

India Independence Day Festival
Aug 12, 2017 4PM – 10PM
FOOD VENDOR APPLICATION

Business or Organization Name: _____

Contact Name: _____

Food being sold: _____

Address: _____

Email (print clearly): _____

Phone Number: _____ Cell Number: _____

Food Booth Fee: **Registration Fee \$800.00** **2-10x10 Booths** Booth, Mesh walls, serving window and light per booth

Deposit Fee: \$150. The Deposit Fee must be submitted as a separate check or money order at the time the application and payment are submitted. The deposit will be returned if all Terms and Conditions listed below are followed.

Terms & Conditions:

1. To reserve a Food booth application and payment must be turned into the City of Artesia 18750 Clarkdale Avenue, Artesia, CA 90701 by **Monday, July 17, 2017** (Check payable to City of Artesia)
2. The items listed will be provided for each Food Booth including Health Department requirements. 1- 10x10 carnival booth with lighting, 1 electrical outlet, (see attached electrical guidelines form), Health Department Permit, Mesh walls & Serving Window, dish washing sinks with hot and cold water (every 4 booths share 1). 1 table and 2 chairs will also be provided. Business License.
3. Food Vendor is responsible for a mandatory hand washing sink in each food booth.
4. Vendor is responsible for all personal items.
5. Booth must be open for operation from 4:00pm to 10:00pm.
6. Vendors must arrive between 1:00pm and 3:00pm to setup. No cars in the park, must bring cart or dolly.
7. Vendors must cease sales and begin cleaning up at 10:00pm. Vendors must be cleaned up by 11:00pm.
8. Vendors are responsible for picking up all the trash at their booth and leaving the space in the same condition as it was found in the morning. Vendors are responsible for providing trash bags for their vendor space and bagging their internal trash. No dumping oil or coals!
9. Vendors must follow all Health Department requirements.
10. See attached forms with details and guidelines for operating a food booth.
11. If the table, 2 chairs or canopy is missing vendor is responsible for replacement fee.
12. **NO Alcohol may be sold at your food booth or food cart.**

I have read the Terms and Conditions listed above and will abide by them. I understand not abiding by the Terms and Conditions will result in a loss of the Deposit Fee and may result in denial of participation in future events.

Signature

Date

Staff Use Only: Payment Date: _____ Deposit Fee: Yes No Approved By: _____

Terms and Payment Information

Application Review Process

Applications will not be reviewed until a completed Application and ALL required attachments are submitted. Upon receipt of all documents, a staff member will perform an initial review of the submitted documentation and forward to the appropriate staff member for approval. Not providing the requested items could result in immediate denial of your Application. Upon completion of the Review Process, the applicant will be notified if the Application was approved or denied.

Fees

Food Vendor Fees are required for participation in the *India Independence Day Festival*. Please see Vendor Fees and Deadlines listed on the Application.

Refund Policy

If the Application is withdrawn:

- Prior to the Application Deadline, applicants will receive a 50% refund.
- No refunds are available after the deadline.

Food Booth Guidelines

- All food preparation must take place inside of the temporary food booth tents with the exception of barbecue operations. Barbecue must be cooked on site, and outside or behind the food booth tents.
- No food products may be prepared or cooked at a home, or off-site of the festival.
- Booths using a licensed restaurant must have additional information for their permit.

Electrical Guidelines

Food booth tents will be supplied with one (1) outlet to plug into. All cords and power bars must be provided by the vendor. Vendor must be mindful of the items they are using and their wattages in order to prevent breaker tripping and shut offs. See attached Electrical Guideline Examples.

Additional Guidelines

The Vendor is responsible for supplying the following equipment to operate a food booth:

- Two (2) 30-gallon trash cans
- Two (2) 5-gallon buckets or basins
- Liquid or powdered soap (No bar soap)
- Paper Towels
- Tables and chairs (beyond the 1 table and 2 chairs which will be supplied)
- Electrical extension cords
- Surge protectors / power bars
- Change
- Food heating source
- Other Health Department Items (Please refer to Application)