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**CITY OF ARTESIA**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**PLANNING DIVISION**

**SCHEDULE OF FEES AND CHARGES FOR PLANNING AND ENGINEERING DEPARTMENTS<sup>1</sup>**

(Effective February 14, 2021)

On December 15, 2020, the City Council repealed Resolution No. 19-2743 and adopted Resolution No. 20-2803. These fees are in effect until Resolution 20-2803 is repealed and/or updated by City Council Resolution.

Expedite fees are an additional 50% of fees, with the exception of a “Special Planning Commission Meeting”.

1% General Plan update fee added to the total cost of all permits/fees charged by Planning Department

<b>Permits*</b>	
Banner Permit	\$ 45.88
Minor Wall Sign Permit	\$ 142.73
Temporary Use Permit <sup>^</sup>	\$ 418.00
Special Outdoor Use Permit	\$ 346.63
Downtown Outdoor Use Permit	\$ 346.63
Incidental Outdoor Use Permit	\$ 346.63
Fence Permit	\$ 45.88

<b>Administrative Determinations*</b>	
Administrative Approval	\$ 214.10
Administrative Variance	\$ 407.80
Accessory Dwelling Unit	\$ 1121.45
Commercial/Industrial building paint color	\$ 122.34
Lot merger/lot line adjustment/lot tie	\$ 1223.40

<b>Plan Checks*<sup>2</sup></b>	
Minor Tenant Improvement (Commercial and other non-single family residential uses)	\$ 305.85
Minor Residential Improvement (remodel with no additional/changed floor area, pool, shed, etc)	\$ 50.98
Landscape Plan (not approved by Planning Commission, not including engineering/LID fees)	\$ 203.90
Demolition without reconstruction (partial)	\$ 326.24
Demolition without reconstruction (whole)	\$ 581.12
<b>Single Family Residential</b>	
New House <=1500 sq ft	\$ 672.87
New House >1500 sq ft	\$ 876.77
Addition (including building permit only ADU) <=400 sq ft	\$ 203.90
Addition (including building permit only ADU) 400 > 1200 sq ft	\$ 305.85
Addition <sup>3</sup> >1200 sq ft	\$ 407.80
Interior Remodel (relocation of walls/changing rooms, etc.) <=1500 sq ft	\$ 254.88
Interior Remodel (relocation of walls/changing rooms, etc.) >1500 sq ft	\$ 305.85
<b>Commercial/Non-Residential/Multifamily (fees in addition to Design Review)</b>	
New building <= 5000 sq ft	\$ 538.00
New building >5000 sq ft	\$ 735.00
Addition (with or without remodel) <=2000 sq ft	\$ 579.00
Addition (with or without remodel) 2000 > 10000 sq ft	\$ 720.00
Addition (with or without remodel) > 10000 sq ft	\$ 858.00
Interior Remodel: Total Floor area <+2500 sq ft	\$ 428.00
Interior Remodel: Total floor area 2500 > 6000 sq ft	\$ 570.00
Interior Remodel: Total floor area > 6000 sq ft	\$ 808.00

<sup>1</sup> The Planning Department Fee schedule shall be automatically updated annually with regard to the Consumer Price Index on July 1<sup>st</sup> each year based upon the percentage change in the Consumer Price Index for the Los Angeles-Long Beach-Anaheim, CA area, for all urban consumers (CUURS49ASA0), as published by the U.S. Department of Labor (“CPI”) from January of the prior year to January of the current year. This adjustment, however, will occur only if the CPI would cause an increase. If the CPI would cause a decrease, no adjustment shall be made. Updated fees will go into effect July 1, annually.

<sup>2</sup> For all plan checks – the initial fee allows for two plans checks. A third submission will require repayment of the plan check fee.

<sup>3</sup> Note that there are no building permit ADUs allowed over 1200 sq ft

<b>Entitlements, Legislative Changes and Planning Commission approvals*^</b>	
Determination of Unlisted Use	\$ 2069.59
Conditional Use Permit / Modification to Conditional Use Permit	\$ 2834.21
Variance / Modification to Variance	\$ 2834.21
Design Review	\$ 2171.54
Zone Change	\$ 3160.45
General Plan Amendment	\$ 3435.72
Zoning Ordinance (Code) Amendment	\$ 3558.06
Tentative/Final Tract Map 4 or less new lots	\$ 3063.60
Tentative/Final Tract Map 5 or more new lots	\$ 3063.60
Non-public hearing item requiring Planning Commission approval (e.g Landscape plan)	\$ 1304.96

<b>Other/Miscellaneous fees</b>	
Special Meeting with Planning Commission	\$ 2344.85
Extension of Tentative Tract Map	\$ 866.58
Appeal of a Decision (Planning Commission)	50% of original fee
Appeal of a Decision (Planning Director)	\$ 7344.24
Letter (applicant requested, miscellaneous)	\$ 178.41
Planning Site visit not part of a project (charged hourly)	Hourly rates
Development Agreement (various, depending on the terms of the DA)	Actual Cost – as determined in Development Agreement
General Plan Update Fee	1% of total fees – charged for all Planning Department Fees

**Deposits for Services**

Deposits may be requested by the Planning Department for any of the following anticipated services:

- Planning Consultant fees
- City Attorney fees
- Engineering services
- LID/Storm Water services

Projects requiring Administrative Approval	\$ 2000.00
Projects requiring Discretionary Approval	\$ 5000.00
Large/Complex Projects	Deposit amount to be determined by Planning Director/Manager

A non-refundable administrative fee will be charged for the management of each piece of consultant work. The fee will be \$100 for all agreements up to \$2000 in value, \$250 for agreements between \$2,000 and \$10,000, and 5% of the total agreement value, or \$2,500 (whichever is less), for agreements over \$10,000.00.

A deposit of \$800 will be required for noticing/advertising costs associated with public hearing items.

<b>Encroachment Permits</b>	
Highway Permit	\$ 33.00 Permit Fee + \$ 33.00 Engineering Fee# = <b>\$66.00</b>
Encroachment Permit without Traffic Management	\$ 150.00 Permit Fee + Engineering Fee (please see City Staff for current rates)

# Engineering fee subject to change based on actual engineering expenses

<b>Environmental Documentation (City Fees only – See LA County for additional fees)</b>	
Categorical Exemption	\$ 198.80
Negative Declaration	\$ 2039.00
Mitigated Negative Declaration	\$ 2803.63
Environmental Impact Reports	Actual Cost
Contract Consultant for Large Projects	\$ 10,000.00 deposit

<b>Storm Water Implementation Fees</b>	
Industrial/Commercial Inspection - Annual permit	\$ 70.00
Industrial/Commercial Inspection - NPDES/MS4 Inspection	\$ 175.00
For re-inspection	\$ 115.00
Construction Inspections (Regular Monthly Inspections)	\$ 150.00
Per Year	\$ 1810.00

\* 15% additional administrative charge added to planning application costs for projects requiring storm water review (applicable to commercial/industrial uses only)

^ Cost of public noticing, mailing and advertising is to be paid by applicant, and subject to an initial deposit with the City.