	Facility Use Fees	\$ 30,600	\$ 28,000	-8%
4613	Application Fees	\$ 1,000	\$ 1,000	0%
4630	Baseball Fees (Adult)	\$ 3,600	\$ 3,600	0%
4631	Baseball Fees (Youth)	\$ 13,000	\$ 13,000	0%
	Snack Bar	\$ 10,000	\$ -	-100%
	Fundraisers: Golf Tournament	\$ 16,000	\$ 16,000	0%
	Banner Program	\$ 10,000	\$ 10,000	0%
4920	Concessions Fees	\$ 5,250	\$ 5,250	0%
4870	Special Event Fees	\$ 30,000	\$ -	-100%
4935	Passport Application Accept. Fees	\$ 20,000	\$ 15,000	-25%
4940	Passport Photo Fees	\$ 2,500	\$ 2,432	-3%
4960	Graduation Recognition Program	\$ -	\$ -	#DIV/0!
	Total Fees	\$ 174,950	\$ 127,282	-27%

General Fund Revenues

General Fund Summary		FY 2016	FY 2017	%▲
		Budget	Proposed	
Planning & Community Development Fees				
4021	Industrial Waste Inspections	\$ 37,200	\$ 39,555	6%
4430	Planning Fees	\$ 70,000	\$ 75,000	7%
4430	Planning Fees: Expedited Services	\$ 25,000	\$ 100,000	300%
4431	Development Impact Fees	\$ -	\$ 100,000	#DIV/0!
	Total Planning & Comm. Develop.	\$ 132,200	\$ 314,555	138%
	Total Charges for Services	\$ 307,150	\$ 441,837	44%
4730 Franchises				
	Electricity	\$ 139,000	\$ 140,000	1%
	Natural Gas	\$ 41,000	\$ 42,000	2%
	Water	\$ 64,000	\$ 64,000	0%
	Solid Waste	\$ 12,500	\$ -	-100%
	Solid Waste	\$ 2,450,000	\$ 510,000	-79%
	Communications: Telephone	\$ 95,000	\$ 100,000	5%
	Communications: TV + DSL + TELEPHONE	\$ 36,000	\$ 36,000	0%
	Fuel Pipelines	\$ 7,000	\$ 7,000	0%
	Total Franchises	\$ 2,844,500	\$ 899,000	-68%
Fines, Forfeitures & Penalties				
4505	Code Enforcement Fines	\$ 6,000	\$ 6,000	0%
4510	Parking/Traffic Fines	\$ 40,000	\$ 40,000	0%
	Total Fines, Forfeitures & Penalties	\$ 46,000	\$ 46,000	0%
Miscellaneous (Interest, Rent, etc.)				
4710	Interest Income	\$ 10,938	\$ 18,738	71%
4720 Rental Income				
	Artesia Towne Center	\$ 199,340	\$ 199,340	0%
	LA County Library Lease	\$ 44,307	\$ 44,308	0%
	LA County SELACO WIB	\$ 2,005	\$ 2,005	0%
	SA Lease	\$ 60,000	\$ 60,000	0%
4720	Total Rental Income	\$ 305,652	\$ 305,652	0%
4720 Billboard Licensing Fees				
4835	Van Wagner	\$ 80,160	\$ 80,160	0%
	Total Billboard Licensing Fees	\$ 80,160	\$ 80,160	0%
4740	Bid Fees (purchase the docs)	\$ 500	\$ 500	0%
4820	Graffiti Restitution	\$ 2,084	\$ 1,822	-13%

General Fund Revenues

		FY 2016	FY 2017	
		Budget	Proposed	%▲
General Fund Summary				
4830	City Store	\$ 22	\$ 20	-11%
4840	The Artesian Advertisements	\$ 1,718	\$ 1,018	-41%
4850	Sponsorships: Special Events	\$ 30,000	\$ 75,000	150%
4860	Negotiation Fee (Waste Hauling)	\$ -	\$ -	#DIV/0!
	Administrative Cost Reimbursement	\$ -	\$ 50,000	#DIV/0!
4900	Miscellaneous	\$ -	\$ -	#DIV/0!
4901	Historical Society Reimbursement	\$ -	\$ -	#DIV/0!
4902	Sheriff Cost Recoveries	\$ -	\$ -	#DIV/0!
4903	Miscellaneous Reimbursements	\$ 112,000	\$ -	-100%
4904	Settlements	\$ -	\$ -	#DIV/0!
4905	Candidate Fees	\$ 1,725	\$ -	-100%
4909	State Mandated Reimbursements	\$ -	\$ 10,000	#DIV/0!
4916	Recycling	\$ -	\$ -	#DIV/0!
4920	Commissions (Payphone, Vend.)	\$ 5,250	\$ 5,250	0%
	Total Miscellaneous	\$ 550,048	\$ 548,160	0%
	Total Revenue Before Transfers	\$ 10,003,643	\$ 8,528,645	-15%
Interfund Transfers				
5011	Transfer from State Gas Tax	\$ -	\$ -	#DIV/0!
5026	Transfer from Summer Lunch	\$ 1,000	\$ 1,000	0%
5040	Transfer from Prop A Park Improvements	\$ 2,000	\$ 2,000	0%
	Transfer from RORF or RDRF	\$ -	\$ -	#DIV/0!
5045	Transfer from Paid Parking	\$ 250,000	\$ -	-100%
5049	Transfer from MAP 21 #49		\$ -	#DIV/0!
5070	Transfer from COPS Grants #77	\$ 100,000	\$ 100,000	0%
5091	Transfer from Transportation Measure R #91	\$ -	\$ -	#DIV/0!
5065	Transfer from Bond Proceeds #62	\$ -	\$ -	#DIV/0!
	Transfer from Bond Proceeds from Housing	\$ -	\$ -	#DIV/0!
	Total Transfers In	\$ 353,000	\$ 103,000	-71%
	Total Revenue	\$ 10,356,643	\$ 8,631,645	-17%

General Fund Revenue Summary

Page No.		FY 2016 Budget	FY 2017 Proposed	% ▲
3	Revenue Summary	\$ 10,356,643	\$ 8,631,645	-17%

General Fund Expenditure Summary

General Fund Budget Cost Center Summary				
Page No.		FY 2016 Budget	FY 2017 Proposed	% ▲
7	Law Enforcement	2,787,696	2,902,256	4%
9	Parks and Recreation Services	855,910	966,449	13%
26	Maintenance	543,716	425,915	-22%
13	Planning	407,886	409,475	0%
34	Economic Development	216,031	297,273	38%
31	Community Quality of Life	190,725	219,103	15%
16	Building & Safety	270,000	244,087	-10%
29	Storm Water Management	159,628	170,701	7%
20	Code Compliance	149,285	143,061	-4%
36	Community Promotions	165,548	142,454	-14%
24	Public Works	41,781	33,840	-19%
18	City Engineer	1,600	28,800	1700%
	MAIN CITY OPERATIONAL GROUPS	5,789,806	5,983,414	
49	Administrative Services	617,520	850,797	38%
43	City Manager	408,261	283,237	-31%
41	City Attorney	219,044	219,044	0%
46	City Clerk	238,757	206,625	-13%
38	City Council	201,682	205,680	2%
55	Human Resources/Risk Management	196,492	165,856	-16%
52	Management Information & Communications	74,840	124,354	66%
58	Business Taxes & Permits	33,479	18,948	-43%
n/a	Budget Amendment per Resolution #15-2481 (Franchise)	350,000	-	0%
	OPERATIONAL SUPPORT GROUPS	2,340,075	2,074,541	
	Total Department Expenditures	\$ 8,129,881	\$ 8,057,955	-1%
	Excess of Revenues over Expenditures Before Interfund Transfers	\$ 2,226,762	\$ 573,690	
	Interfund Expenses			
	Transfer Out - Street Light Maintenance	\$ 27,585	\$ 42,491	54%
	Total Interfund Expenditures	\$ 27,585	\$ 42,491	54%
	Net General Fund Expenditures	\$ 8,157,466	\$ 8,100,446	-1%
	Excess of Revenues over Expenditures after Interfund Transfers	\$ 2,199,177	\$ 531,199	

Law Enforcement Contracts

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Contract Positions			
Sheriff's Deputies	6.00	6.00	
Deputy (no relief)	1.00	1.00	
Grant Deputy w/o vehicle	1.00	1.00	
Subtotal FTE	8.00	8.00	
City Council Appointed Volunteer Positions			
Public Safety Commissioners	5.00	5.00	
Subtotal FTE	5.00	5.00	
Total FTE	13.00	13.00	
Revenues & Transfers In			
Transfer in from COPS Fund 77	\$ 100,000	\$ 100,000	0%
Total Transfers	\$ 100,000	\$ 100,000	0%
Expenditures			
Contractual Services	\$ 2,787,696	\$ 2,902,256	4%
Total Expenditures	\$ 2,787,696	\$ 2,902,256	4%
Net Expenses	\$ 2,687,696	\$ 2,802,256	4%

Law Enforcement Contracts

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Contractual Services				
7672	Law Enforcement Contract	\$ 2,768,696	\$ 2,882,055	4%
7671	School G.R.E.A.T. Program (STAR)	\$ 19,000	\$ 20,201	6%
	Total Contractual Services	<u>\$ 2,787,696</u>	<u>\$ 2,902,256</u>	4%
Public Safety Commission Expenses				
7510	Commissioner Recognition	\$ 225	\$ 225	0%
	Total Commission Expenses	<u>\$ 225</u>	<u>\$ 225</u>	0%
	Total Expenses	<u>\$ 2,787,921</u>	<u>\$ 2,902,481</u>	4%

Parks & Recreation Programs

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Full Time Positions			
Park & Recreation Manager	1.00	1.00	
Recreation Leader (Supervisor)	0.00	2.00	2.00
Recreation Program Coordinator	2.00	2.00	
Recreation Leader I	1.00	0.00	(1.00)
Maintenance Worker 2	0.00	2.00	2.00
Office Specialist	0.03	0.03	
Receptionist	0.05	0.05	
Subtotal FTE	4.08	7.08	3.00
Part Time Positions			
Recreation Leader I	2.25	1.50	(0.75)
Recreation Aide	0.90	0.90	
Recreation Aide: At-Risk Youth Grant funded	0.00	0.00	
Subtotal FTE	3.90	3.15	(0.75)
Total FTE	7.98	10.23	2.25
Revenues			
Recreation Fees (General)	\$ 33,000	\$ 33,000	0%
Facility Use Fees	\$ 30,600	\$ 28,000	-8%
Application Fee	\$ 1,000	\$ 1,000	0%
Baseball Fees (Adult)	\$ 3,600	\$ 3,600	0%
Baseball Fees (Youth)	\$ 13,000	\$ 13,000	0%
Snack Bar	\$ 10,000	\$ -	-100%
Fundraisers: Golf Tournament	\$ 16,000	\$ 16,000	0%
Banner Program	\$ 10,000	\$ 10,000	0%
Concessions Fee	\$ 5,250	\$ 5,250	0%
Subtotal Revenues	\$ 122,450	\$ 109,850	-10%
Transfer from Summer Lunch	\$ -	\$ -	#DIV/0!
Transfer from Prop A Park Impr. Fund	\$ -	\$ -	#DIV/0!
Total Revenues	\$ 122,450	\$ 109,850	-10%
Expenditures			
Personnel	\$ 466,654	\$ 585,324	25%
Contractual Services	\$ 239,274	\$ 239,767	0%
Materials and Supplies	\$ 18,311	\$ 16,958	-7%
Other Expenses	\$ 131,671	\$ 123,099	-7%
Capital	\$ -	\$ 1,300	#DIV/0!
Total Expenditures	\$ 855,910	\$ 966,449	13%
Net Subsidy	\$ (733,459.84)	\$ (856,599.03)	

Parks & Recreation Programs

		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 208,844	\$ 297,539	42%
6020	Part Time	\$ 72,289	\$ 71,592	-1%
6020	Part Time Grant Funded	\$ -	\$ -	#DIV/0!
6021	2 Recreation Aides: Fundraiser Funded	\$ 17,592	\$ 19,664	12%
6030	Overtime	\$ 1,500	\$ 1,500	0%
6031	Overtime - PW Support	\$ 6,750	\$ 6,750	0%
Total Salaries & Wages		\$ 306,975	\$ 397,045	29%
Other Pay				
6040	Standby - on/call pay	\$ -	\$ 5,200	#DIV/0!
Total Other Pay		\$ -	\$ 5,200	#DIV/0!
Benefits				
6110	Retirement - Employee Contr.	\$ 14,057	\$ 7,045	-50%
6111	Retirement - Employer Contr.	\$ 24,369	\$ 30,532	25%
6120	Health Insurance	\$ 75,270	\$ 95,880	27%
6121	Retiree Health Ins. (OPEB)	\$ 31,650	\$ 31,650	0%
6150	FICA Tax	\$ 1,091	\$ 2,328	113%
6155	Medicare Tax	\$ 3,250	\$ 5,652	74%
7521	Workers' Compensation Ins.	\$ 9,993	\$ 9,993	0%
Total Benefits		\$ 159,679	\$ 183,079	15%
Total Personnel		\$ 466,654	\$ 585,324	25%
Utilities and Services				
7100	City Hall Pro-Rata Contractual	\$ 54,483	\$ 54,483	0%
7110	Light and Power	\$ 82,000	\$ 70,000	-15%
7120	Gas	\$ 4,000	\$ 3,566	-11%
7130	Telephone/Internet	\$ 14,500	\$ 15,228	5%
7140	Water	\$ 18,000	\$ 18,907	5%
7420	Equipment Rental	\$ 3,865	\$ 4,000	3%
7430	Equipment Service	\$ 5,000	\$ 4,000	-20%
7431	HVAC Maintenance	\$ 920	\$ 920	0%
7432	Security	\$ 3,200	\$ 2,578	-19%
7445	Waste Disposal	\$ 7,500	\$ -	-100%
7470	Radio Television Artesia Utilities	\$ 4,000	\$ 4,000	0%
7610	Contractual Services	\$ 17,000	\$ 17,000	0%
7516	Program Advertizing & Promotion	\$ -	\$ 20,085	#DIV/0!

Parks & Recreation Programs

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
8110	Recreation Software	\$ 24,806	\$ 25,000	1%
	Total Contractual Services	\$ 239,274	\$ 239,767	0%
	Materials & Supplies			
7101	City Hall Pro-Rata Supplies	\$ 11,111	\$ 11,111	0%
7310	Office Supplies	\$ 4,000	\$ 3,389	-15%
7320	Special Supplies	\$ 2,000	\$ 1,258	-37%
7540	Uniforms	\$ 1,200	\$ 1,200	0%
	Total Materials & Supplies	\$ 18,311	\$ 16,958	-7%
	Other Expenses			
	Miscellaneous			
6161	Pre-Employment	\$ 150	\$ 150	0%
6170	Copyright/Entertainment Licensing	\$ 1,650	\$ 1,650	0%
7101	City Hall Pro-Rata Other	\$ 1,528	\$ 1,528	0%
7210	Travel and Meeting	\$ 400	\$ 500	25%
7220	Staff Training	\$ 300	\$ 300	0%
7240	Tuition Reimbursement	\$ 993	\$ 1,000	1%
7230	Dues and Subscriptions	\$ 300	\$ 500	67%
	Total Miscellaneous	\$ 5,321	\$ 5,628	6%
	Facility Maintenance			
7610	Contractor	\$ -	\$ 7,200	#DIV/0!
7450	Artesia Park Maintenance	\$ 15,000	\$ 15,000	0%
7451	Albert O'Little Center Maintenance	\$ 9,000	\$ 9,000	0%
7453	Artesia Park Library Maintenance	\$ 2,000	\$ 2,000	0%
7452	AJ Padelford Park Maintenance	\$ 5,000	\$ 5,000	0%
7454	AJ Padelford Center Maintenance	\$ 6,000	\$ 6,000	0%
7455	Baber Park Maintenance	\$ 1,000	\$ 1,000	0%
	Total Facility Maintenance	\$ 38,000	\$ 45,200	19%
	Senior and Recreation Programs			
7510	Recreation Programs	\$ 36,500	\$ 21,403	-41%
7511	Senior Programs	\$ 18,500	\$ 18,543	0%
7527	Adult Baseball Programs	\$ 3,000	\$ 3,100	3%
7528	Youth Baseball Programs	\$ 15,000	\$ 14,500	-3%
7610	Umpire Fees	\$ 7,000	\$ 7,100	1%
7620	Background Checks - Volunteers	\$ 900	\$ 400	-56%
7671	Sheriff's Event-Security Support	\$ 7,000	\$ 7,000	0%
	Total Program Expenses	\$ 87,900	\$ 72,046	-18%

Parks & Recreation Programs

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
	Parks & Recreation Commission Expenses			
7510	Commissioner Recognition	\$ 450	\$ 225	100%
	Total Commission Expenses	<u>\$ 450</u>	<u>\$ 225</u>	100%
	Total Other Expenses	<u>\$ 131,671</u>	<u>\$ 123,099</u>	-7%
	Capital - Replacement			
8100	Computers	\$ -	\$ 1,300	#DIV/0!
	Total Capital - Replacement	<u>\$ -</u>	<u>\$ 1,300</u>	#DIV/0!
	Total Expenses	<u><u>\$ 855,910</u></u>	<u><u>\$ 966,449</u></u>	13%

Planning

01-4100	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Full Time Positions			
Planning Director	1.00	1.00	
Assistant Planner	1.00	1.00	
Planning Aide	1.00	1.00	
Office Specialist	0.03	0.03	
Receptionist	0.15	0.15	
Subtotal FTE	<u>3.18</u>	<u>3.18</u>	
City Council Appointed Stipend Positions			
Planning Commissioners	5.00	5.00	
Total FTE	<u>5.00</u>	<u>5.00</u>	
Revenues			
Industrial Waste Inspections	\$ 37,200	\$ 39,555	6%
Planning Fees	\$ 70,000	\$ 75,000	7%
Planning Fees: Expedited Services	\$ 25,000	\$ 100,000	300%
Development Impact Fees	\$ -	\$ 100,000	0%
Total Planning & Comm. Develop.	<u>\$ 132,200</u>	<u>\$ 314,555</u>	138%
Expenditures			
Personnel	\$ 260,166	\$ 263,033	1%
Contractual Services	\$ 100,728	\$ 100,603	0%
Materials and Supplies	\$ 2,889	\$ 2,986	3%
Other Expenses	\$ 40,803	\$ 41,753	2%
Capital	\$ 3,300	\$ 1,100	-67%
Total Expenditures	<u>\$ 407,886</u>	<u>\$ 409,475</u>	0%
Net Subsidy	<u>\$ (275,685.91)</u>	<u>\$ (94,920.23)</u>	

Planning

		FY 2016	FY 2017	Budget
01-4100		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 184,569	\$ 194,720	5%
6020	Part Time	\$ -	\$ -	0%
6030	Overtime	\$ 2,000	\$ 2,000	0%
Total Salaries & Wages		\$ 186,569	\$ 196,720	5%
Benefits				
6110	Retirement - Employee Contr.	\$ 9,078	\$ 3,079	-66%
6111	Retirement - Employer Contr.	\$ 15,596	\$ 13,344	-14%
6112	Retirement - Employer PEPRA		\$ 2,673	0%
6120	Health Insurance	\$ 38,019	\$ 36,166	-5%
6150	FICA Tax	\$ -	\$ -	0%
6155	Medicare Tax	\$ 2,676	\$ 2,823	5%
7521	Workers' Compensation Ins.	\$ 8,228	\$ 8,228	0%
Total Benefits		\$ 73,597	\$ 66,313	-10%
Total Personnel		\$ 260,166	\$ 263,033	1%
Utilities and Services				
7110	Light and Power	\$ 2,200	\$ 2,200	0%
7120	Gas	\$ 100	\$ 100	0%
7130	Telephone/Internet	\$ 3,667	\$ 3,667	0%
7131	Telephone Repair/Service	\$ 100	\$ 100	0%
7140	Water	\$ 333	\$ 333	0%
7420	Equipment Rental	\$ 2,111	\$ 2,111	0%
7431	HVAC Maintenance	\$ 4,833	\$ 4,833	0%
7432	City Hall Security System	\$ 94	\$ 94	0%
7445	Waste disposal	\$ 125	\$ -	-100%
7518	Property Insurance	\$ 4,000	\$ 4,000	0%
7520	General Liability Insurance	\$ 825	\$ 825	0%
7522	Crime Insurance	\$ 112	\$ 112	0%
7542	Records Destruction	\$ 67	\$ 67	0%
7610	IT Infrastructure Maintenance	\$ 3,000	\$ 3,000	0%
7610	Dataquick	\$ 2,050	\$ 2,050	0%
7610	Expedited Planning Services	\$ 25,000	\$ 25,000	0%
7610	Large Project Planning Services	\$ 50,000	\$ 50,000	0%
7700	IT Service Contingencies	\$ 111	\$ 111	0%
7710	IT Updates	\$ 667	\$ 667	0%
7715	Website Maintenance	\$ 1,333	\$ 1,333	0%

Planning

		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
01-4100				
Total Contractual Services		\$ 100,728	\$ 100,603	0%
Materials & Supplies				
7310	Office Supplies	\$ 1,556	\$ 1,556	0%
7311	Copy Paper	\$ 222	\$ 222	0%
7320	Printing	\$ 333	\$ 333	0%
7330	Postage - Mailing Fees	\$ 778	\$ 875	12%
Total Materials & Supplies		\$ 2,889	\$ 2,986	3%
Other Expenses				
6161	Pre-Employment/First Aid	\$ 50	\$ 50	0%
7210	Travel and Meeting	\$ 950	\$ 1,500	58%
7220	Staff Training	\$ 500	\$ 1,000	100%
7230	Dues and Subscriptions	\$ 4,265	\$ 25,000	486%
	Dues: Gateway City COG	\$ 10,785	\$ -	-100%
	Dues: Gateway City COG	\$ 10,500	\$ -	-100%
	Dues: APA	\$ 450	\$ 1,000	122%
7440	Vehicle Fuel/Maintenance	\$ 1,500	\$ 1,500	0%
7441	Vehicle & Equip Fuel	\$ 200	\$ 200	0%
7450	Facility Maintenance	\$ 778	\$ 778	0%
7560	Legal Publications	\$ 7,000	\$ 7,000	0%
Total Other Expenses		\$ 36,978	\$ 38,028	3%
Planning Commission Expenses				
7220	Training	\$ 600	\$ 500	-17%
7510	Commissioner Recognition	\$ 225	\$ 225	0%
7615	Commissioner Stipend	\$ 3,000	\$ 3,000	0%
Total Planning Commission Expenses		\$ 3,825	\$ 3,725	-3%
Capital				
8100	Computer (3)	\$ 3,300	\$ 1,100	-67%
Total Capital		\$ 3,300	\$ 1,100	-67%
Total Expenses		\$ 407,886	\$ 409,475	0%

Building & Safety

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Contract Positions			
Building Inspector	1.00	1.00	
Building and Safety Plan Checkers	0.23	0.23	
Specialty Trades Plan Checkers	0.11	0.11	
Total FTE	<u>1.34</u>	<u>1.34</u>	

Expenditures			
Contractual Services	\$ 270,000	\$ 244,087	-10%
Total Expenditures	<u>\$ 270,000</u>	<u>\$ 244,087</u>	-10%

Building & Safety

		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
Expenses				
Contractual Services				
7665	Inspection/Plan checks	\$ 240,000	\$ 219,896	-8%
7668	Industrial Waste	\$ 30,000	\$ 24,190	-19%
Total Contractual Services		<u>\$ 270,000</u>	<u>\$ 244,087</u>	-10%
Total Expenses		<u>\$ 270,000</u>	<u>\$ 244,087</u>	-10%

City Engineer

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Contract Positions			
Civil Engineer	0.00	0.20	
Storm Water Engineers	0.00	0.00	
Total FTE	0.00	0.20	

Expenditures			
Contractual Expenses	\$ 1,600	\$ 28,800	1700%
Total Expenditures	\$ 1,600	\$ 28,800	1700%

City Engineer

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Contractual Services				
7610	Professional Services	\$ 1,600	\$ 28,800	1700%
	Total Contractual Services	<u>\$ 1,600</u>	<u>\$ 28,800</u>	<u>1700%</u>
	Total Expenses	<u>\$ 1,600</u>	<u>\$ 28,800</u>	<u>1700%</u>

Code Compliance

	FY 2016 Budget	FY 2017 Proposed	Budget % ▲
Staffing Summary			
Part Time Positions			
Code Enforcement Officer	0.95	0.95	
Total	0.95	0.95	
Total FTE	0.95	0.95	

Expenditures			
Personnel	\$ 52,539	\$ 45,766	-13%
Contractual Services	\$ 11,989	\$ 12,049	0%
Public Safety Services	\$ 64,780	\$ 65,104	0%
Materials and Supplies	\$ 6,665	\$ 6,698	0%
Other Expenses	\$ 13,312	\$ 13,444	1%
Capital	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 149,285	\$ 143,061	-4%

Code Compliance

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6020	Part Time	\$ 45,413	\$ 39,152	-14%
	Total Salaries & Wages	\$ 45,413	\$ 39,152	-14%
Benefits				
6110	Retirement - Employee Contr.	\$ 1,609	\$ 1,283	-20%
6111	Retirement - Employer Contr.	\$ -	\$ -	#DIV/0!
6120	Health Insurance	\$ -	\$ -	#DIV/0!
6150	FICA Tax	\$ 2,816	\$ 2,427	-14%
6161	Pre-employment / First Aid	\$ -	\$ -	#DIV/0!
6155	Medicare Tax	\$ 658	\$ 568	-14%
7240	Tuition Reimbursement	\$ -	\$ 574	#DIV/0!
7521	Workers' Compensation Ins.	\$ 2,044	\$ 1,762	-14%
6121	Retired Health Benefits			#DIV/0!
	Total Benefits	\$ 7,126	\$ 6,614	-7%
	Total Personnel	\$ 52,539	\$ 45,766	-13%
Utilities and Services				
7110	Light and Power	\$ 1,100	\$ 1,106	0%
7120	Gas	\$ 50	\$ 50	0%
7130	Telephone/Internet	\$ 2,300	\$ 2,312	0%
7131	Telephone Repair/Service	\$ 50	\$ 50	0%
7140	Water	\$ 160	\$ 161	0%
7420	Equipment Rental	\$ 1,055	\$ 1,060	0%
7431	HVAC Maintenance	\$ 2,410	\$ 2,422	0%
7432	City Hall Security System	\$ 47	\$ 47	0%
7445	Waste disposal	\$ 62	\$ 62	0%
7518	Property Insurance	\$ 2,000	\$ 2,010	0%
7520	General Liability Insurance	\$ 412	\$ 414	0%
7522	Crime Insurance	\$ 56	\$ 56	0%
7542	Records Destruction	\$ 35	\$ 35	0%
7610	IT Infrastructure Maintenance	\$ 1,212	\$ 1,218	0%
7700	IT Service Contingencies	\$ 55	\$ 55	0%
7710	IT Updates	\$ 335	\$ 337	0%
7715	Website Maintenance	\$ 650	\$ 653	0%
	Total Utilities & Services	\$ 11,989	\$ 12,049	0%

Code Compliance

		FY 2016 Budget	FY 2017 Proposed	Budget % ▲
Community Programs				
7517	Graffiti Tracker	\$ 6,000	\$ 6,030	0%
7610	Code Enforcement	\$ 31,680	\$ 31,838	0%
7540	Citation Administration	\$ 21,300	\$ 21,407	0%
7524	Citation Administration Bank Fees	\$ 300	\$ 302	0%
7675	Municipal Codes Attorney	\$ 5,000	\$ 5,025	0%
7676	Hearing Examiner	\$ 500	\$ 503	0%
	Total Program Services	\$ 64,780	\$ 65,104	0%
Materials & Supplies				
7310	Office Supplies	\$ 1,250	\$ 1,256	0%
7311	Copy Paper	\$ 115	\$ 116	0%
7320	Printing	\$ 4,000	\$ 4,020	0%
7330	Postage - Mailing Fees	\$ 400	\$ 402	0%
7540/75	Uniforms	\$ 900	\$ 905	0%
	Total Materials & Supplies	\$ 6,665	\$ 6,698	0%
Other Expenses				
Miscellaneous				
6140	Retiree Health Ins. (OPEB)	\$ 2,312	\$ 2,324	0%
7210	Travel and Meeting	\$ 400	\$ 402	0%
7220	Staff Training	\$ 450	\$ 452	0%
7230	Dues and Subscriptions	\$ 900	\$ 905	0%
7510	Special Events	\$ 250	\$ 251	0%
	Total Miscellaneous	\$ 4,312	\$ 4,334	0%
Maintenance				
7430	Equipment Service	\$ 750	\$ 754	0%
7440	Vehicle Maintenance	\$ 750	\$ 754	0%
7441	Vehicle Fuel	\$ 7,000	\$ 7,100	1%
7460	Generator Fuel	\$ 100	\$ 101	0%
7450	Facility Maintenance	\$ 400	\$ 402	0%
	Total Maintenance	\$ 9,000	\$ 9,110	1%
	Total Other Expenses	\$ 13,312	\$ 13,444	1%

Code Compliance

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Capital - Replacement			
8100 Computer	\$ -	\$ -	#DIV/0!
Total Capital - Replacement	\$ -	\$ -	#DIV/0!
Total Expenses	\$ 149,285	\$ 143,061	-4%

Public Works

	FY 2016 Budget	FY 2017 Proposed	Budget % ▲
Staffing Summary			
Contract Positions			
Contractor	0.47	0.47	
Subtotal Contractual Positions FTE	0.47	0.47	

Expenditures			
Personnel	\$ -	\$ -	#DIV/0!
Contractual Services	\$ 27,121	\$ 33,840	25%
Materials and Supplies	\$ -	\$ -	#DIV/0!
Other Expenses	\$ -	\$ -	#DIV/0!
Capital	\$ 14,660	\$ -	-100%
Total Expenditures	\$ 41,781	\$ 33,840	-19%

Public Works

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Contractual Services				
7610	Consultant	\$ 27,121	\$ 33,840	25%
	Total Contractual Services	<u>\$ 27,121</u>	<u>\$ 33,840</u>	25%
Capital				
7730	Pioneer Downtown Improvements	\$ -	\$ -	#DIV/0!
7740	Historical District Improvements	\$ -	\$ -	#DIV/0!
7750	Parking Improvements	\$ -	\$ -	#DIV/0!
7780	Adv. Rei/SA/Cooperative Agreement	\$ -	\$ -	#DIV/0!
8100	Computer (1)	\$ -	\$ -	#DIV/0!
2500	Bond Proceeds - Downtown	\$ 14,660	\$ -	-100%
	Total Capital	<u>\$ 14,660</u>	<u>\$ -</u>	-100%
	Total Expenses	<u>\$ 41,781</u>	<u>\$ 33,840</u>	-19%

Maintenance

01-6100	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Full Time Positions

Maintenance Specialist II	0.05	0.50	
Maintenance Specialist I	2.00	1.00	
Maintenance Worker I	2.00	1.00	
Office Specialist	0.03	0.03	
Receptionist	0.20	0.20	
Total FTE	5.28	2.73	

Note:

The total maintenance crew is 7 FTE + clerical support.

General Fund Maintenance	2.73
Prop A Road Maintenance	2.00
Gas Tax Road Maintenance	0.50
FY 2017 Parks Maintenance	2.00
	7.23

Expenditures

Personnel	\$ 319,547	\$ 209,913	-34%
Contractual Services	\$ 86,847	\$ 80,901	-7%
Materials and Supplies	\$ 8,049	\$ 8,049	0%
Other Expenses	\$ 96,698	\$ 94,577	-2%
Capital	\$ 1,100	\$ 1,100	0%
Total Expenditures	\$ 512,241	\$ 394,540	-23%

Maintenance

		FY 2016	FY 2017	Budget
01-6100		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 206,555	\$ 129,755	-37%
6020	Part Time	\$ -	\$ -	#DIV/0!
6030	Overtime	\$ 8,000	\$ 7,926	-1%
Total Salaries & Wages		\$ 214,555	\$ 137,681	-36%
Other Pay				
6040	Standby - on/call pay	\$ 15,000	\$ 13,000	-13%
6140	Accrued Leave Buy Back (will hide)	\$ -	\$ -	#DIV/0!
Total Other Pay		\$ 15,000	\$ 13,000	-13%
Benefits				
6110	Retirement - Employee Contr.	\$ 8,094	\$ 2,595	-68%
6111	Retirement - Employer Contr.	\$ 14,031	\$ 11,247	-20%
6120	Health Insurance	\$ 55,664	\$ 34,300	-38%
6155	Medicare Tax	\$ 2,995	\$ 1,881	-37%
7521	Workers' Compensation Ins.	\$ 9,208	\$ 9,208	0%
Total Benefits		\$ 89,992	\$ 59,232	-34%
Total Personnel		\$ 319,547	\$ 209,913	-34%
Utilities and Services				
7100	City Hall Pro-Rata Contractual	\$ 54,481	\$ 54,481	0%
7110	Light and Power	\$ 11,200	\$ 10,000	-11%
7130	Telephone and Internet	\$ 8,100	\$ 7,000	-14%
7140	Water	\$ 4,100	\$ 4,100	0%
7445	Waste Disposal	\$ 146	\$ -	-100%
7420	Equipment Rental	\$ 5,000	\$ 2,500	-50%
7430	Equipment Service	\$ 2,500	\$ 1,500	-40%
7432	Security	\$ 1,320	\$ 1,320	0%
Total Utilities & Services		\$ 86,847	\$ 80,901	-7%
Materials & Supplies				
7101	City Hall Pro-Rata Supplies	\$ 1,889	\$ 1,889	0%
7310	Office Supplies	\$ 600	\$ 600	0%
7320	Uniform Allowance	\$ 2,560	\$ 2,560	0%
7540	Safety Supplies	\$ 3,000	\$ 3,000	0%
Total Materials & Supplies		\$ 8,049	\$ 8,049	0%

Maintenance

01-6100		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Other Expenses				
Miscellaneous				
6121	Retiree Health Ins. (OPEB)	\$ 52,799	\$ 52,799	0%
7101	City Hall Pro-Rata Other	\$ 778	\$ 778	0%
7210	Travel and Meeting	\$ 500	\$ 500	0%
7220	Staff Training	\$ 700	\$ 700	0%
7230	Dues and Subscriptions	\$ -	\$ -	#DIV/0!
7441	Vehicle and Equipment Fuel	\$ 10,000	\$ 10,000	0%
7610	Contractor Services	\$ 27,121	\$ 25,000	-8%
7517	Graffiti Removal	\$ 4,800	\$ 4,800	0%
7661	Street Light Contribution Refund	\$ -	\$ -	#DIV/0!
	Total Miscellaneous	\$ 96,698	\$ 94,577	-2%
Maintenance				
7440	Vehicle Maintenance	\$ 15,000	\$ 15,000	0%
7447	City Right of Way Maintenance	\$ 4,800	\$ 4,800	0%
7450	Facility Maintenance	\$ 10,000	\$ 10,000	0%
7666	Property Rehabilitation	\$ -	\$ -	#DIV/0!
	Total Maintenance	\$ 29,800	\$ 29,800	0%
Beautification & Maintenance Commission Expenses				
7510	Commissioner Recognition	\$ 225	\$ 225	0%
7511	Holiday Home Decoration Awards	\$ 450	\$ 350	-22%
7516	Business Beautification Awards	\$ 1,000	\$ 1,000	0%
	Total Other Expenses	\$ 1,675	\$ 1,575	-6%
	Total Other Expenses	\$ 128,173	\$ 125,952	-2%
Capital				
8100	Computer	\$ 1,100	\$ 1,100	0%
8500	Bond Proceeds - Downtown	\$ -	\$ -	#DIV/0!
8600	Bond Proceeds - Pioneer Downtown	\$ -	\$ -	#DIV/0!
	Total Capital	\$ 1,100	\$ 1,100	0%
	Total Expenses	\$ 543,716	\$ 425,915	-22%

Storm Water Management

01-6300

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Contract Positions

Public Works Contractor
Storm Water Engineers

	0.00	0.03	
	0.00	0.00	
Total FTE	0.00	0.03	

Expenditures

Contractual Expenses

Other Expenses

Total Expenditures

\$ 118,300	\$ 116,225	-2%
\$ 41,328	\$ 54,476	32%
\$ 159,628	\$ 170,701	7%

Storm Water Management

01-6300		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Contractual Services				
7610	Storm Water Mgmt. Compliance	\$ 65,300	\$ 65,300	0%
7610	Storm Water System Inspections	\$ 3,000	\$ 2,160	-28%
7610	NPDES	\$ -	\$ -	#DIV/0!
7610	Consulting Services	\$ 50,000	\$ 48,765	-2%
7650	NPDES Public Campaign	\$ -	\$ -	#DIV/0!
	Total Contractual Services	<u>\$ 118,300</u>	<u>\$ 116,225</u>	-2%
Other Expenses				
7230	Dues and Subscriptions			#DIV/0!
	Gateway Water Management Authority	\$ 5,000	\$ 4,704	-6%
	Lower San Gabriel River Watershed	\$ 10,000	\$ 23,444	134%
7519	Environmental Liability Insurance	\$ 3,000	\$ 3,000	0%
7520	Storm Water Fee	\$ 8,740	\$ 8,740	0%
7520	State Water Board Annual Permit Fee for St	\$ 2,088	\$ 2,088	0%
7560	Legal Publications (NPDES Public Campaign)	\$ 8,000	\$ 8,000	0%
7660	NPDES Memberships	\$ -	\$ -	#DIV/0!
7670	NPDES Reporting Mandates	\$ 4,500	\$ 4,500	0%
	Total Other Expenses	<u>\$ 41,328</u>	<u>\$ 54,476</u>	32%
	Total Expenses	<u>\$ 159,628</u>	<u>\$ 170,701</u>	7%

*NPDES = National Pollutant Discharge Elimination System

Community Quality of Life

01-7100	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Full Time Positions

Administrative Services Manager	0.20	0.40	
Office Specialist	0.12	0.12	
Receptionist	0.20	0.20	
Total FTE	0.52	0.72	

Expenditures

Personnel	\$ 24,648	\$ 40,668	65%
Contractual Services	\$ 11,999	\$ 11,875	-1%
Public Safety Services	\$ 137,500	\$ 145,750	6%
Materials and Supplies	\$ 6,480	\$ 6,929	7%
Other Expenses	\$ 10,098	\$ 13,881	37%
Capital	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 190,725	\$ 219,103	15%

Community Quality of Life

		FY 2016	FY 2017	Budget
01-7100		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 13,968	\$ 29,387	110%
Total Salaries & Wages		\$ 13,968	\$ 29,387	110%
Benefits				
6110	Retirement - Employee Contr.	\$ 838.08	\$ 587.74	-30%
6111	Retirement - Employer Contr.	\$ 1,117.44	\$ 2,350.96	110%
6120	Health Insurance	\$ 5,079	\$ 4,772	-6%
6150	FICA Tax	\$ 2,168	\$ 1,822	-16%
6161	Pre-employment / First Aid	\$ -	\$ -	#DIV/0!
6155	Medicare Tax	\$ 849	\$ 426	-50%
7240	Tuition Reimbursement	\$ -	\$ -	#DIV/0!
7521	Workers' Compensation Ins.	\$ 629	\$ 1,322	110%
6121	Retired Health Benefits	\$ -	\$ -	#DIV/0!
Total Benefits		\$ 10,680	\$ 11,281	6%
Total Personnel		\$ 24,648	\$ 40,668	65%
Utilities and Services				
7110	Light and Power	\$ 1,100	\$ 1,200	9%
7120	Gas	\$ 50	\$ 50	0%
7130	Telephone/Internet	\$ 2,300	\$ 2,100	-9%
7131	Telephone Repair/Service	\$ 50	\$ 50	0%
7140	Water	\$ 153	\$ 154	0%
7420	Equipment Rental	\$ 1,056	\$ 1,061	0%
7431	HVAC Maintenance	\$ 2,412	\$ 2,424	0%
7432	City Hall Security System	\$ 49	\$ 49	0%
7445	Waste disposal	\$ 63	\$ -	-100%
7518	Property Insurance	\$ 2,000	\$ 2,010	0%
7520	General Liability Insurance	\$ 412	\$ 414	0%
7522	Crime Insurance	\$ 66	\$ 66	0%
7542	Records Destruction	\$ 35	\$ 35	0%
7610	IT Infrastructure Maintenance	\$ 1,212	\$ 1,218	0%
7700	IT Service Contingencies	\$ 56	\$ 56	0%
7710	IT Updates	\$ 335	\$ 337	0%
7715	Website Maintenance	\$ 650	\$ 650	0%
Total Utilities & Services		\$ 11,999	\$ 11,875	-1%

Community Quality of Life

01-7100		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Community Programs				
7610	Shopping Cart Retrieval	\$ 500	\$ 750	50%
7610	School Crossing Guards	\$ 121,000	\$ 125,000	3%
7679	Animal Care and Control	\$ 16,000	\$ 20,000	25%
Total Program Services		\$ 137,500	\$ 145,750	6%
Materials & Supplies				
7310	Office Supplies	\$ 1,200	\$ 1,300	8%
7311	Copy Paper	\$ 100	\$ 101	0%
7320	Printing	\$ 4,500	\$ 4,845	8%
7330	Postage - Mailing Fees	\$ 380	\$ 382	0%
7540/75	Uniforms	\$ 300	\$ 302	0%
Total Materials & Supplies		\$ 6,480	\$ 6,929	7%
Other Expenses				
Miscellaneous				
6140	Retiree Health Ins. (OPEB)	\$ 2,300	\$ 2,312	0%
7210	Travel and Meeting	\$ 400	\$ 402	0%
7220	Staff Training	\$ 450	\$ 500	11%
7230	Dues and Subscriptions	\$ 900	\$ 950	6%
7510	Special Events	\$ 250	\$ 300	20%
7611	Emergency Preparedness	\$ 2,798	\$ 6,352	127%
Total Miscellaneous		\$ 7,098	\$ 10,816	52%
Maintenance				
7430	Equipment Service	\$ 750	\$ 755	1%
7440	Vehicle Maintenance	\$ 750	\$ 755	1%
7441	Vehicle Fuel	\$ 1,000	\$ 1,000	0%
7460	Generator Fuel	\$ 100	\$ 105	5%
7450	Facility Maintenance	\$ 400	\$ 450	13%
Total Maintenance		\$ 3,000	\$ 3,065	2%
Total Other Expenses		\$ 10,098	\$ 13,881	37%
Capital - Replacement				
8100	Computer	\$ -	\$ -	#DIV/0!
Total Capital - Replacement		\$ -	\$ -	#DIV/0!
Total Expenses		\$ 190,725	\$ 219,103	15%

Economic Development

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Full Time Positions			
City Manager	0.10	0.10	
Economic Development Manager	0.90	0.00	
Administrative Services Manager	0.35	0.60	
Administrative Services Director	0.00	0.05	
Office Specialist	0.03	0.03	
Receptionist	0.15	0.02	
Total FTE	1.53	0.80	

Expenditures			
Personnel	\$ 113,031	\$ 91,273	-19%
Contractual Services / Capital	\$ 103,000	\$ 206,000	100%
Total Expenditures	\$ 216,031	\$ 297,273	38%

Economic Development

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 86,691	\$ 72,766	-16%
	Total Salaries & Wages	<u>\$ 86,691</u>	<u>\$ 72,766</u>	-16%
Benefits				
6110	Retirement - Employee Contr.	\$ 4,160	\$ 1,372	-67%
6111	Retirement - Employer Contr.	\$ 7,048	\$ 6,219	-12%
6120	Health Insurance	\$ 10,011	\$ 6,615	-34%
6150	FICA Tax	\$ -	\$ -	#DIV/0!
6155	Medicare Tax	\$ 1,257	\$ 1,055	-16%
7521	Workers' Compensation Ins.	\$ 3,865	\$ 3,246	-16%
	Total Benefits	<u>\$ 26,340</u>	<u>\$ 18,507</u>	-30%
	Total Personnel	<u>\$ 113,031</u>	<u>\$ 91,273</u>	-19%
Program Expenditures				
7210	Travel & Meeting	\$ -	\$ -	#DIV/0!
7220	Staff Training	\$ -	\$ -	#DIV/0!
7310	Office Supplies	\$ -	\$ -	#DIV/0!
7530	Artesia Chamber of Commerce	\$ 3,000	\$ 6,000	100%
7635	Shop & Dine	\$ -	\$ 15,000	#DIV/0!
7640	Econ Dev Coupon Book	\$ -	\$ -	#DIV/0!
7700	Façade Improvement Program	\$ -	\$ 42,500	#DIV/0!
7700	Busines Improvement Program	\$ -	\$ 42,500	#DIV/0!
7700	To Be Determined	\$ 100,000	\$ 100,000	0%
	Total Program Expenditures	<u>\$ 103,000</u>	<u>\$ 206,000</u>	100%
	Total Expenses	<u>\$ 216,031</u>	<u>\$ 297,273</u>	38%

Community Promotions

01-2200

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

No positions allocated

	0.00	0.00	
Total FTE	0.00	0.00	

Expenditures

Personnel	\$ 37,348	\$ -	-100%
Other Expenses	\$ 128,200	\$ 142,454	11%
Capital - New	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 165,548	\$ 142,454	-14%

Community Promotions

		FY 2016	FY 2017	Budget
01-2200		Budget	Proposed	%▲
Expenses				
	Personnel	\$ 37,348	\$ -	-100%
	Programs			
	Special Event Equipment	\$ -	\$ -	0%
7510	Special Programs	\$ 15,000	\$ 15,000	0%
7511	Senior Citizen Programs	\$ -	\$ -	0%
7513	Miss Artesia Pageant	\$ 3,900	\$ 3,900	0%
7515	Community Benefits Grants	\$ 4,000	\$ 4,000	0%
7540	Artesia Historic District Utilities	\$ 3,000	\$ 8,754	192%
7560	Sister City	\$ 1,800	\$ 1,800	0%
7565	City Store	\$ 500	\$ 500	0%
Jan	Chinese New Year	\$ -	\$ 500	0%
Jan	Martin Luther King Jr Day	\$ -	\$ 500	0%
Feb	Presidents Day	\$ -	\$ 500	0%
Mar	Cesar Chavez Day	\$ -	\$ 500	0%
Apr	Easter Family Fun Day	\$ -	\$ 500	0%
May	Cinco de Mayo	\$ -	\$ 500	0%
May	Memorial Day	\$ -	\$ 500	0%
Jul	Independence Day	\$ -	\$ 500	0%
Jul	Eid al-Fitr	\$ -	\$ 500	0%
Sep	Labor Day	\$ -	\$ 500	0%
Sep	Patriot Day	\$ -	\$ 500	0%
Oct	International St Fair & Diversity Festival	\$ 100,000	\$ 100,000	0%
Oct	Treats in the Streets	\$ -	\$ 500	0%
Oct	Festival of Lights	\$ -	\$ 500	0%
Nov	Veteran's Day	\$ -	\$ 500	0%
Nov	Thanksgiving	\$ -	\$ 500	0%
Dec	Winter Holidays	\$ -	\$ 500	0%
Dec	New Year	\$ -	\$ 500	0%
7610	Contract Services	\$ -	\$ -	0%
7700	Chamber Audio Video R&M	\$ -	\$ -	0%
	Total Other Expenses	\$ 128,200	\$ 142,454	11%
	8100 Capital Expenditures			
	Canon Rebel Pro Camera	\$ -	\$ -	0%
	Total Capital Expenditures	\$ -	\$ -	0%
	Total Expenses	\$ 165,548	\$ 142,454	-14%

City Council

01-1100

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Elected Positions

City Council Members

	5.00	5.00	
Subtotal FTE	5.00	5.00	

Full Time Positions

Administrative Secretary

Office Specialist

Receptionist

	0.00	0.51	
	0.23	0.23	
	0.05	0.05	
Subtotal FTE	0.28	0.79	

Total FTE	5.28	5.79	
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Expenditures

Personnel

Contractual Services

Materials and Supplies

Other Expenses

Capital

Total Expenditures

	\$ 110,242	\$ 114,565	4%
	\$ 23,697	\$ 23,572	-1%
	\$ 2,483	\$ 2,483	0%
	\$ 65,260	\$ 65,060	0%
	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 201,682	\$ 205,680	2%

City Council

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
01-1100				
Expenses				
Personnel				
Salaries & Wages				
6010	Elected	\$ 24,065	\$ 24,065	0%
6010	Full Time	\$ 32,763	\$ 33,789	3%
Total Salaries & Wages		\$ 56,828	\$ 57,854	2%
Other Pay				
6140	Accrued Leave Buy Back	\$ -	\$ -	#DIV/0!
7410	Auto allowance	\$ 9,000	\$ 9,000	0%
Total Other Pay		\$ 9,000	\$ 9,000	0%
Benefits				
6110	Retirement - Employee Contr.	\$ 2,119	\$ 399	-81%
6111	Retirement - Employer Contr.	\$ 3,674	\$ 1,730	-53%
6112	PEPRA - Employer Contribution	\$ 366	\$ 1,853	407%
6113	PEPRA - Employee Contribution	\$ 221	\$ -	-100%
6120	Health Insurance	\$ 33,725	\$ 36,015	7%
6150	FICA Tax	\$ 820	\$ 820	0%
6155	Medicare Tax	\$ 955	\$ 969	2%
7521	Workers' Compensation Ins.	\$ 2,534	\$ 5,924	134%
Total Benefits		\$ 44,414	\$ 47,711	7%
Total Personnel		\$ 110,242	\$ 114,565	4%
Utilities and Services				
7110	Light and Power	\$ 2,000	\$ 2,000	0%
7120	Gas	\$ 60	\$ 60	0%
7130	Telephone/Internet	\$ 4,500	\$ 4,500	0%
7131	Telephone Repair/Service	\$ 100	\$ 100	0%
7140	Water	\$ 350	\$ 350	0%
7420	Equipment Rental	\$ 2,000	\$ 2,000	0%
7431	HVAC Maintenance	\$ 4,836	\$ 4,836	0%
7432	City Hall Security System	\$ 75	\$ 75	0%
7445	Waste disposal	\$ 125	\$ -	-100%
7518	Property Insurance	\$ 3,952	\$ 3,952	0%
7520	General Liability Insurance	\$ 824	\$ 824	0%
7522	Crime Insurance	\$ 112	\$ 112	0%
7542	Records Destruction	\$ 64	\$ 64	0%
7610	IT Infrastructure Maintenance	\$ 2,424	\$ 2,424	0%
7700	IT service contingencies	\$ 111	\$ 111	0%
7710	IT Updates	\$ 664	\$ 664	0%

City Council

		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
	01-1100			
7715	Website Maintenance	\$ 1,500	\$ 1,500	0%
7260	SELACO WIB stipend	\$ -	\$ -	#DIV/0!
	Total Contractual Services	\$ 23,697	\$ 23,572	-1%
Materials & Supplies				
7310	Office Supplies	\$ 852	\$ 852	0%
7311	Copy Paper	\$ 222	\$ 222	0%
7320	Printing	\$ 633	\$ 633	0%
7330	Postage-Mailing Fees	\$ 776	\$ 776	0%
	Total Materials & Supplies	\$ 2,483	\$ 2,483	0%
Other Expenses				
6121	Retiree Health Ins. (OPEB)	\$ 34,710	\$ 34,710	0%
	Councilmember Travel			
	Extra budget for Mayoral duties	\$ 500	\$ 500	0%
7210	Travel & Meetings: Flowers	\$ 2,500	\$ 2,500	0%
7211	Travel & Meetings: Lima	\$ 2,500	\$ 2,500	0%
7212	Travel & Meetings: Taj	\$ 2,500	\$ 2,500	0%
7213	Travel & Meetings: Manalo	\$ 2,500	\$ 2,500	0%
7214	Travel & Meetings: Canales	\$ 2,500	\$ 2,500	0%
7215	Pooled Councilmember Travel	\$ 14,500	\$ 14,300	-1%
7230	Membership/Dues	\$ -	\$ -	#DIV/0!
7530	Need Description	\$ -	\$ -	#DIV/0!
7510	CCCA Outgoing President Event	\$ -	\$ -	#DIV/0!
7440	Vehicle Fuel/Maintenance	\$ 50	\$ 50	0%
7441	Vehicle & Equip Maintenance	\$ -	\$ -	#DIV/0!
7450	Facility Maintenance	\$ 1,000	\$ 1,000	0%
7545	Mayoral Transition	\$ 1,000	\$ 1,000	0%
7550	Council Meetings/Workshops	\$ 1,000	\$ 1,000	0%
	Total Other Expenses	\$ 65,260	\$ 65,060	0%
Capital				
	No programmed expenses	\$ -	\$ -	#DIV/0!
	Total Capital	\$ -	\$ -	#DIV/0!
	Total Expenses	\$ 201,682	\$ 205,680	2%

City Attorney

01-4100

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Contract Positions

City Attorney

	1.00	1.00	
Total FTE	1.00	1.00	

Revenues

Developer Payments	\$ 30,000	\$ 30,000	0%
Special Projects	\$ 30,000	\$ 30,000	0%
Total Revenues	\$ 60,000	\$ 60,000	0%

Expenditures

Development Projects	\$ 30,000	\$ 30,000	0%
Special Projects (General Fund)	\$ 30,000	\$ 30,000	0%
Other Contractual Services	\$ 183,044	\$ 159,044	-13%
Total Expenditures	\$ 243,044	\$ 219,044	-10%

Net Subsidy General Fund

	\$ (183,044)	\$ (159,044)	-13%
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City Attorney

		FY 2016	FY 2017	Budget
01-4100		Budget	Proposed	%▲
Expenses				
Contractual Services				
7621	General Retainer Services	\$ 52,044	\$ 52,044	0%
7607	City Council Projects	\$ 30,000	\$ 6,000	-80%
7608	City Manager Projects	\$ 36,000	\$ 36,000	0%
7610	Miscellaneous Services	\$ 20,000	\$ 20,000	0%
7611	Attorney Special Services	\$ 20,000	\$ 20,000	0%
7620	Unanticipated Litigation	\$ 5,000	\$ 5,000	0%
7612	Successor Agency	\$ 20,000	\$ 20,000	0%
Subtotal Contractual Services		\$ 183,044	\$ 159,044	-13%
7609	Special Planning Projects	\$ 36,000	\$ 30,000	-17%
7609	Development Projects	\$ -	\$ 30,000	#DIV/0!
Total Contractual Services		\$ 219,044	\$ 219,044	0%
Total Expenses		\$ 219,044	\$ 219,044	0%

City Manager

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Full Time Positions			
City Manager	0.42	0.42	
Administrative Secretary	0.00	0.49	
Office Specialist	0.23	0.20	
Receptionist	0.05	0.04	
Total FTE	0.70	1.15	

Expenditures

Personnel	\$ 310,606	\$ 182,607	-41%
Contractual Services	\$ 44,009	\$ 47,084	7%
Materials and Supplies	\$ 2,660	\$ 2,660	0%
Other Expenses	\$ 49,886	\$ 48,886	-2%
Capital	\$ 1,100	\$ 2,000	82%
Total Expenditures	\$ 408,261	\$ 283,237	-31%

City Manager

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time Salaries	\$ 255,055	\$ 122,388	-52%
6020	Part Time Wages	\$ -	\$ -	#DIV/0!
6030	Overtime	\$ -	\$ -	#DIV/0!
Total Salaries & Wages		\$ 255,055	\$ 122,388	-52%
Benefits				
6110	Retirement - Employee Contr.	\$ 12,689	\$ 1,997	-84%
6111	Retirement - Employer Contr.	\$ 21,939	\$ 10,132	-54%
6120	Health Insurance	\$ 43,202	\$ 34,945	-19%
6155	Medicare Tax	\$ 3,698	\$ 1,775	-52%
7521	Workers' Compensation Ins.	\$ 11,370	\$ 11,370	0%
Total Benefits		\$ 92,899	\$ 60,219	-35%
Transferred event support to Communi		\$ (37,348)		-100%
Total Personnel		\$ 310,606	\$ 182,607	-41%
Utilities and Services				
7110	Light and Power	\$ 2,800	\$ 2,800	0%
7120	Gas	\$ 60	\$ 60	0%
7130	Telephone/Internet	\$ 5,000	\$ 5,000	0%
7131	Telephone Repair/Service	\$ 100	\$ 100	0%
7140	Water	\$ 500	\$ 500	0%
7420	Equipment Rental	\$ 2,300	\$ 2,300	0%
7431	HVAC Maintenance	\$ 7,000	\$ 7,000	0%
7432	City Hall Security System	\$ 100	\$ 100	0%
7445	Waste disposal	\$ 125	\$ -	-100%
7518	Property Insurance	\$ 4,000	\$ 4,000	0%
7520	General Liability Insurance	\$ 4,600	\$ 4,600	0%
7522	Crime Insurance	\$ 112	\$ 112	0%
7611	Lobbyist	\$ 12,800	\$ 16,000	25%
7542	Records Destruction	\$ 67	\$ 67	0%
7610	IT Infrastructure Maintenance	\$ 2,500	\$ 2,500	0%
7700	IT service contingencies	\$ 111	\$ 111	0%
7710	IT Updates	\$ 500	\$ 500	0%
7715	Website Maintenance	\$ 1,334	\$ 1,334	0%
Total Contractual Services		\$ 44,009	\$ 47,084	7%

City Manager

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Materials & Supplies				
7310	Office Supplies	\$ 600	\$ 600	0%
7311	Copy Paper	\$ 260	\$ 260	0%
7320	Printing	\$ 1,000	\$ 1,000	0%
7330	Postage-Mailing Fees	\$ 800	\$ 800	0%
	Total Materials & Supplies	<u>\$ 2,660</u>	<u>\$ 2,660</u>	0%
Other Expenses				
6121	Retiree Health Ins. (OPEB)	\$ 37,108	\$ 37,108	0%
7210	Travel and Meeting	\$ 7,000	\$ 7,000	0%
7410	Car Allowance	\$ 1,000	\$ -	-100%
7230	Dues and Subscriptions	\$ 4,000	\$ 4,000	0%
7440	Vehicle Fuel/Maintenance	\$ -	\$ -	#DIV/0!
7441	Vehicle & Equip Fuel	\$ -	\$ -	#DIV/0!
7450	Facility Maintenance	\$ 778	\$ 778	0%
	Total Other Expenses	<u>\$ 49,886</u>	<u>\$ 48,886</u>	-2%
Capital- Replacement				
8100	Technology Tools	\$ 1,100	\$ 2,000	82%
	Total Capital - Replacement	<u>\$ 1,100</u>	<u>\$ 2,000</u>	82%
Total Expenses		<u>\$ 408,261</u>	<u>\$ 283,237</u>	-31%

City Clerk

01-3100

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Full Time Positions

City Clerk	1.00	1.00	
Office Specialist	0.27	0.27	
Receptionist	0.20	0.20	
Total FTE	1.47	1.47	

Revenues

4740 Bid Packages	\$ 1,015	\$ 954	-6%
4935 Passport Application Processing Fee	\$ 19,106	\$ 20,178	6%
Total Expenditures	\$ 20,120	\$ 21,132	

Expenditures

Personnel	\$ 132,351	\$ 135,344	2%
Contractual Services	\$ 67,570	\$ 32,445	-52%
Materials and Supplies	\$ 3,091	\$ 3,091	0%
Other Expenses	\$ 35,745	\$ 35,745	0%
Capital	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 238,757	\$ 206,625	-13%

City Clerk

01-3100		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 94,686	\$ 102,074	8%
Total Salaries & Wages		\$ 94,686	\$ 102,074	8%
Other Pay				
7410	Auto Allowance	\$ 1,800	\$ -	-100%
Total Other Pay		\$ 1,800	\$ -	-100%
Benefits				
6110	Retirement - Employee Contr.	\$ 4,734	\$ 2,041	-57%
6111	Retirement - Employer Contr.	\$ 8,207	\$ 8,848	8%
6120	Health Insurance	\$ 17,330	\$ 16,679	-4%
6155	Medicare Tax	\$ 1,373	\$ 1,480	8%
7521	Workers' Compensation Ins.	\$ 4,221	\$ 4,221	0%
Total Benefits		\$ 35,865	\$ 33,270	-7%
Total Personnel		\$ 132,351	\$ 135,344	2%
Utilities and Services				
7110	Light and Power	\$ 2,200	\$ 2,200	0%
7120	Gas	\$ 100	\$ 100	0%
7130	Telephone/Internet	\$ 3,600	\$ 3,600	0%
7131	Telephone Repair/Service	\$ -	\$ -	#DIV/0!
7140	Water	\$ 333	\$ 333	0%
7420	Equipment Rental	\$ 1,500	\$ 1,500	0%
7431	HVAC Maintenance	\$ 4,500	\$ 4,500	0%
7432	City Hall Security System	\$ 94	\$ 94	0%
7445	Waste disposal	\$ 125	\$ -	-100%
7518	Property Insurance	\$ 4,000	\$ 4,000	0%
7520	General Liability Insurance	\$ 5,000	\$ 5,000	0%
7522	Crime Insurance	\$ 112	\$ 112	0%
7542	Records Destruction	\$ 67	\$ 67	0%
7550	Election Services	\$ 35,000	\$ -	-100%
7610	IT Infrastructure Services	\$ 2,427	\$ 2,427	0%
7610	Photographer	\$ 400	\$ 400	0%
7700	IT Service Contingencies	\$ 111	\$ 111	0%
7710	IT Updates	\$ 667	\$ 667	0%
7610	Chamber Webstreaming/Video Archive	\$ 6,000	\$ 6,000	0%
7715	Website Maintenance	\$ 1,334	\$ 1,334	0%

City Clerk

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
01-3100				
Total Contractual Services		\$ 67,570	\$ 32,445	-52%
Materials & Supplies				
7310	Office Supplies	\$ 1,756	\$ 1,756	0%
7311	Copy Paper	\$ 224	\$ 224	0%
7320	Printing	\$ 333	\$ 333	0%
7330	Postage - Mailing Fees	\$ 778	\$ 778	0%
Total Materials & Supplies		\$ 3,091	\$ 3,091	0%
Other Expenses				
6121	Retiree Health Ins. (OPEB)	\$ 18,667	\$ 18,667	0%
7210	Travel and Meetings	\$ 900	\$ 900	0%
7220	Staff Training	\$ 900	\$ 900	0%
7230	Dues and Subscriptions	\$ 600	\$ 600	0%
7240	Municipal Code	\$ 4,800	\$ 4,800	0%
7331	Passport Postage	\$ 600	\$ 600	0%
7450	Facility Maintenance	\$ 778	\$ 778	0%
7560	Legal Publication	\$ 4,000	\$ 4,000	0%
7610	Document Imaging	\$ 4,500	\$ 4,500	0%
Total Other Expenses		\$ 35,745	\$ 35,745	0%
Capital				
No Programmed Appropriations		\$ -	\$ -	#DIV/0!
Total Capital		\$ -	\$ -	#DIV/0!
Total Expenses		\$ 238,757	\$ 206,625	-13%

Administrative Services

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Full Time Positions			
Administrative Services Director	0.85	0.85	
Management Analyst	3.70	3.70	
Administrative Analyst	0.90	0.90	
Accountant / Accounting Manager	1.00	1.00	
Accounting Technician II	2.00	2.00	
Office Specialist	0.03	0.03	
Receptionist	0.05	0.05	
Total FTE	8.53	8.53	

Expenditures

Personnel	\$ 431,592	\$ 699,311	62%
Contractual Services	\$ 80,983	\$ 80,644	0%
Materials and Supplies	\$ 4,489	\$ 6,333	41%
Other Expenses	\$ 50,456	\$ 54,508	8%
Capital	\$ 50,000	\$ 10,000	-80%
Total Expenditures	\$ 617,520	\$ 850,797	38%

Administrative Services

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 315,989	\$ 519,988	65%
6030	Overtime		\$ 2,000	#DIV/0!
	Total Salaries & Wages	\$ 315,989	\$ 521,988	65%
Benefits				
6110	Retirement - Employee Contr.	\$ 15,969	\$ 8,067	-49%
6111	Retirement - Employer Contr.	\$ 27,064	\$ 46,395	71%
6120	Health Insurance	\$ 52,919	\$ 93,685	77%
6155	Medicare Tax	\$ 4,823	\$ 8,378	74%
7521	Workers' Compensation Ins.	\$ 14,828	\$ 20,799	40%
	Total Benefits	\$ 115,603	\$ 177,324	53%
	Total Personnel	\$ 431,592	\$ 699,311	62%
Utilities and Services				
7110	Light and Power	\$ 2,200	\$ 2,200	0%
7120	Gas	\$ 100	\$ 100	0%
7130	Telephone/Internet	\$ 3,907	\$ 3,907	0%
7131	Telephone Repair/Service	\$ 100	\$ 100	0%
7140	Water	\$ 333	\$ 333	0%
7420	Equipment Rental	\$ 2,111	\$ 2,111	0%
7431	HVAC Maintenance	\$ 4,833	\$ 4,833	0%
7432	City Hall Security System	\$ 94	\$ 94	0%
7445	Waste disposal	\$ 125	\$ -	-100%
	Total Utilities and Services	\$ 13,803	\$ 13,678	-1%

Administrative Services

		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Professional Services				
7610	Auditor/Accounting Services	\$ 45,870	\$ 45,870	0%
7610	Consulting Services	\$ 35,113	\$ 34,774	-1%
	Total Professional Services	\$ 80,983	\$ 80,644	0%
Materials & Supplies				
7310	Office Supplies	\$ 2,156	\$ 4,000	86%
7311	Copy Paper	\$ 222	\$ 222	0%
7320	Printing	\$ 1,333	\$ 1,333	0%
7330	Postage - Mailing Fees	\$ 778	\$ 778	0%
	Total Materials & Supplies	\$ 4,489	\$ 6,333	41%
Other Expenses				
7210	Travel and Meetings	\$ 500	\$ 2,000	300%
7220	Staff Training	\$ 500	\$ 2,000	300%
7230	Dues and Subscriptions	\$ 450	\$ 450	0%
7230	Association Dues	\$ 23,548	\$ 24,725	5%
7440	Vehicle Fuel/Maintenance	\$ 100	\$ 100	0%
7450	Facility Maintenance	\$ 778	\$ 778	0%
7524	Bank Fees	\$ 9,500	\$ 9,500	0%
7560	Legal Publications	\$ 1,277	\$ 1,277	0%
7542	Records Destruction	\$ 67	\$ 67	0%
	Total Other Expenses	\$ 36,653	\$ 40,830	11%
Capital				
	Accounting Software	\$ 50,000	\$ 10,000	-80%
	Total Capital	\$ 50,000	\$ 10,000	-80%
	Total Expenses	\$ 617,520	\$ 850,797	38%

Mgmt Info & Communications

	FY 2016	FY 2017	Budget
01-2400	Budget	Proposed	%▲

Staffing Summary

Full Time Positions			
Administrative Services Director	0.1	0.1	
Management Analyst	0.3	0.3	
Total FTE	0.4	0.4	

Expenditures

Personnel	\$ 7,606	\$ 38,929	412%
Materials and Supplies	\$ -	\$ -	#DIV/0!
Other Expenses	\$ 41,855	\$ 65,176	56%
Capital	\$ 20,490	\$ 10,390	-49%
Total Expenditures	\$ 74,840	\$ 124,354	66%

Mgmt Info & Communications

		FY 2016	FY 2017	Budget
01-2400		Budget	Proposed	%▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 7,497	\$ 57,776	671%
	Total Salaries & Wages	<u>\$ 7,497</u>	<u>\$ 57,776</u>	671%
Benefits				
6110	Retirement - Employee Contr.	\$ -	\$ 1,156	#DIV/0!
6111	Retirement - Employer Contr.	\$ -	\$ 4,044	#DIV/0!
6120	Health Insurance	\$ -	\$ 1,284	#DIV/0!
6155	Medicare Tax	\$ 109	\$ (27,931)	-25793%
7521	Workers' Compensation Ins.	\$ -	\$ 2,600	#DIV/0!
	Total Benefits	<u>\$ 109</u>	<u>\$ (18,847)</u>	-17437%
	Total Personnel	<u>\$ 7,606</u>	<u>\$ 38,929</u>	412%
Insurances and Services				
7518	Property Insurance	\$ 3,952	\$ 7,952	101%
7520	General Liability Insurance	\$ 825	\$ 1,675	103%
7522	Crime Insurance	\$ 112	\$ 232	107%
	Total Services	<u>\$ 4,889</u>	<u>\$ 9,859</u>	102%
Other Expenses				
7450	Maintenance	\$ 778	\$ 778	0%
7610	Consulting	\$ -	\$ 4,421	#DIV/0!
7516	Newsletters and Advertising	\$ 20,000	\$ 38,900	95%
7560	Publications / Reports	\$ 12,000	\$ 12,000	0%
	Total Other Expenses	<u>\$ 32,778</u>	<u>\$ 56,099</u>	71%
System Maintenance				
7610	IT Infrastructure Maintenance	\$ 4,854	\$ 4,854	0%
7700	IT service contingencies	\$ 222	\$ 222	0%
7710	IT Updates	\$ 1,334	\$ 1,334	0%
7715	Website Maintenance	\$ 2,667	\$ 2,667	0%
	Total Maintenance	<u>\$ 9,077</u>	<u>\$ 9,077</u>	0%

Mgmt Info & Communications

		FY 2016	FY 2017	Budget
01-2400		Budget	Proposed	%▲
Capital - Replacement				
8100	Computers Equipment	\$ 5,490	\$ 4,390	-20%
	Mandatory Upgrade IT Server Update	\$ 15,000	\$ 6,000	-60%
	Total Capital - Replacement	<u>\$ 20,490</u>	<u>\$ 10,390</u>	-49%
	Total Expenses	<u>\$ 74,840</u>	<u>\$ 124,354</u>	66%

Human Resources Services

01-2400	FY 2016 Budget	FY 2017 Proposed	Budget %▲
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Staffing Summary

Full Time Positions

Human Resources Manager / Analyst	1.00	0.50
Office Specialist	0.03	0.03
Receptionist	0.05	0.05
Total FTE	1.08	0.58

50% of the Manager / Analyst position is proposed to be filled through contractors.

Expenditures

Personnel	\$ 94,379	\$ 42,423	
Contractual Services	\$ 89,430	\$ 110,751	24%
Materials and Supplies	\$ 2,389	\$ 2,389	0%
Other Expenses	\$ 9,203	\$ 9,203	0%
Capital	\$ 1,090	\$ 1,090	0%
Total Expenditures	\$ 196,492	\$ 165,856	-16%

Human Resources Services

01-2400		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Personnel				
Salaries & Wages				
6010	Full Time	\$ 68,252	\$ 30,830	-55%
	Total Salaries & Wages	<u>\$ 68,252</u>	<u>\$ 30,830</u>	-55%
Benefits				
6110	Retirement - Employee Contr.	\$ 3,150	\$ 54	-98%
6111	Retirement - Employer Contr.	\$ 5,215	\$ 2,078	-60%
6120	Health Insurance	\$ 13,730	\$ 6,732	-51%
6155	Medicare Tax	\$ 990	\$ 1,480	50%
7521	Workers' Compensation Ins.	\$ 3,043	\$ 1,249	-59%
	Total Benefits	<u>\$ 26,127</u>	<u>\$ 11,593</u>	-56%
	Total Personnel	<u>\$ 94,379</u>	<u>\$ 42,423</u>	-55%
Utilities and Services				
7110	Light and Power	\$ 2,200	\$ 2,200	0%
7120	Gas	\$ 100	\$ 100	0%
7130	Telephone/Internet	\$ 3,667	\$ 3,667	0%
7131	Telephone Repair/Service	\$ 100	\$ 100	0%
7140	Water	\$ 333	\$ 333	0%
7220	Labor Consultants	\$ -	\$ -	#DIV/0!
7420	Equipment Rental	\$ 2,111	\$ 2,111	0%
7431	HVAC Maintenance	\$ 4,833	\$ 4,833	0%
7432	City Hall Security System	\$ 94	\$ 94	0%
7445	Waste disposal	\$ 125	\$ -	-100%
7518	Property Insurance	\$ 3,952	\$ 8,000	102%
7520	General Liability Insurance	\$ 825	\$ 1,675	103%
7522	Crime Insurance	\$ 112	\$ 232	107%
7542	Records Destruction	\$ 67	\$ 67	0%
7610	Establishment Trust Documents	\$ 10,000	\$ 10,000	0%
7610	Contractual Services	\$ 56,372	\$ 72,800	29%
7610	IT Infrastructure Maintenance	\$ 2,427	\$ 2,427	0%
7700	IT service contingencies	\$ 111	\$ 111	0%
7710	IT Updates	\$ 667	\$ 667	0%
7715	Website Maintenance	\$ 1,334	\$ 1,334	0%
	Total Contractual Services	<u>\$ 89,430</u>	<u>\$ 110,751</u>	24%

Human Resources Services

01-2400		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Materials & Supplies				
7310	Office Supplies	\$ 1,056	\$ 1,056	0%
7311	Copy Paper	\$ 222	\$ 222	0%
7320	Printing	\$ 333	\$ 333	0%
7330	Postage - Mailing Fees	\$ 778	\$ 778	0%
Total Materials & Supplies		\$ 2,389	\$ 2,389	0%
Other Expenses				
6121	Retiree Health Ins. (OPEB)	\$ 4,625	\$ 4,625	0%
7210	Travel and Meetings	\$ -	\$ -	#DIV/0!
7230	Dues and Subscriptions	\$ 800	\$ 800	0%
7250	Background Checks	\$ 200	\$ 200	0%
7560	Employment Advertising	\$ 2,000	\$ 2,000	0%
7440	Vehicle Svcs/Maint			#DIV/0!
7445	Facility Maintenance	\$ -	\$ -	#DIV/0!
7450	Maintenance	\$ 778	\$ 778	0%
7610	New Employment Processing			#DIV/0!
7611	Arbitration	\$ -	\$ -	#DIV/0!
7616	City Beat Newsletter	\$ -	\$ -	#DIV/0!
7620	Annual Staff Appreciation	\$ 800	\$ 800	0%
7660	Organizational Development	\$ -	\$ -	#DIV/0!
Total Other Expenses		\$ 9,203	\$ 9,203	0%
Capital - Replacement				
Computer (1)		\$ 1,090	\$ 1,090	0%
Total Capital - Replacement		\$ 1,090	\$ 1,090	0%
Total Expenses		\$ 196,492	\$ 165,856	-16%

Tax Collection & Business Permits

01-2500

FY 2016
Budget

FY 2017
Proposed

Budget
%▲

Staffing Summary

No positions allocated

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Total FTE	0.00	0.00	

Expenditures

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Personnel	\$ 16,631	\$ -	-100%
Contractual Services	\$ 14,400	\$ 16,500	15%
Materials and Supplies	\$ 1,300	\$ 1,300	0%
Other Expenses	\$ 1,148	\$ 1,148	0%
Capital	\$ -	\$ -	#DIV/0!
Total Expenditures	\$ 33,479	\$ 18,948	-43%

Tax Collection & Business Permits

01-2500		FY 2016 Budget	FY 2017 Proposed	Budget %▲
Expenses				
Personnel				
Salaries & Wages				
6010	Personnel	\$ 16,631	\$ -	-100%
	Total Salaries & Wages	<u>\$ 16,631</u>	<u>\$ -</u>	-100%
Benefits				
6110	Retirement - Employee Contr.			#DIV/0!
6111	Retirement - Employer Contr.			#DIV/0!
6120	Health Insurance			#DIV/0!
6155	Medicare Tax			#DIV/0!
7521	Workers' Compensation Ins.			#DIV/0!
	Total Benefits	\$ -	\$ -	#DIV/0!
	Total Personnel	<u>\$ 16,631</u>	<u>\$ -</u>	-100%
Contractual Services				
7610	Business Tax Collection Support (HdL)	\$ 14,400	\$ 16,500	15%
	Total Contractual Services	<u>\$ 14,400</u>	<u>\$ 16,500</u>	15%
Materials & Supplies				
7310	Office Supplies	\$ 500	\$ 500	0%
7320	Printing	\$ 800	\$ 800	0%
7330	Postage	\$ -	\$ -	#DIV/0!
	Total Materials & Supplies	<u>\$ 1,300</u>	<u>\$ 1,300</u>	0%
Other Expenses				
6121	Retiree Health Ins. (OPEB)	\$ 798	\$ 798	0%
7210	Travel and Meeting	\$ 250	\$ 250	0%
7230	Dues and Subscriptions	\$ 100	\$ 100	0%
7524	Bank Fees			#DIV/0!
	Total Other Expenses	<u>\$ 1,148</u>	<u>\$ 1,148</u>	0%
Capital				
	Business License Software	\$ -	\$ -	#DIV/0!
	Total Capital	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!
	Total Expenses	<u>\$ 33,479</u>	<u>\$ 18,948</u>	-43%

Downtown District Parking Fund

	FY 2016 Budget	FY 2017 Proposed	Budget %▲
Staffing Summary			
Part Time Positions			
Parking Enforcement Officers	1.90	1.90	
Total FTE	1.90	1.90	

Revenues				
Charges for Services				
Parking Pay Station Revenues				
Downtown				
4800	Pay Station Coin Income	\$ 86,400	\$ 86,400	0%
4810	Pay Station Credit Income	\$ 212,138	\$ 212,138	0%
Other Parking Revenues				
4820	Merchant Paid Parking	\$ 13,104	\$ 6,500	-50%
Subtotal Parking Fees		\$ 311,642	\$ 305,038	-2%
Citations				
4510	Citations - Downtown only	\$ 166,800	\$ 166,800	0%
4510	Citations - Other Than Downtown	\$ 25,000	\$ 25,000	0%
Subtotal Citations		\$ 191,800	\$ 191,800	0%
Miscellaneous Revenue				
4710	Interest Income	\$ -	\$ 100	#DIV/0!
Total Miscellaneous		\$ -	\$ 100	#DIV/0!
Total Revenue		\$ 503,442	\$ 496,938	-1%

Downtown District Parking Fund

		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Expenses				
6010	Full Time Salaries	\$ 21,662	\$ 25,164	16%
6020	Part Time Wages	\$ 69,937	\$ 69,272	-1%
6110	Retirement - Employee Contribution	\$ 4,300	\$ 503	-88%
6111	Retirement - Employer Contribution	\$ 7,193	\$ 2,181	-70%
6120	Health Insurance	\$ 3,221	\$ 3,052	-5%
6130	Unemployment Benefits Charges	\$ -	\$ -	#DIV/0!
6150	FICA Tax	\$ 4,336	\$ 4,292	-1%
6155	Medicare Tax	\$ 1,328	\$ 1,369	3%
6156	Workers Compensation Insurance	\$ 4,084	\$ 4,084	0%
6161	Pre-Employment Screening Costs	\$ 105	\$ 105	0%
7130	Internet Access: Field-Use Devices	\$ 1,100	\$ 1,100	0%
7310	Office/Dept. Supplies	\$ 12,000	\$ 12,000	0%
7450	Program Maintenance	\$ 2,680	\$ 2,680	0%
7524	Misc. Bank Fees	\$ 34,500	\$ 40,000	16%
7510	Permit Parking	\$ 8,000	\$ 8,000	0%
7230	Pay Stations: CALE Web Software	\$ 19,140	\$ 19,140	0%
7550	Uniforms			#DIV/0!
7610	Pay Stations: Hardware Lease	\$ 59,856	\$ 60,000	0%
Sub-Total Expenses		<u>\$ 253,442</u>	<u>\$ 252,942</u>	0%
Total Expenses		<u>\$ 253,442</u>	<u>\$ 252,942</u>	0%
Net surplus/(deficit)		\$ 250,000	\$ 243,996	

Street Light Maintenance District

Fund 41		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
Revenues				
4110	Property Tax Assessments	\$ 138,115	\$ 138,109	0%
4902	Shared City Reimbursements	\$ -	\$ -	#DIV/0!
5010	Transfer In from General Fund	\$ 27,585	\$ 42,491	54%
Total Revenue		<u>\$ 165,700</u>	<u>\$ 180,600</u>	9%
Expenses				
7110	Light and Power	\$ 161,100	\$ 176,000	9%
4610	Administrative Cost Allowances	\$ 4,600	\$ 4,600	0%
Total Expenses		<u>\$ 165,700</u>	<u>\$ 180,600</u>	9%
Net surplus/(deficit)		<u>\$ -</u>	<u>\$ -</u>	

State Gas Tax Fund

Fund 11		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4310	2106	\$ 56,659	\$ 58,222	3%
4320	2107	\$ 138,236	\$ 118,516	-14%
4330	2107.5	\$ 4,000	\$ 4,000	0%
4340	2105	\$ 100,599	\$ 94,383	-6%
4350	2103	\$ 87,354	\$ 160,400	84%
4710	Interest	\$ 1,000	\$ 1,000	0%
4910	Miscellaneous Reimbursements	\$ 4,500	\$ 4,500	0%
Total Revenue		<u>\$ 392,348</u>	<u>\$ 441,021</u>	12%
Expenses				
6010	Personnel (City Hall)	\$ 28,131	\$ 30,000	7%
6010	Personnel (Maintenance)	\$ 140,309	\$ 120,388	-14%
Total Salaries & Wages		<u>\$ 168,440</u>	<u>\$ 150,388</u>	-11%
Benefits				
6110	Retirement - Employee Contr.	\$ -	\$ 2,408	#DIV/0!
6111	Retirement - Employer Contr.	\$ -	\$ 10,435	#DIV/0!
6120	Health Insurance	\$ -	\$ 29,468	#DIV/0!
6155	Medicare Tax	\$ -	\$ 1,746	#DIV/0!
7521	Workers' Compensation Ins.	\$ -	\$ 5,417	#DIV/0!
Total Benefits		<u>\$ -</u>	<u>\$ 49,474</u>	#DIV/0!
Total Personnel		<u>\$ 168,440</u>	<u>\$ 199,862</u>	19% #DIV/0!
7450	Catch Basin Retrofit	\$ -	\$ -	#DIV/0!
7610	Contract Services	\$ 41,879	\$ 42,000	0%
7681	Street Repairs	\$ 5,000	\$ 5,000	0%
7682	Street Sweeping	\$ 80,501	\$ 80,501	0%
7684	Traffic Marking/Striping	\$ 2,000	\$ 2,000	0%
7685	Traffic Signal/Energy/Maint.	\$ 65,000	\$ 65,000	0%
7687	Street Tree Maintenance	\$ 28,200	\$ 29,658	5%
7700	COG 91/605/405 Study	\$ 5,000	\$ 5,000	0%
8210	Curbs/Sidewalk/Gutter	\$ 10,000	\$ 9,000	-10%
8240	Streets and Alleys	\$ 2,500	\$ 3,000	20%
7900	Transfer to Pioneer Blvd Project CIP	\$ -	\$ 118,575	#DIV/0!
Total Expenses		<u>\$ 240,080</u>	<u>\$ 359,735</u>	50%
Net surplus/(deficit)		<u>\$ (16,172)</u>	<u>\$ (118,576)</u>	37%

State Gas Tax Fund

Fund 11	FY 2016	FY 2017	Budget
	Budget	Proposed	%▲
Beginning Fund Balance	\$ 749,748	\$ 118,576	
Revenues	\$ 392,348	\$ 441,021	
Expenses	\$ (408,520)	\$ (559,597)	
Dedicate to Pioneer Project	\$ (615,000)	\$ (0)	
Ending Fund Balance	\$ 118,576	\$ -	

To account for any street or road purpose including maintenance and construction, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Proposition A - Transportation Fund

Fund 15		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4010	LACMTA Sales Tax	\$ 273,000	\$ 309,759	13%
4015	National Transit Database MOU	\$ 5,600	\$ 6,356	13%
4320	Interest Income	\$ 500	\$ 1,000	100%
	Total Revenue	\$ 279,100	\$ 317,114	14%
Administrative Cost Allowances				
6010	Personnel	\$ 38,582	\$ 71,117	84%
	Total Salaries & Wages	\$ 38,582	\$ 71,117	84%
Benefits				
6110	Retirement - Employee Contr.	\$ -	\$ 1,305	#DIV/0!
6111	Retirement - Employer Contr.	\$ -	\$ 6,041	#DIV/0!
6120	Health Insurance	\$ -	\$ 11,096	#DIV/0!
6155	Medicare Tax	\$ -	\$ 1,031	#DIV/0!
7521	Workers' Compensation Ins.	\$ -	\$ 7,199	#DIV/0!
	Total Benefits	\$ -	\$ 26,673	#DIV/0!
	Total Personnel	\$ 38,582	\$ 97,790	153%
6040	Program Administration	\$ 58,518	\$ 35,074	-40%
7440	Vehicle Fuel/Maintenance	\$ 7,000	\$ 5,000	-29%
7513	Community Transit Dial-A-Ride	\$ 155,000	\$ 155,000	0%
7682	Recreation Transit	\$ 20,000	\$ 24,250	21%
	Subtotal	\$ 240,518	\$ 219,324	-9%
	Total Expenses	\$ 279,100	\$ 317,114	14%
	Net surplus/(deficit)	\$ -	\$ 0	

To account for the benefit of public transit such as dial-a-ride and recreation transportation programs.

Proposition C - Expanded Transportation Fund

Fund 20		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4010	LACMTA Sales Tax	\$ 235,000	\$ 257,310.53	9%
4710	Interest Income	\$ 100	\$ 100	0%
	Total Revenue	\$ 235,100	\$ 257,411	9%
Expenses				
6010	Administrative Cost Allowances		\$ 1,000	#DIV/0!
6020	PT Wages		\$ 30	#DIV/0!
	Total Salaries & Wages	\$ -	\$ 1,030	
Benefits				
6110	Retirement - Employee Contr.	\$ -	\$ 1,125	#DIV/0!
6111	Retirement - Employer Contr.	\$ -	\$ 2,000	#DIV/0!
6120	Health Insurance	\$ -	\$ 2,300	#DIV/0!
6155	Medicare Tax	\$ -	\$ 400	#DIV/0!
	Total Benefits	\$ -	\$ 5,825	#DIV/0!
	Total Personnel	\$ -	\$ 6,855	#DIV/0!
6040	General Program	\$ 46,900	\$ 37,040	-21%
7684	Traffic Marking/Striping	\$ 13,000	\$ 10,000	-23%
8200	Pavement Management Plan CIP	\$ 35,000	\$ 35,000	0%
8335	Pavement Management System	\$ 15,200	\$ 15,200	0%
8345	Pioneer Median Maintenance	\$ 125,000	\$ 125,000	0%
	Total Other Expenses	\$ 235,100	\$ 222,240	-5%
	Total Expenses	\$ 235,100	\$ 229,095	-3%
	Net surplus/(deficit)	\$ -	\$ 28,316	
	Beginning Fund Balance	\$ 168,729	\$ 168,729	
	Revenues	\$ 235,100	\$ 257,411	
	Expenses	\$ (235,100)	\$ (229,095)	
	Ending Fund Balance	\$ 168,729	\$ 197,045	

To account for the benefit of public transit with expanded street maintenance and improvements such as traffic signal, marking and striping, median maintenance and matching dollars for street improvement grants.

South Coast Air Quality Management District Fund

Fund 22		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4810	Revenue	\$ 20,000	\$ 20,000	0%
4710	Interest Income	\$ 200	\$ 280	40%
	Total Revenue	<u>\$ 20,200</u>	<u>\$ 20,280</u>	0%
Expenses				
7619	Master Comp. Signal Maint.	\$ 9,500	\$ 9,500	0%
7910	Administrative Cost Allowances	\$ 32,000	\$ 2,000	-94%
8100	Capital Equipment - Clean Air Vehicles	\$ 60,500	\$ 30,000	-50%
	Total Expenses	<u>\$ 102,000</u>	<u>\$ 41,500</u>	
	Use Fund Balance accumulation	<u>\$ 81,800</u>	<u>\$ 21,220</u>	-74%
	Net surplus/(deficit)	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!
	Beginning Fund Balance	\$ 118,451	\$ 36,651	
	Revenues	\$ 20,200	\$ 20,280	
	Expenses	\$ (102,000)	\$ (41,500)	
	Ending Fund Balance	<u>\$ 36,651</u>	<u>\$ 15,431</u>	

To account for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

California Beverage Recycling

Fund 37		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4710	Interest Income	\$ 60	\$ 60	0%
4810	Grant Income	\$ 5,000	\$ 5,000	0%
Total Revenue		<u>\$ 5,060</u>	<u>\$ 5,060</u>	0%
Expenses				
7320	Printing	\$ -	\$ 500	#DIV/0!
7340	Collection Containers	\$ 5,060	\$ -	-100%
7510	Administrative Cost Allowances	\$ -	\$ -	#DIV/0!
7516	Publicity	\$ -	\$ 2,000	#DIV/0!
Total Expenses		<u>\$ 5,060</u>	<u>\$ 2,500</u>	-51%
Net surplus/(deficit)		<u>\$ -</u>	<u>\$ 2,560</u>	#DIV/0!
Beginning Fund Balance		\$ 30,606	\$ 30,606	
Revenues		\$ 5,060	\$ 5,060	
Expenses		\$ (5,060)	\$ (2,500)	
Ending Fund Balance		<u>\$ 30,606</u>	<u>\$ 33,166</u>	

To account for funds awarded by State to provide litter/recycling clean-up, education and community outreach.

Citizens' Option for Public Safety (COPS) Fund

Fund 77		FY 2016	FY 2017	Budget
		Budget	Proposed	% ▲
Revenues				
4810	Revenue	\$ 100,000	\$ 100,000	0%
4710	Interest	\$ -	\$ -	#DIV/0!
Total Revenue		<u>\$ 100,000</u>	<u>\$ 100,000</u>	0%
Expenses				
7671	Supplemental Law Enforcement	\$ -	\$ -	#DIV/0!
7672	Supplemental Law Enforcement	\$ 100,000	\$ 100,000	0%
7900	Administrative Cost Allowances	\$ -	\$ -	#DIV/0!
Total Expenses		<u>\$ 100,000</u>	<u>\$ 100,000</u>	0%
Net surplus/(deficit)		<u>\$ -</u>	<u>\$ -</u>	
Beginning Fund Balance		\$ 159	\$ 159	
Revenues		\$ 100,000	\$ 100,000	
Expenses		\$ (100,000)	\$ (100,000)	
Ending Fund Balance		<u>\$ 159</u>	<u>\$ 159</u>	

To account for supplemental law enforcement services funding of frontline law enforcement and juvenile jus

Measure R Fund

Fund 91		FY 2016	FY 2017	Budget
		Budget	Proposed	%▲
Revenues				
4010	LACMTA Sales Tax	\$ 170,000	\$ 188,000	11%
4710	Interest			#DIV/0!
	Total Revenue	<u>\$ 170,000</u>	<u>\$ 188,000</u>	11%
Expenses				
6040	Fund Administration	\$ -	\$ -	#DIV/0!
7230	Dues and Subscriptions	\$ 6,142	\$ 6,142	0%
7661	Administrative Cost Allowances	\$ -	\$ -	#DIV/0!
	Programmed CIP Improvement	\$ 163,858	\$ -	-100%
	Pioneer TBD		\$ 181,858	
7900	Transfer Out to General Fund			
	Total Expenses	<u>\$ 170,000</u>	<u>\$ 188,000</u>	11%
	Net surplus/(deficit)	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!
	Beginning Fund Balance	\$ 424,157	\$ -	
	Revenues	\$ 170,000	\$ 188,000	
	Expenses	\$ (170,000)	\$ (188,000)	
	Transfers (Pioneer Blvd CIP)	\$ (424,157)	\$ -	
	Ending Fund Balance	<u>\$ -</u>	<u>\$ -</u>	

To account for the engineering, administrative, traffic median, and parking overflow improvements of transp

Position Summary for Fiscal Year 2016-2017 = 37.000 FTE	FY 2016	Changes	FY 2017
	Full Time Equivalent		Full Time Equivalent
Elected Officials - Member of the City Council	not applicable		
Elected Officials - Member of the City Council	not applicable		
Elected Officials - Member of the City Council	not applicable		
Elected Officials - Member of the City Council	not applicable		
Elected Officials - Member of the City Council	not applicable		
Planning Director	1.000		1.000
Assistant Planner	1.000		1.000
Planning Aide	1.000		1.000
Parks & Recreation Manager	1.000		1.000
Recreation Supervisor (new position)	0.000	1.000	1.000
Recreation Supervisor (new position)	0.000	1.000	1.000
Recreation Leader I (subject to elimination)	1.000	(1.00)	0.000
Recreation Leader I (subject to elimination)	0.750	(0.75)	0.000
Recreation Leader I	0.750		0.750
Recreation Leader I	0.750		0.750
Recreation Leader I (underfilled with Recreation Aides)	1.000	(1.00)	0.000
Recreation Aide	0.000	0.450	0.450
Recreation Aide	0.000	0.450	0.450
Recreation Aide (fundraiser funded)	0.375		0.375
Recreation Aide (fundraiser funded)	0.375		0.375
Recreation Program Coordinator	1.000		1.000
Recreation Program Coordinator	1.000		1.000
Maintenance Specialist I	1.000		1.000
Maintenance Specialist I	1.000		1.000
Maintenance Specialist II	1.000		1.000
Maintenance Worker I (dedicated to Parks Maintenance)	1.000		1.000
Maintenance Worker II (dedicated to Parks Maintenance)	1.000		1.000
Maintenance Worker II	1.000		1.000
Maintenance Worker II	1.000		1.000
Parking Enforcement Officer	0.475		0.475
Parking Enforcement Officer	0.475		0.475
Parking Enforcement Officer	0.475		0.475
Parking Enforcement Officer	0.475		0.475
Code Compliance Officer	0.475		0.475
Code Compliance Officer	0.475		0.475
City Manager	1.000		1.000
Administrative Secretary	1.000		1.000
Administrative Services Manager	1.000		1.000
City Clerk	1.000		1.000
Director of Administrative Services	1.000		1.000
Management Analyst	1.000		1.000
Economic Development Manager (underfilled with Management Analyst)	1.000		1.000
Housing Projects Manager (underfilled with Management Analyst)	1.000		1.000
Special Projects Manager (underfilled with Management Analyst)	1.000		1.000
Administrative Analyst	1.000		1.000
Human Resources Manager	1.000		1.000
Accountant / Accounting Manager	1.000		1.000
Accounting Technician II	1.000		1.000
Accounting Technician II	1.000		1.000
Office Specialist	1.000		1.000
Receptionist	1.000		1.000
Position Summary Total	36.85	0.15	37.00