

**ARTESIA CITY COUNCIL REGULAR MEETING MINUTES  
MONDAY, SEPTEMBER 12, 2022, 7:00 P.M.  
COUNCIL CHAMBERS, 18747 CLARKDALE AVENUE, ARTESIA, CALIFORNIA**

**CALL TO ORDER**

Mayor Ramoso called the meeting to order at 7:02 p.m.

**ROLL CALL**

Present: Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino  
Staff Present: Interim City Manager Egan, Deputy City Manager Burke, Acting City Clerk Alderete, City Attorney Nguyen, Finance Manager Murguia, Special Projects Manager Lee, Community Development Director Dor, Parks and Recreation Manager Guerra, and Acting Public Works Manager Sanchez.

**INVOCATION**

Elder Larry Carlton, Church of Jesus Christ of Latter Day Saints delivered the invocation.

**PLEDGE OF ALLEGIANCE**

Gia Khan, Artesia Beautification and Maintenance Commission led the pledge of allegiance.

**APPROVAL OF AGENDA**

<b>A MOTION</b> to approve the agenda was:	
Moved: Taj	Seconded: Trevino
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**PUBLIC COMMENTS**

Public comments could be provided for items listed on the special agenda, in person or submitted by email to [publiccomments@cityofartesia.us](mailto:publiccomments@cityofartesia.us) by leaving a voicemail at (562) 865-6262, extension 200 before 2:00 p.m. on the date of the meeting and read until the time limit of three minutes was reached.

Margaret Saito provided public comments on items not listed on the agenda.

**COUNCILMEMBER COMMENTS**

Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

**CEREMONIAL PRESENTATIONS**

Certificates of recognition were presented to Deputy Anthony Campise, and James Stout III. Proclamations were made posthumously to Patricia "Patty" Castaneda, and for National Preparedness Month, and National Hispanic Heritage Month.

**BUSINESS PRESENTATIONS**

Julie Barreda, Regional Vice President, CR&R presented information on SB1383 program updates. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

**CONSENT CALENDAR (Items 1-18)**

Item numbers 7, 8, 11, 14, 15, and 17 were pulled for discussion.

<b>A MOTION</b> to approve the Consent Calendar Items 1-18, excluding items 7, 8, 11, 14, 15, and 17 was:	
Moved: Lima	Seconded: Manalo
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

1. **WAIVING OF FULL READING OF ORDINANCES LISTED ON AGENDA**

Motion: Waive further reading and introduction ordinance(s) as read by title.

2. **APPROVAL OF FINDINGS TO ALLOW THE CONTINUATION OF TELECONFERENCE MEETINGS DUE TO THE CONTINUED PUBLIC HEALTH EMERGENCY PURSUANT TO AB 361**

Action: Approve the findings to allow the continuation of teleconference meetings due to the continued public health emergency.

3. APPROVAL OF ACCOUNTS PAYABLE CHECK REGISTER

Action: Receive and file this report.

4. APPROVAL OF CITY FINANCIAL REPORT – JULY 2022

Action: Receive and file this report.

5. APPROVAL OF AN AMENDMENT TO THE POSITION SUMMARY FOR FISCAL YEAR 2022-23 TO MAKE CHANGES REGARDING POSITIONS ALLOCATED TO THE FINANCE DEPARTMENT; AND ADOPTION OF RESOLUTION NO. 22-2895, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, REPEALING RESOLUTION NO. 22-2888, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS); AND APPROVING AND ADOPTING A REVISED CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

Motion: Approval of an amendment to the position summary for fiscal year 2022-23 to make changes regarding positions allocated to the Finance Department; and adoption of Resolution No. 22-2895, a resolution of the City Council of the City of Artesia, California, repealing Resolution No. 22-2888, a resolution of the City Council of the City of Artesia, California, approving and adopting a city-wide salary schedule as required by the California Public Employees' Retirement System (CALPERS); and approving and adopting a revised city-wide salary schedule as required by the California Public Employees' Retirement System (CALPERS)

6. REPEAL OF RESOLUTION NO. 22-2860, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DESIGNATING ALI TAJ AS AN ALTERNATE MEMBER OF THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 18 OF LOS ANGELES COUNTY TO ACT IN THE PLACE OF THE PRESIDING OFFICER OF THE ARTESIA CITY COUNCIL; AND ADOPTION OF RESOLUTION NO. 22-2897, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DESIGNATING ALI TAJ AS AN ALTERNATE MEMBER OF THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NOS. 2, 18, AND 19 OF LOS ANGELES COUNTY TO ACT IN THE PLACE OF THE PRESIDING OFFICER OF THE ARTESIA CITY COUNCIL

Motion: Repeal of Resolution No. 22-2860, a resolution of the City Council of the City of Artesia, California, designating Ali Taj as an alternate member of the Board of Directors of County Sanitation District No. 18 of Los Angeles County to act in the place of the presiding officer of the Artesia City Council; and adoption of resolution no. 22-2897, a resolution of the City Council of the City of Artesia, California, designating Ali Taj as an alternate member of the Board of Directors of County Sanitation District Nos. 2, 18, and 19 of Los Angeles County to act in the place of the presiding officer of the Artesia City Council.

9. APPROVAL OF AGREEMENT FOR THE ALBERT O. LITTLE COMMUNITY CENTER NETWORK CABLING PROJECT BETWEEN CITY OF ARTESIA AND WEST COAST CABLE, INC., FOR THE AMOUNT NOT-TO-EXCEED \$17,547.00

Motion: Approve and authorize the City Manager execute the agreement for the Albert O. Little Community Center Network Cabling Project between the City of Artesia and West Coast Cable, Inc. for the amount not-to-exceed \$17,547.00

10. CONSIDERATION AND APPROVAL OF WESTRIDGE COMMERCIAL INC. STANDARD LEASE FORM FOR USE AT THE ARTESIA TOWNE CENTER (ATC)

Motion: Approve the form lease to be used by Westridge Commercial Inc. in their negotiations and management of leases at the Artesia Towne Center in compliance with the Artesia Municipal Code.

12. APPROVAL OF AN AGREEMENT WITH RAMIREZ PRODUCTIONS AND EVENT RENTALS, INC. FOR EVENT PRODUCTION SERVICES FOR THE 2022 INTERNATIONAL STREET FAIR AND DIVERSITY FESTIVAL IN THE AMOUNT OF \$52,744

Motion: Approve and authorize the City Manager to execute the agreement with Ramirez Productions and Event Rental Productions, Inc. for equipment rental and event production services for the 2022 International Street Fair and Diversity Festival in the amount of \$52,744.

13. APPROVAL OF HIGHWAY PERMIT FOR TEMPORARY STREET CLOSURE OF A PORTION OF PIONEER BOULEVARD IN CONNECTION WITH THE ARTESIA

INTERNATIONAL STREET FAIR AND DIVERSITY FESTIVAL TO BE HELD ON SATURDAY, OCTOBER 1, 2022; AND ADOPTION OF RESOLUTION NO. 22-2894, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING A HIGHWAY PERMIT FOR THE TEMPORARY CLOSURE OF A PORTION OF PIONEER BOULEVARD BETWEEN 183RD STREET AND 187TH STREET, PURSUANT TO VEHICLE CODE SECTION 21101(E) IN CONNECTION WITH THE ARTESIA INTERNATIONAL STREET FAIR AND DIVERSITY FESTIVAL TO BE HELD ON SATURDAY, OCTOBER 1, 2022, AND MAKING A DETERMINATION OF EXEMPTION UNDER CEQA.

Motion: Adopt Resolution No. 22-2894, a resolution of the City Council of the City of Artesia, California, approving a highway permit for the temporary closure of a portion of Pioneer Boulevard between 183<sup>rd</sup> Street and 187<sup>th</sup> Street, pursuant to Vehicle Code Section 21101(e) in connection with the Artesia International Street Fair and Diversity Festival to be held on Saturday, October 1, 2022, and making a determination of exemption under CEQA.

16. APPROVAL OF RESOLUTION NO. 22-2896, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING AMENDMENTS TO GRANT AGREEMENT NO. 16-CDBG-11132 FOR THE 2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Motion: Adopt Resolution No. 22-2896, a resolution of the City Council of the City of Artesia, California approving amendments to extend the term of the agreement and expenditure deadline for grant agreement no. 16-CDBG-11132 for the 2016 Community Development Block Grant Program until March 31, 2023.

18. TRANSMITTAL OF FISCAL YEAR 2018-19 ANNUAL AUDITED FINANCIAL STATEMENTS

Action: Receive and file this report.

**ITEMS PULLED FROM CONSENT CALENDAR (7, 8, 11, 14, 15, and 17)**

7. APPROVAL OF THE 2022 CITY OF ARTESIA LOCAL ROADWAY SAFETY PLAN  
Acting Public Works Manager Sanchez presented on item. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

<b>A MOTION</b> to approve the City of Artesia Local Roadway Safety Plan was:	
Moved: Manalo	Seconded: Lima
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

8. CONSIDERATION AND APPROVAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ARTESIA AND WILLDAN ENGINEERING TO PROVIDE PLANNING MANAGEMENT SERVICES TO THE COMMUNITY DEVELOPMENT DEPARTMENT FOR A NOT-TO-EXCEED AMOUNT OF \$80,000

Deputy City Manager Burke presented on item. Interim City Manager Egan provided information. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

<b>A MOTION</b> to approve and authorize the City Manager to execute the professional services agreement between the City of Artesia and Willdan Engineering to provide Planning Management Services to assist the Community Development Department for the not-to-exceed amount of \$80,000 was:	
Moved: Ramoso	Seconded: Trevino
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

11. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ARTESIA AND HDL COMPANIES FOR CANNABIS MANAGEMENT SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$94,700

Deputy City Manager Burke presented on item. Interim City Manager Egan provided information on the item. Margaret Saito provided public comment. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

<b>A MOTION</b> to approve the professional services agreement between the City of Artesia and HdL Companies (HdL) for cannabis management services in an amount not-to-exceed \$94,700 was:	
Moved: Taj	Seconded: Manalo

AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

14. CONSIDERATION AND APPROVAL OF MASTER COOPERATIVE AGREEMENT FOR THE DESIGN, CONSTRUCTION AND OPERATION AND MAINTENANCE OF A PORTION OF THE WSAB PROJECT BETWEEN THE CITY OF ARTESIA AND THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

Special Projects Manager Lee presented on the item. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

<b>A MOTION</b> to conditionally approve and authorize the City Manager, subject to legal counsel review, the master cooperative agreement for the design, construction and operation and maintenance of a portion of the WSAB project between the City of Artesia and the Los Angeles County Metropolitan Transportation Authority was:	
Moved: Taj	Seconded: Lima
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

15. AFFIRMATION OF PLANNING COMMISSION'S APPROVAL OF CASE NO. 2022-12 REGARDING A REQUEST FOR APPROVAL OF A CONDITIONAL USE PERMIT TO ALLOW CATERING SERVICES, INCLUDING A COMMERCIAL KITCHEN, WITHIN AN EXISTING ONE-STORY, 12,197 SQUARE FOOT INDUSTRIAL BUILDING LOCATED AT 17004 ALBURTIS AVENUE IN THE LIGHT MANUFACTURING AND INDUSTRIAL (M-1) ZONE, AND MAKING A DETERMINATION OF A CLASS 1 CATEGORICAL EXEMPTION PURSUANT TO ARTICLE 19, SECTION 15301 (EXISTING FACILITIES) THE CEQA GUIDELINES

Community Development Manager Dor presented on item. Interim City Manager Egan provided information. Jonathan Matson, the Architect for project provided information. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, and Taj asked questions and/or provided comments.

<b>A MOTION</b> to continue the item to the October meeting was:	
Moved: Lima	Seconded: Trevino
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

17. APPROVAL OF AGREEMENT FOR CITY-WIDE SIDEWALK ASSESSMENT AND TRIP HAZARD REMEDIATION IN THE AMOUNT NOT-TO-EXCEED \$53,000 BETWEEN THE CITY OF ARTESIA AND SOUTHERN CALIFORNIA PRECISION CONCRETE, INC

Acting Public Works Manager Sanchez presented on item. Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, and Taj asked questions and/or provided comments.

<b>A MOTION</b> to approve and authorize the Interim City Manager to execute the agreement for city-wide sidewalk assessment and trip hazard remediation in an amount not-to-exceed \$53,000 between the City of Artesia and Southern California Precision Concrete, Inc. was:	
Moved: Trevino	Seconded: Taj
AYES: Trevino, Taj, Lima, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: None
The motion carried 5-0-0-0	

**PUBLIC HEARING**

19. PUBLIC HEARING CONSIDERATION AND INTRODUCTION OF ORDINANCE NO. 22-930, ADDING ARTICLE 8 TO CHAPTER 2 OF TITLE 3 AND AMENDING VARIOUS SECTIONS OF CHAPTER 21 OF TITLE 5 OF THE ARTESIA MUNICIPAL CODE REGARDING ADULT-USE CANNABIS BUSINESSES AND MAKING A DETERMINATION OF AN EXEMPTION FROM CEQA PURSUANT TO ARTICLE 19, SECTION 15060(c)(2) and 15061(b)(3) OF THE CEQA GUIDELINES; AND CONSIDERATION AND INTRODUCTION OF ORDINANCE NO. 22-929, AMENDING THE ARTESIA ZONING CODE (TITLE 9) TO PERMIT CANNABIS RETAIL SALES WITHIN CERTAIN ZONES WITHIN THE CITY OF ARTESIA AND MAKING A DETERMINATION OF AN EXEMPTION FROM CEQA PURSUANT TO ARTICLE 19, SECTION 15060(c)(2) and 15061(b)(3) OF THE CEQA GUIDELINES

Deputy City Manager Burke presented on item. Interim City Manager Egan and City Attorney Nguyen provided information. Mayor Ramoso opened the public hearing. Margaret Saito and Dan



Rocha provided public comment. Mayor Ramoso closed the public hearing. Mayor Ramoso, Councilmembers Lima, Taj, and Trevino asked questions and/or provided comments.

<b>A MOTION</b> to approve the introduction of Ordinance No. 22-930, adding article 8 to chapter 2 of title 3 and amending various sections of chapter 21 of title 5 of the Artesia Municipal Code regarding adult-use cannabis businesses and making a determination of an exemption from CEQA pursuant to article 19, section 15060(c)(2) and 15061(b)(3) of the CEQA guidelines; and Ordinance No. 22-929, amending the Artesia zoning code (title 9) to permit cannabis retail sales within certain zones within the City of Artesia and making a determination of an exemption from CEQA pursuant to article 19, section 15060(c)(2) and 15061(b)(3) of the CEQA guidelines was:	
Moved: Taj	Seconded: Manalo
AYES: Trevino, Taj, Manalo, Ramoso	ABSENT: None
NOES: None	ABSTAIN: Lima
The motion carried 4-0-0-1	

**INTERIM CITY MANAGER INFORMATIONAL REPORTING**

Interim City Manager Egan provided updates. Mayor Ramoso, Mayor Pro Tem Manalo, and Councilmember Trevino asked questions and/or provided comments.

**COUNCILMEMBER COMMENTS**

Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Lima, Taj, and Trevino provided comments. Interim Acting Public Works Manager Sanchez and Deputy City Manager Burke provided updates.

Mayor Ramoso, Mayor Pro Tem Manalo, Councilmembers Trevino, and Lima attended meetings at public expense. Councilmember Taj did not attend meetings at public expense.

**ADDITIONAL PUBLIC COMMENT**

Mayor Ramoso allowed Elizalde Buendia to provide public comments.

**ADJOURNMENT**

The meeting was adjourned in memory of Patty Castaneda, Marius Lakeman, Mike Candelaria, and Vic Norcia at 9:56 p.m.

  
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Jennifer Alderete, Acting City Clerk

