



CITY OF ARTESIA

REGULAR MEETING OF THE
PUBLIC SAFETY COMMISSION

LOCATION

CITY COUNCIL CHAMBERS
18747 CLARKDALE AVENUE
(562) 865-6262

DATE

THURSDAY, JULY 13, 2023
6:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT REGARDING PUBLIC COMMENTS

Public comments received prior to the commencement of the meeting will be read at this time. Any public comments that cannot be heard within the next 20 minutes will be heard at the end of the meeting. Under the provisions of the Brown Act, the Public Safety Commission is prohibited from taking action on items that are not listed on the agenda, but may refer the matter to staff or to a subsequent meeting.

OLD BUSINESS

1. Approval of the Minutes – April 4, 2023

NEW BUSINESS

2. Receive and File a Report by the Los Angeles County Sheriff's Department Regarding Public Safety Activities and Incidents throughout the City of Artesia
3. Follow-Up Discussion on Coffee with the Captain Events
4. Discussion on creation of a Neighborhood Watch Newsletter

STAFF UPDATES

COMMISSIONER COMMENTS

ADJOURNMENT

The City of Artesia complies with the Americans with Disabilities Act of 1990. If you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please contact City Hall at (562) 865-6262 at least 48 hours prior to the meeting.



CITY OF ARTESIA

PUBLIC SAFETY COMMISSION AGENDA REPORT

DATE: July 13, 2023
TO: Public Safety Commission
FROM: Adrian Fajardo, Management Analyst
Melissa Burke, Deputy City Manager

SUBJECT: Approval of the Minutes

BACKGROUND

The minutes of the Public Safety Commission meeting held on April 4, 2023 have been prepared and are attached to this report for your review. The minutes capture the actions taken during the meeting. The minutes must be approved to ensure an accurate record of the proceedings.

RECOMMENDATION

It is recommended that the Public Safety Commission approve minutes as presented for the following Public Safety Commission meetings:

April 4, 2023 – Regular Meeting

ATTACHMENTS

Minutes - April 4, 2023 – Regular Meeting

**CITY OF ARTESIA
PUBLIC SAFETY COMMISSION
MINUTES
REGULAR MEETING**

April 4, 2023

CALL TO ORDER

The Regular Meeting of Public Safety Commission of the City of Artesia was called to order on April 4, 2023, at the City of Artesia Council Chambers at 6:07 P.M. by Chairperson Paul De Medeiros.

ROLL CALL

PRESENT: Chair Paul De Medeiros
Vice Chair Frank Nunes
Commissioner Natalie Garcia
Commissioner Lou Trerotola

ABSENT: Commissioner Aracelly Rodriguez

ALSO PRESENT: Melissa Burke, Deputy City Manager
Adrian Fajardo, Public Safety Commission Clerk

PLEDGE OF ALLEGIANCE

The pledge was led by Commissioner Garcia.

SPECIAL PROCEDURES

The special procedures were read by Staff Liaison Fajardo.

ANNOUNCEMENT REGARDING PUBLIC COMMENTS

No speaker cards were submitted.

OLD BUSINESS

No items under Old Business.

NEW BUSINESS

- 1. Presentation by the Los Angeles County Sheriff's Department Regarding Public Safety Activities and Incidents throughout the City of Artesia**

Sgt. Ramos from Los Angeles County Sheriff's Department presented an update on crime statistics, homelessness activities, graffiti incidents, and gang activity in the City of Artesia.

Commissioner Trerotola asked questions and provided comments.

Commissioner Nunes asked questions and provided comments.

Sgt. Ramos provided comments.

Deputy City Manager Burke provided comments.

Commissioner Nunes provided comments.

Chairperson De Medeiros asked questions and provided comments.

Commissioner Trerotola asked a question to Sgt. Ramos.

Sgt. Ramos provided comments and updated the Commission on upcoming events.

MOTION: To Receive and File the Informational Report

Motion by Vice Chairperson Nunes

Motion seconded by Commissioner Garcia

Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros

Noes: Commissioners: None

Abstain: Commissioners: None

Absent: Commissioners: Rodriquez

2. Presentation of the Los Angeles County Fire Department Regarding Fire and Emergency Medical Service Incidents for the months of October 2022 through March 2023

Deputy City Manager Burke presented the report provided by the LA County Fire Department

No comments were provided by Commissioners

MOTION: To Receive and File the Informational Report

Motion by Vice Chairperson Nunes

Motion seconded by Commissioner Trerotola

Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros
Noes: Commissioners: None
Abstain: Commissioners: None
Absent: Commissioners: Rodriquez

3. Discussion on Upcoming Coffee with the Captain Events

Deputy City Manager presented a report on the Upcoming Coffee with the Captain events.

Commissioner Garcia and Commissioner Nunes volunteered to assist staff in the preparation of future Coffee with the Captain Events.

MOTION: To Receive and File the Informational Report and Form an Ad-Hoc Committee for future Coffee with the Captain events.

Motion by Chairperson De Medeiros
Motion seconded by Commissioner Trerotola
Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros
Noes: Commissioners: None
Abstain: Commissioners: None
Absent: Commissioners: Rodriquez

4. Discussion of Priority Setting for Public Safety Commission Goals and Objectives

Deputy City Manager Burke presented a report on the City's Safer Neighborhoods Program and asked the Commission for direction.

Commissioner Nunes asked questions and provided comments.

Sgt. Ramos provided comments.

Deputy City Manager Burke provided comments.

Commissioner Trerotola asked questions and provided comments.

Chair De Medeiros provided comments.

Deputy City Manager Burke provided comments.

Commissioner Trerotola provided comments.

Commissioner Nunes provided comments.

Deputy City Manager Burke provided comments.

Commissioner Nunes provided comments.

Deputy City Manager provided comments.

Commissioner Nunes provided comments.

MOTION: To establish a set of priorities for the Safer Neighborhood Program that includes enhancing community engagement, increasing awareness of wellness activities, and engaging the faith-based community

Motion by Vice Chairperson Nunes

Motion seconded by Commissioner Garcia

Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros

Noes: Commissioners: None

Abstain: Commissioners: None

Absent: Commissioners: Rodriguez

5. Discussion on Amending the Regular Meeting Dates of the Public Safety Commission

Deputy City Manager presented the report on amending the Public Safety Commission meeting dates.

Vice Chair Nunes provided comments.

Commissioner Trerotola provided comments.

Chair De Medeiros provided comments.

Commissioner Garcia provided comments.

MOTION: To send a recommendation to the City Council to amend the Artesia Municipal Code to change the regular meeting dates of the Public Safety Commission to the second Thursday of January, April, July, and October.

Motion by Commissioner Garcia

Motion seconded by Commissioner Vice Chair Nunes

Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros
Noes: Commissioners: None
Abstain: Commissioners: None
Absent: Commissioners: Rodriquez

6. Discussion Cancellation of Next Regularly Scheduled Meeting set for July 4, 2023 and Determine Alternate Meeting Date

Deputy City Manager Burke presented the report.

Vice Chair Nunes provided comment.

Chair De Medeiros provided comment.

MOTION: To cancel the next regularly scheduled meeting for July 4, 2023 and move the next meeting to July 13.

Motion by Vice Chairperson Nunes
Motion seconded by Commissioner Trerotola
Said motion carried (4-0-0-1) in the following roll call vote:

Ayes: Commissioners: Garcia, Trerotola, Nunes, and De Medeiros
Noes: Commissioners: None
Abstain: Commissioners: None
Absent: Commissioners: Rodriquez

STAFF UPDATES

Deputy City Manager Burke provided comments.

COMMISSIONERS COMMENTS

Commissioner Rodriguez provided comments.

ADJOURNMENT

Chairperson De Medeiros adjourned the meeting at 6:58 P.M. to the next meeting scheduled on July 20, 2023, at 6:00 P.M.



Adrian Fajardo, Commission Clerk



CITY OF ARTESIA
PUBLIC SAFETY COMMISSION AGENDA REPORT

DATE: July 13, 2023
TO: Public Safety Commission
FROM: Adrian Fajardo, Management Analyst
Melissa Burke, Deputy City Manager

SUBJECT: Presentation by the Los Angeles County Sheriff's Department Regarding Public Safety Activities and Incidents throughout the City of Artesia

BACKGROUND

The City of Artesia contracts with the Los Angeles County Sheriff's Department for public safety services. Sergeant Ramos, of the City's Special Assignment Team, will provide a presentation regarding Public Safety activities and incidents in the City.

RECOMMENDATION

Staff recommends that the Public Safety Commission receive and file the report by the Los Angeles County Sheriff's Department (LASD) on crime statistics and other related information within the City.

ATTACHMENTS

Oral Report from LASD

**CITY OF ARTESIA****PUBLIC SAFETY COMMISSION AGENDA REPORT**

DATE: July 13, 2023
TO: Public Safety Commission
FROM: Adrian Fajardo, Management Analyst
Melissa Burke, Deputy City Manager

SUBJECT: Follow-up Discussion on Coffee with the Captain Events

BACKGROUND

On the April 4, 2023 Public Safety Commission Meeting, an item was brought before the Commission to discuss the resumption of the Coffee with the Captain event after a hiatus due to the COVID-19 pandemic. The Coffee with a Captain events facilitate direct engagement between the community and law enforcement, promoting transparency, communication, and collaboration. By request of Commissioner Garcia, further discussion was desired for the next event.

Key items of discussion include:

- Venue selection and time
- Promoting awareness
- Identifying any key members to attend each event
- Capturing feedback from participants

RECOMMENDATION

Staff recommends that the Public Safety Commission discuss upcoming the Coffee with the Captain event in August and provide direction for future events.



CITY OF ARTESIA

PUBLIC SAFETY COMMISSION AGENDA REPORT

DATE: July 13, 2023
TO: Public Safety Commission
FROM: Adrian Fajardo, Management Analyst
 Melissa Burke, Deputy City Manager

SUBJECT: Discussion on the creation of a Neighborhood Watch Newsletter

BACKGROUND

On April 4, 2023, the Public Safety Commission directed staff to explore ways to increase public participation in the Safer Neighborhood Program. During that meeting, a primary goal was to increase participation in the Neighborhood Watch program. It was recognized that an effective means of communication and engagement is essential for achieving this objective. Creating a newsletter would enhance communication, promote community engagement, and improve safety awareness among Artesia residents.

The newsletter would serve as a valuable resource for disseminating important information to residents during block captain and Neighborhood Watch meetings. This initiative aligns with the Safer Neighborhood Program's vision to strengthen community bonds, enhance safety awareness, and foster a proactive approach to public safety.

The proposed newsletter would provide highly relevant content by directly addressing specific concerns or trends in the City. Artesia's SAO team will play a vital role as the primary source of information. Artesia's dedicated sergeant possesses a comprehensive understanding of community activities, crime trends, and safety concerns, making him the most qualified individual to provide tailored crime prevention strategies and safety tips. Through close collaboration with the Sergeant, Staff will have access to accurate and up-to-date data, facilitating the creation of targeted newsletters that address the specific crimes and incidents occurring in the City. This approach would ensure that the newsletter's content remains relevant, timely, and impactful.

Components of the Neighborhood Watch Newsletter:

- *Enhanced Communication:* The newsletter would serve as a reliable communication channel between law enforcement personnel, block captains, and residents.
- *Crime Prevention and Safety Tips:* The newsletter would be an ideal platform to share crime prevention strategies, safety tips, and best practices to help residents

protect themselves, their families, and their properties.

- *Incident Reporting and Updates:* The newsletter can include updates on recent incidents, crime trends, and law enforcement efforts.
- *Community Events and Meetings:* The newsletter would serve as a central source of information regarding upcoming community events, meetings, and training sessions.
- *Emergency Preparedness:* The newsletter can include information on emergency preparedness, such as creating emergency kits, developing evacuation plans, and staying informed during critical situations.
- *Feedback and Input:* The newsletter can provide residents with a platform to provide feedback, suggestions, and ideas for improving the Neighborhood Watch program or the newsletter itself.

Staff requests the Commission's guidance and direction in the following areas for the implementation of a Public Safety Newsletter:

- Overall Support
- Content Suggestions
- Distribution Method, such as an e-newsletter.
- Timeline and Frequency

RECOMMENDATION

Staff recommends that the Public Safety Commission consider the creation of a Neighborhood Watch Newsletter and provide direction.