



# CITY OF ARTESIA FISCAL YEAR 2022-2023 BUDGET



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## City Manager's 2022-2023 Municipal Budget Message

June 9, 2022

Mayor and Members of the City Council:

Please accept the staff's proposed budget for Fiscal Year 2022-23. Given where the City has been with its financial reporting and budgeting practices, this has been a challenging effort. As I previously advised you we are faced with a General Fund structural spending deficit, which amounts to about 3.9% over General Fund revenues. In this message I will explain how we got here, and what our proposed strategy is to move the City toward fiscal health and sustainability.

A structural deficit means that at full implementation we would end the year having spent more than the revenues we receive. Those are the numbers presented here. The fact is we will not have all positions filled at the beginning of the year, nor will we fill them all at one time. This will result in some savings in actual expenses versus the budget, but as we strive toward full implementation it will be harder to achieve savings.

### Background

While the budget as presented is not balanced, the document does represent a much truer picture of the City's fiscal reality than has been presented by management in the recent past. In my opinion, the fiscal year 2021-2022 budget was not presented reliably. In that presentation there were a number of expense omissions or revenue overstatements: there was no expense for unfunded pension obligations amounting to \$300,000; health insurance was not budgeted in all departments amounting to \$31,000; and there were inflated revenue estimates amounting to at least \$175,000 in miscellaneous revenue, among others. As we discussed at the mid-year budget session, presenting multiple years of actual expenditures on each line item will help the Council identify if there are anomalies that require explanation in future budget presentations. That has been resolved in this document.

Revenue collection is also a significant challenge which the Council made clear to me when you brought me in. Transient Occupancy Tax (TOT) revenues are substantially below what they should be given the hotel properties we have in the City. If proper TOT were being remitted, the deficit would shrink by approximately 50%, maybe more. Business License collections are also below what they should be. It is harder to estimate this underpayment, as the tax is based on gross receipts and we will not have those numbers until businesses are properly licensed. I want to be very clear that this is a multilayered problem. There are businesses in the City that have failed to pay business license taxes. There is also a staff capacity and proficiency issue

that we are working on as addressed below.

### Addressing the Issues

The challenge is not simply cutting expenses to meet revenue, we need to take a more comprehensive approach. In the just over four months I have been here, it has become clear that the staff has limited capacity and it results in a low level of service in multiple areas. That limited capacity is mainly a matter of the very small staff and heavy workload. These issues cannot be resolved by cutting more staff to meet revenues. These can only be resolved by having enough staff, having staff properly trained and equipped, retaining good staff and limiting turnover, building a culture of service and having the proper level of management support and oversight in place. These are all very challenging for a City of this size and level of resources.

The pandemic definitely had a negative impact on the City's ability to cover costs. However, funds the federal government provided through the American Rescue Plan Act (ARPA) can help us cover the deficits over a period of years until we are on a more solid foundation.

The City needs to be more competitive in the marketplace for municipal employees. Salaries are low, and uniquely the City requires its employees to pay a substantially larger share of retirement costs than most, if not all, cities in the region and state. This is a severe hindrance to recruitment and retention. The current employment market is the most challenging in decades. Every City is experiencing it. Freeing up or developing resources to resolve this particular problem will pay significant dividends over time.

### City Resources Comparison

Artesia has a very small budget. The City's projected general fund revenues for 2022-23 are roughly \$11.4 million.

- Hawaiian Gardens - \$19.56 million
- Bellflower - \$42.2 million
- La Mirada - \$49.5 million
- Lakewood - \$59.3 million
- Cerritos - \$86.7 million

### Revenue Collections and Opportunities

As previously stated, revenue collections are a significant challenge and need to be resolved. The staff needs to assertively collect on Business License and Transient Occupancy Taxes that are lawfully due to the City. These revenues fund needed City services to the community. These items were discussed at the Council Retreat on April 30. The staff will need the full support and backing of the Council to be successful in these efforts.

- **Cannabis licensing:** This is one of the City's best and most attainable revenue opportunities.
- **Billboard opportunities:** The City has contracted with Civic Signs to develop two digital billboard sites along the State Route 91 Freeway. There are complications with this opportunity.
- **New Revenue Measures:** Many cities in the area and across the state have adopted new revenue measures with the support of local voters. Even if we are able to collect on the taxes currently due and balance the budget in the short term, inflation and new state mandates will make it very difficult to maintain sound fiscal footing.

We propose a multi-step plan to address the structural deficit and set the City on a course to fiscal health:

**Transient Occupancy Tax:** The staff is in the process of obtaining Audit Services to assess proper remittance of TOT by each hotel. We estimate we are under collecting between \$300,000 and \$400,000 per year. The audits will give us a clearer picture of the shortfall and provide guidance to operators on their legal obligations. We will need to be prepared to follow through on enforcement of collections once the audits are completed.

**Business License:** We are currently seeking professional property management services for the Artesia Towne Center. This should improve our leasing rates as a professional service provider is equipped to efficiently market and lease retail space. Just as important, this will free up a staff member for assignment to Community Development to focus on improving Business License processing and collection. As of June 9, we have identified 127 delinquent business license accounts. Some of those may be closed businesses that were not closed out properly. We also cannot provide solid estimates on what is owed as the license rate is based on gross receipts. We have reviewed the Business License Ordinance seeking to ensure we are collecting all appropriate license taxes. We have identified we have not been collecting on commercial property management (leasing of commercial properties) and have engaged with HdL, our business license service provider, to begin collections. Once fully established, we estimate this will generate approximately \$30,000 per year.

**Cannabis:** The Cannabis ad hoc committee has diligently been working on a draft licensing ordinance for review and adoption by the Council. A study session/town

hall meeting has been scheduled for June 21st to allow for community review prior to adoption by the Council. We still need to develop a zoning ordinance to establish where these businesses can be located. Once the ordinances are in place we will need to go through a selection process to issue the two licenses allowed by the measure approved by voters. It is imperative we move expeditiously to complete this process as soon as possible.

**Billboards:** The City has contracted with Civic Signs to develop two digital billboard sites in the City. This project has been stalled for a few years. It was originally expressed to me that the two billboards were to be based on a billboard relocation program pursuant to AB 3168. This legislation basically allowed for billboards to be constructed pursuant to a relocation agreement, essentially moving signs from an existing location to a new location. The agreement we have with Civic Signs does not contemplate relocation. I have met with our legislative representative in Sacramento. There are two options, one is to seek to initiate new legislation specific to Artesia, the second would be to seek a new agreement that would operate under the relocation provisions of AB 3168. We are still evaluating the options.

**New Revenue Measures:** Once the above measures are put in place, the City should engage a Community Fiscal Review Committee to evaluate the City's position and make recommendations to the Council on potential future measures. The City is struggling to maintain service levels given the current revenue picture. Growing the organization is basically out of the question without a plan to grow revenues.

### **Summary**

It is my strong recommendation that the City Council adopt the budget as presented. We are in a good position, given the federal assistance the City received, to sustain a few years of deficits to focus on achieving financial health. We must focus efforts on addressing the revenues the City is due and opportunities for stabilizing the City's financial health. This will take a collective Council and staff effort.

Mike Egan  
Interim City Manager

RESOLUTION NO. 22-2886

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
ARTESIA, CALIFORNIA, ADOPTING A FINANCIAL PLAN  
AND APPROVING A BUDGET FOR FISCAL YEAR 2022-23

WHEREAS, a budget is a financial guide that funds the City Council's continuing commitment to providing a high level of service to residents, visitors, and the business community.

WHEREAS, the 2022-23 Fiscal Year Budget reflects the City Council's strategic priorities and activities and has been designed to enhance the City's long term financial viability.

WHEREAS, the 2022-23 Fiscal Year Budget, the proposed budget for the City of Artesia for the fiscal year beginning July 1, 2022, as presented by the Interim City Manager, has been provided to, reviewed, and studied by the City Council;

WHEREAS, the City Council will continue to re-evaluate the status of current resources, expenditures, and the State of California's financial impact on cities throughout the fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DOES HEREBY FIND, ORDER, AND RESOLVE AS FOLLOWS:

SECTION 1. Approve Exhibit A. Fiscal Year 2022-23 Budget for the City of Artesia and authorizing the Interim City Manager to execute implementation.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 21<sup>st</sup> day of June, 2022

\_\_\_\_\_  
MELISSA RAMOSO, MAYOR

ATTEST:

\_\_\_\_\_  
ERNESTO SANCHEZ, CITY CLERK



# CITY OF ARTESIA FISCAL YEAR 2022-2023 BUDGET

## CITY COUNCIL



ALI TAJ  
COUNCILMEMBER



TONY LIMA  
COUNCILMEMBER



MELISSA RAMOSO  
MAYOR



MONICA MANALO  
MAYOR PRO TEM



RENE TREVINO  
COUNCILMEMBER

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# Operational Revenue and Expenditure Summary

Fund	Estimated Revenues	Budgeted Expenditures	Budgeted Transfers	Surplus / (Deficit)
General	\$ 10,442,400	\$ (11,907,841)	\$ 1,015,064	\$ (450,377)
Street and Transit Funds				
Gas Tax	\$ 464,844	\$ (564,294)	\$ (20,000)	\$ (119,450)
Prop A	\$ 432,157	\$ (269,000)	\$ (53,800)	\$ 109,357
TDA	\$ 34,000	\$ (34,000)	\$ -	\$ -
Prop C	\$ 343,578	\$ (288,758)	\$ (56,000)	\$ (1,180)
Measure R	\$ 255,184	\$ (188,063)	\$ (35,000)	\$ 32,121
Measure M	\$ 293,542	\$ (305,500)	\$ (60,000)	\$ (71,958)
SB1 / RMRA	\$ 365,865	\$ (390,865)	\$ -	\$ (25,000)
CDBG	\$ 649,415	\$ (527,077)	\$ (122,338)	\$ -
SCAQMD AB2766	\$ 19,850	\$ (18,850)	\$ (1,000)	\$ -
Summer Lunch	\$ 35,500	\$ (35,500)	\$ -	\$ -
California Street Grant	\$ -	\$ -	\$ -	\$ -
Bond - Pioneer	\$ -	\$ -	\$ -	\$ -
CA Beverage Recycling	\$ -	\$ -	\$ -	\$ -
Street Light Maintenance	\$ 138,025	\$ (198,263)	\$ 60,238	\$ -
CFD	\$ 6,700	\$ (23,505)	\$ -	\$ (16,805)
COPS	\$ 100,000	\$ -	\$ (100,000)	\$ -
AJ Padelford Park Expansion	\$ 1,686,476	\$ (1,484,099)	\$ (202,377)	\$ -
Cal Fire Grant	\$ 686,972	\$ (686,972)	\$ -	\$ -
Development Fees	\$ 964,905	\$ -	\$ -	\$ 964,905
Measure W	\$ 211,863	\$ (302,280)	\$ (40,587)	\$ (131,004)
Housing	\$ 78,500	\$ (171,680)	\$ (10,000)	\$ (103,180)
TOD Planning	\$ 414,709	\$ (414,709)	\$ -	\$ -
Enterprise				
Artesia Towne Center	\$ 471,500	\$ (255,880)	\$ -	\$ 215,620
Paid Parking	\$ 188,000	\$ (210,269)	\$ -	\$ (22,269)
PEG	\$ 30,200	\$ (12,000)	\$ -	\$ 18,200
Billboard	\$ 153,000	\$ (28,800)	\$ (124,200)	\$ -
Successor Agency				
ROPS Obligations	\$ -	\$ (1,144,672)	\$ 1,144,672	\$ -
Redevelopment Obligations Ret. Fund	\$ 1,394,672	\$ -	\$ (1,394,672)	\$ -
<b>Total - All Funds</b>	<b>\$ 19,861,857</b>	<b>\$ (19,462,877)</b>	<b>\$ -</b>	<b>\$ 398,980</b>

# General Fund Revenues

01-0000		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Taxes</b>								
4010	Sales and Use Tax	\$ 2,877,737	\$ 3,198,125	\$ 3,490,000	\$ 3,490,000	\$ 3,468,700	-1%	\$ (21,300)
4030	Documentary Transfer Tax	\$ 44,075	\$ 43,545	\$ 56,678	\$ 56,678	\$ 55,000	-3%	\$ (1,678)
4210	Motor Vehicle-In-Lieu Fee	\$ 13,391	\$ 12,118	\$ 12,000	\$ 19,000	\$ 19,500	3%	\$ 500
4220	Property Tax In-Lieu of VLF	\$ 1,999,302	\$ 2,085,778	\$ 2,146,322	\$ 2,146,322	\$ 2,221,000	3%	\$ 74,678
4260	No Property Tax City Tax Payment	\$ 1,025,252	\$ 1,067,977	\$ 1,100,000	\$ 1,100,000	\$ 1,149,000	4%	\$ 49,000
4410	Business Tax	\$ 612,429	\$ 681,207	\$ 656,477	\$ 656,477	\$ 790,000	20%	\$ 133,523
4415	Measure V	\$ 86,422	\$ 62,450	\$ 100,000	\$ 120,000	\$ 120,000	0%	\$ -
4470	Transient Occupancy Tax	\$ 396,259	\$ 443,777	\$ 260,000	\$ 345,000	\$ 348,000	1%	\$ 3,000
4800	Ad Valorem AB1290 Pass-through	\$ 108,235	\$ 44,550	\$ 90,000	\$ 90,000	\$ 80,000	-11%	\$ (10,000)
<b>Total Taxes</b>		<b>\$ 7,163,102</b>	<b>\$ 7,639,527</b>	<b>\$ 7,911,477</b>	<b>\$ 8,023,477</b>	<b>\$ 8,251,200</b>	<b>3%</b>	<b>\$ 227,723</b>
<b>Licenses &amp; Permits</b>								
4400	Tobacco & Electronic Cigarette Sales Permits	\$ 1,842	\$ 1,600	\$ 1,800	\$ 600	\$ 600	0%	\$ -
4401	Live Entertainment Permits	\$ -	\$ -	\$ 2,500	\$ -	\$ -	N/A	\$ -
4402	Massage Services Permits	\$ -	\$ -	\$ 300	\$ -	\$ -	N/A	\$ -
4405	Late PM/Early AM Operations Permits & Film Permits	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	0%	\$ -
4420	Building Permits	\$ 492,762	\$ 524,152	\$ 455,000	\$ 455,000	\$ 430,000	-5%	\$ (25,000)
4435	Handicap Parking Permits	\$ -	\$ -	\$ 720	\$ 720	\$ -	-100%	\$ (720)
4440	Street Procession Permits	\$ 298	\$ -	\$ 990	\$ 990	\$ 1,000	1%	\$ 10
4450	Animal Licenses	\$ -	\$ -	\$ 33,000	\$ -	\$ -	N/A	\$ -
<b>Total Licenses &amp; Permits</b>		<b>\$ 494,902</b>	<b>\$ 525,752</b>	<b>\$ 500,310</b>	<b>\$ 463,310</b>	<b>\$ 437,600</b>	<b>-6%</b>	<b>\$ (25,710)</b>
<b>Charges for Services</b>								
<b>Fees for Recreation and Passports</b>								
4610	Recreation Fees (General)	\$ 15,159	\$ (1,294)	\$ 15,000	\$ 18,000	\$ 22,000	22%	\$ 4,000
4612	Facility Use Fees	\$ 17,482	\$ 4,250	\$ 14,232	\$ 14,232	\$ 18,000	26%	\$ 3,768
4613	Application Fees	\$ 1,250	\$ -	\$ 100	\$ 1,000	\$ 1,000	0%	\$ -
4620	Recreation Fees (Education)	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ -	-100%	\$ (3,000)
4625	Soccer Fees (youth)	\$ -	\$ 250	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
4630	Baseball Fees (Adult)	\$ -	\$ (415)	\$ 2,500	\$ -	\$ 3,000	N/A	\$ 3,000
4631	Baseball Fees (Youth)	\$ 307	\$ 8,253	\$ 4,566	\$ 4,566	\$ 5,000	10%	\$ 434
4635	Banner Program	\$ -	\$ -	\$ 800	\$ -	\$ 1,000	N/A	\$ 1,000
4870	Special Event Fees (not sponsorships)	\$ 21,832	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	0%	\$ -
4935	Passport Application Accept. Fees	\$ 5,600	\$ -	\$ 5,438	\$ 2,500	\$ 2,500	0%	\$ -
4940	Passport Photo Fees	\$ 330	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Fees for Recreation and Passports</b>		<b>\$ 61,960</b>	<b>\$ 11,044</b>	<b>\$ 55,636</b>	<b>\$ 53,298</b>	<b>\$ 63,500</b>	<b>19%</b>	<b>\$ 10,202</b>
<b>Planning, Building and Safety, and Community Development Fees</b>								
4021	Industrial Waste Inspections	\$ 49,944	\$ 69,484	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
4022	Construction and Demolition Admin Fee	\$ 7,000	\$ 7,500	\$ 18,000	\$ 8,000	\$ 9,500	19%	\$ 1,500
4430	Planning Fees	\$ 71,547	\$ 83,055	\$ 112,000	\$ 112,000	\$ 95,000	-15%	\$ (17,000)
4431	Development Impact Fees	\$ 11,842	\$ -	\$ 11,842	\$ 11,842	\$ 20,000	69%	\$ 8,158
<b>Total Planning &amp; Comm. Develop.</b>		<b>\$ 140,333</b>	<b>\$ 160,039</b>	<b>\$ 186,842</b>	<b>\$ 176,842</b>	<b>\$ 169,500</b>	<b>-4%</b>	<b>\$ (7,342)</b>
<b>Total Charges for Services</b>		<b>\$ 202,293</b>	<b>\$ 171,083</b>	<b>\$ 242,478</b>	<b>\$ 230,140</b>	<b>\$ 233,000</b>	<b>1%</b>	<b>\$ 2,860</b>
<b>Franchises and Peg Fees</b>								
4730	Franchises and Peg Fees	\$ 620,706	\$ 1,024,882	\$ 888,000	\$ 888,000	\$ 906,000	2%	\$ 18,000
<b>Total Franchises and Peg Fees</b>		<b>\$ 620,706</b>	<b>\$ 1,024,882</b>	<b>\$ 888,000</b>	<b>\$ 888,000</b>	<b>\$ 906,000</b>	<b>2%</b>	<b>\$ 18,000</b>
<b>Fines, Forfeitures &amp; Penalties</b>								
4505	Code Enforcement Fines	\$ 4,903	\$ 6,705	\$ 59,000	\$ 35,000	\$ 35,000	0%	\$ -
4510	Parking/Traffic Fines	\$ 139,752	\$ 8,543	\$ 15,000	\$ 25,000	\$ 25,000	0%	\$ -
<b>Total Fines, Forfeitures &amp; Penalties</b>		<b>\$ 144,655</b>	<b>\$ 15,248</b>	<b>\$ 74,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>0%</b>	<b>\$ -</b>

# General Fund Revenues

01-0000		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Miscellaneous (Interest, Rent, etc.)</b>								
4710	Interest Income	\$ 169,892	\$ 57,871	\$ 40,000	\$ 40,000	\$ 40,000	0%	\$ -
4720	Cell Tower Lease Fees	\$ 1,672	\$ 378,702	\$ 27,788	\$ 27,788	\$ 27,600	-1%	\$ (188)
4760	Land Use Fee	\$ 8,760	\$ 8,936	\$ 85,000	\$ 10,000	\$ 10,000	0%	\$ -
4810	Park Grants	\$ -	\$ -	\$ -	\$ -	\$ 400,000	N/A	\$ 400,000
	Measure A Grant							
	State Park Grant							
4850	Sponsorships: Special Events	\$ 38,491	\$ -	\$ 25,000	\$ 25,000	\$ 20,000	-20%	\$ (5,000)
4860	Solid Waste Agreement Fees	\$ 136,387	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4900	Miscellaneous-Planning Grants	\$ 4,355	\$ 13,421	\$ 32,436	\$ 32,436	\$ 32,000	-1%	\$ (436)
4902	Sheriff Cost Recoveries	\$ -	\$ 606	\$ -	\$ -	\$ -	N/A	\$ -
4903	Miscellaneous Reimbursements	\$ 4,242	\$ 2,012	\$ 25,000	\$ 25,000	\$ 25,000	0%	\$ -
4905	Candidate Fees	\$ -	\$ 650	\$ -	\$ -	\$ -	N/A	\$ -
4925	Emergency Response Fund (CARES ACT)	\$ -	\$ 203,604	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	<b>\$ 363,799</b>	<b>\$ 665,802</b>	<b>\$ 235,224</b>	<b>\$ 160,224</b>	<b>\$ 554,600</b>	<b>246%</b>	<b>\$ 394,376</b>
<hr/>								
<b>Total Revenue Before Transfers</b>		<b>\$ 8,989,457</b>	<b>\$ 10,042,294</b>	<b>\$ 9,851,489</b>	<b>\$ 9,825,151</b>	<b>\$ 10,442,400</b>	<b>6%</b>	<b>\$ 617,249</b>
<hr/>								
<b>Interfund Transfers</b>								
	State Gas Tax			\$ 155,801	\$ 155,801	\$ 20,000	-87%	\$ (135,801)
	Prop A			\$ 61,778	\$ 35,000	\$ 53,800	54%	\$ 18,800
	Prop C			\$ 54,000	\$ 20,000	\$ 56,000	180%	\$ 36,000
	Measure R			\$ 40,000	\$ 40,000	\$ 35,000	-13%	\$ (5,000)
	Measure M			\$ -	\$ -	\$ 60,000	N/A	\$ 60,000
	CDBG			\$ 34,884	\$ 43,034	\$ 122,338	184%	\$ 79,304
	COPS Grant			\$ 100,000	\$ 100,000	\$ 100,000	0%	\$ -
	AQMD			\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
	AJ Padelford Park			\$ -	\$ -	\$ 202,377	N/A	\$ 202,377
	Measure W			\$ -	\$ -	\$ 40,587	N/A	\$ 40,587
	Housing Authority			\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
	Billboard			\$ -	\$ -	\$ 124,200	N/A	\$ 124,200
	American Rescue Plan Act			\$ 3,971,312	\$ 3,971,312	\$ -	-100%	\$ (3,971,312)
	Successor Agency - RORF			\$ 250,000	\$ 250,000	\$ 250,000	0%	\$ -
	<b>Total Interfund Transfers</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,667,775</b>	<b>\$ 4,615,147</b>	<b>\$ 1,075,302</b>	<b>-77%</b>	<b>\$ (3,539,845)</b>
<hr/>								
<b>Total Revenue and Transfers</b>		<b>\$ 8,989,457</b>	<b>\$ 10,042,294</b>	<b>\$ 14,519,264</b>	<b>\$ 14,440,298</b>	<b>\$ 11,517,702</b>	<b>-20%</b>	<b>\$ (2,922,596)</b>

## General Fund Revenue Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Budget %▲	Budget \$▲
<b>Revenue and Transfers-In Total</b>	\$ 8,989,457	\$ 10,042,294	\$ 14,519,264	\$ 14,440,298	\$ 11,517,702	-20%	\$ (2,922,596)

## General Fund Expenditure Summary

	FY 2020 Actual	FY 2021 Actual	FY 2022 Budget	FY 2022 Estimate	FY 2023 Proposed	Budget %▲	Budget \$▲
<b>General Fund Department Expenditures</b>							
City Council Department	\$ 204,579	\$ 142,717	\$ 232,999	\$ 222,296	\$ 328,913	48%	\$ 106,617
City Attorney	\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
City Manager Department	\$ 205,940	\$ 219,358	\$ 414,464	\$ 435,102	\$ 318,285	-27%	\$ (116,817)
Community Promotions	\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 229,925	5%	\$ 11,280
Human Resources Department	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ 236,417	-34%	\$ (124,170)
Risk Management	\$ 284,383	\$ 401,566	\$ 364,339	\$ 370,339	\$ 451,933	22%	\$ 81,594
Finance Department	\$ 380,050	\$ 442,268	\$ 566,420	\$ 612,955	\$ 700,236	14%	\$ 87,281
City Clerk Department	\$ 161,539	\$ 127,956	\$ 122,930	\$ 137,200	\$ 251,478	83%	\$ 114,278
Administrative Services Department	\$ 1,068,689	\$ 1,412,360	\$ 1,286,032	\$ 1,241,587	\$ 1,323,462	7%	\$ 81,875
Planning Department	\$ 260,452	\$ 207,426	\$ 347,280	\$ 347,280	\$ 258,018	-26%	\$ (89,262)
Building & Safety	\$ 344,873	\$ 347,962	\$ 312,099	\$ 312,099	\$ 310,000	-1%	\$ (2,099)
Economic Development	\$ 86,369	\$ 127,851	\$ 337,941	\$ 334,241	\$ 158,328	-53%	\$ (175,913)
Code Compliance Department	\$ 270,318	\$ 301,080	\$ 327,575	\$ 395,538	\$ 445,811	13%	\$ 50,273
Parks and Recreation Services Department	\$ 959,336	\$ 932,129	\$ 869,788	\$ 980,188	\$ 1,346,656	37%	\$ 366,468
Public Works	\$ 662,266	\$ 602,621	\$ 726,035	\$ 726,035	\$ 658,653	-9%	\$ (67,382)
City Engineer Department	\$ 112,078	\$ 89,010	\$ 55,900	\$ 55,900	\$ 93,400	67%	\$ 37,500
Law Enforcement	\$ 4,698,360	\$ 3,376,398	\$ 4,140,838	\$ 4,140,838	\$ 4,493,626	9%	\$ 352,788
<b>Total Department Expenditures</b>	\$ 10,535,861	\$ 9,319,880	\$ 10,973,192	\$ 11,190,830	\$ 11,907,841	6%	\$ 717,011

<b>Transfers Out of General Fund</b>							
Street Light Maintenance Fund	\$ -	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	0%	\$ -
<b>Total Transfers Out of General Fund</b>	\$ -	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	0%	\$ -
<b>TOTAL GENERAL FUND EXPENDITURES &amp; TRANSFERS OUT</b>	\$ 10,535,861	\$ 9,319,880	\$ 11,033,430	\$ 11,251,068	\$ 11,968,079	6%	\$ 717,011
<b>Excess of Revenues over Expenditures after Interfund Transfers</b>	\$ (1,546,404)	\$ 722,414	\$ 3,485,834	\$ 3,189,230	\$ (450,377)	-114%	\$ (3,639,607)

\*In compliance with Measure W requirements, a separate fund was established for the management of the City's allocation from Los Angeles County. All expenditures are now reflected on its own page in the Restricted Fund section.

# Transfers

Transfers are used when costs are incurred in one fund, but the revenues come into another fund. Also, transfers are used when a fund needs General Fund support due to insufficient dedicated revenues.

		Transfers Into			
FY 2021-22		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 60,238		\$ 60,238
Gas Tax	Gas Tax Overhead Costs	\$ 155,801			\$ 155,801
Prop A	Prop A Overhead Costs	\$ 35,000			\$ 35,000
Prop C	Prop C Overhead Costs	\$ 20,000			\$ 20,000
Measure R	Measure R Overhead Costs	\$ 40,000			\$ 40,000
Measure M	Measure M Overhead Costs	\$ -			\$ -
CDBG	CDBG Overhead Costs	\$ 43,034			\$ 43,034
COPS	COPS Funding of Law Enforcement	\$ 100,000			\$ 100,000
ARPA	General Fund Revenue Loss	\$ 3,971,312			\$ 3,971,312
S/A RORF	Admin and ROPS	\$ 250,000		\$ 1,149,146	\$ 1,399,146
<b>Totals - Transfers In</b>		<b>\$ 4,615,147</b>	<b>\$ 60,238</b>	<b>\$ 1,149,146</b>	<b>\$ 5,824,531</b>

		Transfers Into			
FY 2022-23		General	Street Lt	S/A ROPS	Total Out
<b>Transfer Out from</b>					
General Fund	GF Subsidy of Street Lighting		\$ 60,238		\$ 60,238
Gas Tax	Gas Tax Overhead Costs	\$ 20,000			\$ 20,000
Prop A	Prop A Overhead Costs	\$ 53,800			\$ 53,800
Prop C	Prop C Overhead Costs	\$ 56,000			\$ 56,000
Measure R	Measure R Overhead Costs	\$ 35,000			\$ 35,000
Measure M	Measure M Overhead Costs	\$ 60,000			\$ 60,000
CDBG	CDBG Overhead Costs	\$ 122,338			\$ 122,338
COPS	COPS Funding of Law Enforcement	\$ 100,000			\$ 100,000
AQMD	Administrative Overhead Costs	\$ 1,000			\$ 1,000
AJPP	AJ Padelford Park Admin	\$ 202,377			\$ 202,377
Measure W	Administrative Overhead Costs	\$ 40,587			\$ 40,587
Housing Auth	Administrative Overhead Costs	\$ 10,000			\$ 10,000
Billboard	At-Risk Youth Programming	\$ 124,200			\$ 124,200
S/A RORF	Admin and ROPS	\$ 250,000		\$ 1,144,672	\$ 1,394,672
<b>Totals - Transfers In</b>		<b>\$ 1,075,302</b>	<b>\$ 60,238</b>	<b>\$ 1,144,672</b>	<b>\$ 2,280,212</b>

# General Fund Departments

# City Council

The City Council serves the residents of Artesia as the elected governing body of the City. The primary role of the City Council is to set legislative and fiscal policies and priorities that improve the quality of life in the City. The City Council is responsible for addressing the current and future needs of the City and its residents, and businesses.

<b>01-1100</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Elected Positions</b>								
City Council Members		5.00	5.00	5.00	5.00	5.00	0%	0.00
<b>Subtotal</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Staffing Summary</b>								
Full Time Positions								
Administrative Secretary		0.51	0.51	0.51	0.51	<b>0.51</b>	0%	0.00
Administrative Assistant		0.05	0.05	0.05	0.05	<b>0.10</b>	100%	0.05
<b>Total FTE</b>		<b>0.56</b>	<b>0.56</b>	<b>0.56</b>	<b>0.56</b>	<b>0.61</b>	<b>9%</b>	<b>0.05</b>
<b>Total</b>		<b>5.56</b>	<b>5.56</b>	<b>5.56</b>	<b>5.56</b>	<b>5.61</b>	<b>1%</b>	<b>0.05</b>
<b>Revenues</b>								
Revenue From General Fund	\$	204,579	\$ 142,717	\$ 232,999	\$ 222,296	\$ <b>328,913</b>	48%	\$ 106,617
<b>Total Revenue for Department</b>	\$	<b>204,579</b>	\$ <b>142,717</b>	\$ <b>232,999</b>	\$ <b>222,296</b>	\$ <b>328,913</b>	<b>48%</b>	\$ <b>106,617</b>
<b>Expenditures</b>								
Personnel	\$	120,003	\$ 126,062	\$ 140,461	\$ 126,658	\$ <b>151,508</b>	20%	\$ 24,850
Utilities and Services	\$	12,858	\$ 11,271	\$ 15,169	\$ 16,269	\$ <b>16,455</b>	1%	\$ 186
Materials and Supplies	\$	4,042	\$ 2,633	\$ 1,850	\$ 1,850	\$ <b>1,850</b>	0%	\$ -
Retiree Health Ins.	\$	37,494	\$ (658)	\$ 35,959	\$ 35,959	\$ <b>38,000</b>	6%	\$ 2,041
Other Expenses	\$	67,676	\$ 2,751	\$ 75,519	\$ 77,519	\$ <b>159,100</b>	105%	\$ 81,581
<b>Total Expenditures</b>	\$	<b>242,073</b>	\$ <b>142,059</b>	\$ <b>268,958</b>	\$ <b>258,255</b>	\$ <b>366,913</b>	<b>42%</b>	\$ <b>108,658</b>
<b>Net Subsidy General Fund</b>	\$	<b>204,579</b>	\$ <b>142,717</b>	\$ <b>232,999</b>	\$ <b>222,296</b>	\$ <b>328,913</b>	<b>48%</b>	\$ <b>106,617</b>

# City Council

01-1100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Personnel</b>								
	Salaries and Wages	\$ 83,905	\$ 97,310	\$ 95,838	\$ 95,838	\$ 94,967	-1%	\$ (871)
	Other Pay	\$ -	\$ -	\$ 35,623	\$ -	\$ 5,000	N/A	\$ 5,000
	Benefits, and Payroll Expenses	\$ 36,098	\$ 28,752	\$ 9,000	\$ 30,820	\$ 51,541	67%	\$ 20,721
	<b>Total Personnel</b>	\$ 120,003	\$ 126,062	\$ 140,461	\$ 126,658	\$ 151,508	20%	\$ 24,850
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 83,905	\$ 97,310	\$ 95,838	\$ 95,838	\$ 94,967	-1%	\$ (871)
	<b>Total Salaries &amp; Wages</b>	\$ 83,905	\$ 97,310	\$ 95,838	\$ 95,838	\$ 94,967	-1%	\$ (871)
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 35,623	\$ -	\$ 5,000	N/A	\$ 5,000
	<b>Total Other Pay</b>	\$ -	\$ -	\$ 35,623	\$ -	\$ 5,000	N/A	\$ 5,000
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 26,960	\$ 16,179	\$ -	\$ 20,000	\$ 39,854	99%	\$ 19,854
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 413	N/A	\$ 413
6150	FICA Tax	\$ -	\$ 2,584	\$ -	\$ 600	\$ 671	12%	\$ 71
6155	Medicare Tax	\$ -	\$ 847	\$ -	\$ 1,000	\$ 1,377	38%	\$ 377
7410	Auto allowance	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	0%	\$ -
7415	Phone	\$ 138	\$ 99	\$ -	\$ 150	\$ 153	2%	\$ 3
7416	457 Match	\$ -	\$ 43	\$ -	\$ 70	\$ 73	4%	\$ 3
	<b>Total Benefits</b>	\$ 36,098	\$ 28,752	\$ 9,000	\$ 30,820	\$ 51,541	67%	\$ 20,721
	<b>Total Personnel</b>	\$ 120,003	\$ 126,062	\$ 140,461	\$ 126,658	\$ 151,508	20%	\$ 24,850
<b>Utilities and Services</b>								
7110	Light and Power	\$ 1,780	\$ 1,903	\$ 2,175	\$ 2,175	\$ 2,175	0%	\$ -
7120	Gas	\$ 69	\$ -	\$ 60	\$ 60	\$ 60	0%	\$ -
7130	Telephone/Internet	\$ 4,641	\$ 4,453	\$ 4,950	\$ 4,950	\$ 5,000	1%	\$ 50
7131	Telephone Repair/Service	\$ -	\$ -	\$ 110	\$ 110	\$ 120	9%	\$ 10
7140	Water	\$ 108	\$ 4	\$ 385	\$ 385	\$ 400	4%	\$ 15
7420	Equipment Rental	\$ 1,879	\$ 1,831	\$ 2,600	\$ 2,600	\$ 2,600	0%	\$ -
7431	HVAC Maintenance	\$ 3,560	\$ 1,780	\$ 4,889	\$ 4,889	\$ 5,000	2%	\$ 111
7432	City Hall Security System	\$ 217	\$ 481	\$ -	\$ 500	\$ 500	0%	\$ -
7610	IT Infrastructure Maintenance	\$ -	\$ 184	\$ -	\$ -	\$ -	N/A	\$ -
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ 600	\$ 600	0%	\$ -
	<b>Total Utilities and Services</b>	\$ 12,858	\$ 11,271	\$ 15,169	\$ 16,269	\$ 16,455	1%	\$ 186
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 963	\$ 2,368	\$ 750	\$ 750	\$ 750	0%	\$ -
7311	Copy Paper	\$ 127	\$ 43	\$ 100	\$ 100	\$ 100	0%	\$ -
7320	Printing	\$ 1,010	\$ -	\$ 800	\$ 800	\$ 800	0%	\$ -
7330	Postage - Mailing Fees	\$ 1,942	\$ 222	\$ 200	\$ 200	\$ 200	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	\$ 4,042	\$ 2,633	\$ 1,850	\$ 1,850	\$ 1,850	0%	\$ -
<b>Other Expenses</b>								
6121	Retiree Health Ins.	\$ 37,494	\$ (658)	\$ 35,959	\$ 35,959	\$ 38,000	6%	\$ 2,041
7210	Travel & Meetings: Flowers	\$ 1,257	\$ 100	\$ -	\$ -	\$ 200	N/A	\$ 200
7215	Pooled Councilmember Travel	\$ 4,017	\$ 1,941	\$ 37,300	\$ 37,300	\$ 37,300	0%	\$ -
7230	Membership/Dues	\$ 2,054	\$ 32	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7440	Vehicle Fuel/Maintenance	\$ 27	\$ 255	\$ -	\$ -	\$ 200	N/A	\$ 200
7450	Facility Maintenance	\$ 233	\$ 495	\$ -	\$ -	\$ 200	N/A	\$ 200
7545	Mayoral Transition	\$ 2,140	\$ 45	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7550	Council Meetings/Workshops	\$ 605	\$ 541	\$ 1,260	\$ 1,260	\$ 1,000	-21%	\$ (260)
7611	Lobbyist	\$ 19,849	\$ -	\$ -	\$ -	\$ 79,200	N/A	\$ 79,200
	<b>Total Other Expenses</b>	\$ 67,676	\$ 2,751	\$ 75,519	\$ 77,519	\$ 159,100	105%	\$ 81,581
	<b>Total Expenses</b>	\$ 204,579	\$ 142,717	\$ 232,999	\$ 222,296	\$ 328,913	48%	\$ 106,617
<b>Net Subsidy General Fund</b>		\$ 204,579	\$ 142,717	\$ 232,999	\$ 222,296	\$ 328,913	48%	\$ 106,617

City Council will be funded by the General Operating Fund.

# City Attorney

The City Attorney's office is a contracted service which provides legal support and advice to City Council, Staff, and the City.

01-1200		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
Revenue From General Fund		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Total Revenues</b>		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Expenditures</b>								
Professional Services		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Total Expenditures</b>		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Net Subsidy General Fund</b>		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Expenses</b>								
<b>Professional Services</b>								
7607	City Council Projects	\$ 32,542	\$ 49,281	\$ 96,000	\$ 96,000	\$ 96,000	0%	\$ -
7608	City Manager Projects	\$ 13,988	\$ 4,950	\$ 34,000	\$ 34,000	\$ 34,000	0%	\$ -
7609	Planning and Development Projects	\$ 61,250	\$ 84,168	\$ 41,500	\$ 41,500	\$ 42,000	1%	\$ 500
	Special Planning Projects						N/A	\$ -
	Development Projects						N/A	\$ -
7610	Special Contract Services	\$ 116,329	\$ 113,279	\$ 92,500	\$ 92,500	\$ 92,500	0%	\$ -
7611	Attorney Special Services	\$ 33,838	\$ 41,878	\$ 30,000	\$ 30,000	\$ 20,000	-33%	\$ (10,000)
7612	Successor Agency	\$ 570	\$ 496	\$ 6,000	\$ 6,000	\$ 6,000	0%	\$ -
7620	Professional Services	\$ 75,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7621	General Retainer Services	\$ 50,706	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7623	Settlement	\$ 8,876	\$ 10,775	\$ -	\$ -	\$ -	N/A	\$ -
7625	OPEB Litigation	\$ 84	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7630	Code Enforcement	\$ -	\$ -	\$ -	\$ -	\$ 12,200	N/A	\$ 12,200
<b>Total Expenses</b>		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700
<b>Net Subsidy General Fund</b>		\$ 393,183	\$ 304,827	\$ 300,000	\$ 300,000	\$ 302,700	1%	\$ 2,700

City Attorney will be funded by the General Operating Fund.

# City Manager

The City Manager serves as the chief executive officer of the City, overseeing the overall operations of the City. The City Manager is responsible for the implementation of policies set by the City Council, the development and execution of the budget, and identifying the City's current and future needs.

01-2100	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	% ▲	\$ ▲
<b>Staffing Summary</b>							
Full Time Positions							
City Manager	0.45	0.65	0.55	0.50	<b>0.50</b>	0%	0.00
Administrative Secretary	0.49	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
Special Projects Manager	0.00	0.00	0.00	0.00	<b>1.00</b>	N/A	1.00
<b>Total FTE</b>	<b>0.94</b>	<b>0.70</b>	<b>0.60</b>	<b>0.55</b>	<b>1.55</b>	<b>182%</b>	<b>1.00</b>
<b>Transfers and Revenues</b>							
Admin Allowances Transferred Out					\$ -	N/A	\$ -
Revenue From General Fund	\$ 205,940	\$ 219,358	\$ 414,464	\$ 435,102	\$ <b>318,285</b>	-27%	\$ (116,817)
<b>Total Transfers and Revenue for Department</b>	<b>\$ 205,940</b>	<b>\$ 219,358</b>	<b>\$ 414,464</b>	<b>\$ 435,102</b>	<b>\$ 318,285</b>	<b>-27%</b>	<b>\$ (116,817)</b>
<b>Expenditures</b>							
Personnel	\$ 144,661	\$ 206,774	\$ 346,471	\$ 359,521	\$ <b>249,335</b>	-31%	\$ (110,186)
Utilities and Services	\$ 13,536	\$ 9,403	\$ 12,801	\$ 20,766	\$ <b>13,650</b>	-34%	\$ (7,116)
Materials and Supplies	\$ 808	\$ 1,094	\$ 550	\$ 1,050	\$ <b>1,100</b>	5%	\$ 50
Other Expenses	\$ 46,935	\$ 2,087	\$ 53,765	\$ 53,765	\$ <b>54,200</b>	1%	\$ 435
Capital	\$ -	\$ -	\$ 877	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 205,940</b>	<b>\$ 219,358</b>	<b>\$ 414,464</b>	<b>\$ 435,102</b>	<b>\$ 318,285</b>	<b>-27%</b>	<b>\$ (116,817)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 205,940</b>	<b>\$ 219,358</b>	<b>\$ 414,464</b>	<b>\$ 435,102</b>	<b>\$ 318,285</b>	<b>-27%</b>	<b>\$ (116,817)</b>

# City Manager

01-2100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 135,954	\$ 168,093	\$ 134,151	\$ 134,151	\$ 219,675	64%	\$ 85,524
	Other Pay	\$ -	\$ -	\$ 212,320	\$ 212,320	\$ -	-100%	\$ (212,320)
	Benefits, and Payroll Expenses	\$ 8,707	\$ 38,681	\$ -	\$ 13,050	\$ 29,660	127%	\$ 16,610
	<b>Total Personnel</b>	<b>\$ 144,661</b>	<b>\$ 206,774</b>	<b>\$ 346,471</b>	<b>\$ 359,521</b>	<b>\$ 249,335</b>	<b>-31%</b>	<b>\$ (110,186)</b>
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
6010	Full Time Salaries	\$ 135,954	\$ 168,093	\$ 134,151	\$ 134,151	\$ 219,675	64%	\$ 85,524
	<b>Total Salaries &amp; Wages</b>	<b>\$ 135,954</b>	<b>\$ 168,093</b>	<b>\$ 134,151</b>	<b>\$ 134,151</b>	<b>\$ 219,675</b>	<b>64%</b>	<b>\$ 85,524</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 212,320	\$ 212,320	\$ -	-100%	\$ (212,320)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 212,320</b>	<b>\$ 212,320</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (212,320)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 8,693	\$ 28,117	\$ -	\$ 8,800	\$ 18,477	110%	\$ 9,677
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 1,049		\$ -
6155	Medicare Tax	\$ -	\$ 1,242	\$ -	\$ 1,400	\$ 3,185	128%	\$ 1,785
7415	Cell Phone	\$ 14	\$ 10	\$ -	\$ 150	\$ 465		\$ -
7416	457 Match	\$ -	\$ 9,312	\$ -	\$ 2,700	\$ 6,484		\$ -
	<b>Total Benefits</b>	<b>\$ 8,707</b>	<b>\$ 38,681</b>	<b>\$ -</b>	<b>\$ 13,050</b>	<b>\$ 29,660</b>	<b>127%</b>	<b>\$ 16,610</b>
	<b>Total Personnel</b>	<b>\$ 144,661</b>	<b>\$ 206,774</b>	<b>\$ 346,471</b>	<b>\$ 359,521</b>	<b>\$ 249,335</b>	<b>-31%</b>	<b>\$ (110,186)</b>
<b>Utilities and Services</b>								
7120	Gas	\$ 69	\$ -	\$ 66	\$ 66	\$ 100	52%	\$ 34
7130	Telephone/Internet	\$ 4,777	\$ 4,488	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
7131	Telephone Repair/Service	\$ -	\$ -	\$ 100	\$ 100	\$ 100	0%	\$ -
7140	Water	\$ 108	\$ 4	\$ 546	\$ 200	\$ 200	0%	\$ -
7420	Equipment Rental	\$ 1,879	\$ 1,831	\$ 2,200	\$ 2,200	\$ 2,000	-9%	\$ (200)
7431	HVAC Maintenance	\$ 3,560	\$ 1,780	\$ 4,889	\$ 2,000	\$ 2,000	0%	\$ -
7432	City Hall Security System	\$ 217	\$ 481	\$ -	\$ 500	\$ 500	0%	\$ -
7610	IT Infrastructure Maintenance	\$ 2,322	\$ 184	\$ -	\$ 10,000	\$ 3,000	-70%	\$ (7,000)
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ 700	\$ 750	7%	\$ 50
	<b>Total Utilities and Services</b>	<b>\$ 13,536</b>	<b>\$ 9,403</b>	<b>\$ 12,801</b>	<b>\$ 20,766</b>	<b>\$ 13,650</b>	<b>-34%</b>	<b>\$ (7,116)</b>
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ -	\$ 785	\$ -	\$ 500	\$ 500	0%	\$ -
7311	Copy Paper	\$ 127	\$ 43	\$ 200	\$ 200	\$ 200	0%	\$ -
7320	Printing	\$ -	\$ -	\$ 150	\$ 150	\$ 100	-33%	\$ (50)
7330	Postage - Mailing Fees	\$ 681	\$ 266	\$ 200	\$ 200	\$ 300	50%	\$ 100
	<b>Total Materials &amp; Supplies</b>	<b>\$ 808</b>	<b>\$ 1,094</b>	<b>\$ 550</b>	<b>\$ 1,050</b>	<b>\$ 1,100</b>	<b>5%</b>	<b>\$ 50</b>
<b>Other Expenses</b>								
6121	Retiree Health Ins.	\$ 38,538	\$ 501	\$ 39,335	\$ 39,335	\$ 40,000	2%	\$ 665
7210	Travel and Meetings	\$ 1,687	\$ 45	\$ 7,000	\$ 7,000	\$ 7,000	0%	\$ -
7230	Dues/Subscriptions/Training	\$ 3,950	\$ 791	\$ 7,000	\$ 7,000	\$ 7,000	0%	\$ -
7240	Educational Reimbursement	\$ 2,500	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7440	Vehicle Fuel/Maintenance	\$ 27	\$ 255	\$ -	\$ -	\$ 200	N/A	\$ 200
7450	Facility Maintenance	\$ 233	\$ 495	\$ 430	\$ 430	\$ -	-100%	\$ (430)
	<b>Total Other Expenses</b>	<b>\$ 46,935</b>	<b>\$ 2,087</b>	<b>\$ 53,765</b>	<b>\$ 53,765</b>	<b>\$ 54,200</b>	<b>1%</b>	<b>\$ 435</b>
<b>Capital- Replacement</b>								
8100	Capital Equipment	\$ -	\$ -	\$ 877	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 877</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Expenses</b>	<b>\$ 205,940</b>	<b>\$ 219,358</b>	<b>\$ 414,464</b>	<b>\$ 435,102</b>	<b>\$ 318,285</b>	<b>-27%</b>	<b>\$ (116,817)</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 205,940.00</b>	<b>\$ 219,358.00</b>	<b>\$ 414,464.00</b>	<b>\$ 435,102</b>	<b>\$ 318,285</b>	<b>-27%</b>	<b>\$ (116,817)</b>

City Manager will be funded by the General Operating Fund.

# Community Promotions

The primary function of the Community Promotions Department is to provide events and programs for the enjoyment and support of the community. The key functions of the department include special events, the production and distribution of the City newsletter "The Artesian," and community benefits programs including implementing "Project Joy," the holiday assistance program.

01-2200		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
Revenue From General Fund		\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 229,925	5%	\$ 11,280
County Grant Funds		\$ -	\$ -	\$ -	\$ -	\$ 27,500		
<b>Total Transfers and Revenue for Department</b>		\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 257,425	18%	\$ 38,780
<b>Expenditures</b>								
Programs		\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 257,425	18%	\$ 38,780
<b>Total Expenditures</b>		\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 257,425	18%	\$ 38,780
<b>Net Subsidy General Fund</b>		\$ 290,735	\$ 96,312	\$ 225,345	\$ 218,645	\$ 229,925	-5%	\$ (11,280)
<b>Expenses</b>								
<b>Programs</b>								
7130	Telephones	\$ 66	\$ 264	\$ -	\$ -	\$ -	N/A	\$ -
7230	Association Dues	\$ 7,273	\$ 9,436	\$ -	\$ -	\$ -	N/A	\$ -
7310	Office/Dept. Supplies	\$ 240	\$ 219	\$ -	\$ -	\$ -	N/A	\$ -
7400	Special Event Equipment	\$ 16,711	\$ 2,291	\$ -	\$ -	\$ -	N/A	\$ -
7510	Special Programs	\$ 56,400	\$ 10,611	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7512	Artesia Parade	\$ -	\$ 669	\$ -	\$ -	\$ -	N/A	\$ -
7513	Miss Artesia Pageant	\$ -	\$ -	\$ 6,700	\$ -	\$ 700	N/A	\$ 700
7514	Fourth of July Program	\$ -	\$ 213	\$ -	\$ -	\$ -	N/A	\$ -
7515	Project Joy	\$ 1,232	\$ (2,581)	\$ 3,000	\$ 3,000	\$ 500	-83%	\$ (2,500)
7516	Publicity	\$ 1,116	\$ 520	\$ -	\$ -	\$ -	N/A	\$ -
7517	Red Ribbon "Say No to Drugs"	\$ 255	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7518	Community Benefits Grants	\$ -	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
7540	Artesia Historic District Utilities	\$ 9,999	\$ 10,956	\$ 8,000	\$ 8,000	\$ 10,000	25%	\$ 2,000
7568	January Program Events	\$ 296	\$ -	\$ 100	\$ 100	\$ 100	0%	\$ -
	New Year's Program							
	Lunar New Year							
	Martin Luther King, Jr. Day							
7569	February Program Events	\$ 1,771	\$ 20	\$ 3,100	\$ 3,100	\$ 3,100	0%	\$ -
	Presidents' Day							
7570	March Program Events	\$ -	\$ 129	\$ 17,100	\$ 17,100	\$ 21,100	23%	\$ 4,000
	Mariachi Festival							
	Cesar Chavez Day							
7571	April Program Events	\$ 733	\$ 723	\$ 3,500	\$ 3,500	\$ 2,500	-29%	\$ (1,000)
	Eggstravaganza							
	Safety Expo							
	Earth Day							
7572	May Program Events	\$ -	\$ 11,662	\$ 3,975	\$ 3,975	\$ 3,075	-23%	\$ (900)
	Mother's Day Mariachi Serenade							
	Memorial Day							
	Eid al-Fitr							
	Graduating Senior Recognition							
	Mayor's Prayer Breakfast							
7573	June Program Events	\$ 8,075	\$ 780	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
	Pioneer Day							

# Community Promotions

01-2200		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	% ▲	\$ ▲
7574	July Program Events Independence Day	\$ 9,252	\$ 3,377	\$ 27,400	\$ 27,400	\$ 35,000	28%	\$ 7,600
7575	August Program Events Labor Day	\$ 5,976	\$ -	\$ -	\$ -	\$ 2,500	N/A	\$ 2,500
7576	September Program Events Patriot Day	\$ 6,130	\$ -	\$ 750	\$ 750	\$ 1,100	47%	\$ 350
7577	October Program Events Halloween	\$ 1,551	\$ 2,821	\$ 4,000	\$ 4,000	\$ 3,500	-13%	\$ (500)
7578	November Program Events Veteran's Day	\$ 2,565	\$ 512	\$ 1,700	\$ 1,700	\$ 4,200	147%	\$ 2,500
7579	December Program Events Tree Lighting Celebration Winter Wonderland Jingle Bell Express Community Holiday Party Snow Day	\$ 8,953	\$ (321)	\$ 10,550	\$ 10,550	\$ 16,550	57%	\$ 6,000
7580	International Diversity Festival	\$ 106,430	\$ 88	\$ 100,000	\$ 100,000	\$ 100,000	0%	\$ -
7631	The Artesian	\$ 41,430	\$ 29,140	\$ 34,295	\$ 34,295	\$ 40,000	17%	\$ 5,705
7609	Summer Concert Series	\$ -	\$ -	\$ -	\$ -	\$ 6,500	N/A	\$ 6,500
7610	Contract Services	\$ 4,281	\$ 14,783	\$ 175	\$ 175	\$ 2,000	1043%	\$ 1,825
<b>Total Expenses</b>		<b>\$ 290,735</b>	<b>\$ 96,312</b>	<b>\$ 225,345</b>	<b>\$ 218,645</b>	<b>\$ 257,425</b>	<b>18%</b>	<b>\$ 38,780</b>
<b>Net Subsidy General Fund</b>		<b>\$ 290,735</b>	<b>\$ 96,312</b>	<b>\$ 225,345</b>	<b>\$ 218,645</b>	<b>\$ 229,925</b>	<b>5%</b>	<b>\$ 11,280</b>

Community Promotions will be funded by the General Operating Fund, and County discretionary grants.

# Human Resources

The Human Resources Department supports all prospective, current and past employees. The Human Resources Department core services and competencies include recruitment and retention of qualified applicants; employee and labor relations; job classification, compensation and labor market research; maintenance of personnel records; organizational and employee development; employee benefits; and regulatory compliance.

01-2400	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Human Resources Manager	0.30	0.80	0.80	0.80	<b>0.80</b>	0%	0.00
Administrative Analyst	1.00	1.00	1.00	1.00	<b>0.00</b>	-100%	-1.00
Administrative Secretary	0.00	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
<b>Total FTE</b>	<b>0.32</b>	<b>0.90</b>	<b>1.85</b>	<b>1.85</b>	<b>0.85</b>	<b>-54%</b>	<b>-1.00</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ <b>236,417</b>	-34%	\$ (124,170)
Total Revenue for Department	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ <b>236,417</b>	-34%	\$ (124,170)
<b>Expenditures</b>							
Personnel	\$ 74,340	\$ 139,178	\$ 151,090	\$ 166,520	\$ <b>117,867</b>	-29%	\$ (48,653)
Utilities and Services	\$ 56,032	\$ 29,838	\$ 146,678	\$ 148,628	\$ <b>80,250</b>	-46%	\$ (68,378)
Materials and Supplies	\$ 1,602	\$ 1,315	\$ 1,480	\$ 1,480	\$ <b>1,800</b>	22%	\$ 320
Other Expenses	\$ 20,737	\$ 17,708	\$ 43,959	\$ 43,959	\$ <b>36,500</b>	-17%	\$ (7,459)
<b>Total Expenditures</b>	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ <b>236,417</b>	-34%	\$ (124,170)
<b>Net Subsidy General Fund</b>	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ <b>236,417</b>	-34%	\$ (124,170)

# Human Resources

01-2400		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 68,506	\$ 116,802	\$ 144,358	\$ 144,358	\$ 95,842	-34%	\$ (48,516)
	Other Pay	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 2,000	-43%	\$ (1,500)
	Benefits, and Payroll Expenses	\$ 5,834	\$ 22,376	\$ 3,232	\$ 18,662	\$ 20,025	7%	\$ 1,363
	<b>Total Personnel</b>	\$ 74,340	\$ 139,178	\$ 151,090	\$ 166,520	\$ 117,867	-29%	\$ (48,653)
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 68,506	\$ 116,802	\$ 144,358	\$ 144,358	\$ 95,842		
6030	Overtime	\$ -	\$ 151	\$ -	\$ -	\$ -		
	<b>Total Salaries &amp; Wages</b>	\$ 68,506	\$ 116,802	\$ 144,358	\$ 144,358	\$ 95,842	-34%	\$ (48,516)
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 2,000	-43%	\$ (1,500)
	<b>Total Other Pay</b>	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ 2,000	-43%	\$ (1,500)
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 2,078	\$ 19,685	\$ -	\$ 14,000	\$ 14,259	2%	\$ 259
6121	Retiree Health Benefits	\$ 3,445	\$ -	\$ 3,232	\$ 3,232	\$ 3,500	8%	\$ 268
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 592	N/A	\$ 592
6155	Medicare Tax	\$ -	\$ 1,137	\$ -	\$ 1,200	\$ 1,390	16%	\$ 190
7415	Cell Phone	\$ 311	\$ 224	\$ -	\$ 230	\$ 248	8%	\$ 18
7416	457 Match	\$ -	\$ 1,330	\$ -	\$ -	\$ 36	N/A	\$ 36
	<b>Total Benefits</b>	\$ 5,834	\$ 22,376	\$ 3,232	\$ 18,662	\$ 20,025	7%	\$ 1,363
	<b>Total Personnel</b>	\$ 74,340	\$ 139,178	\$ 151,090	\$ 166,520	\$ 117,867	-29%	\$ (48,653)
<b>Utilities and Services</b>								
7110	Light and Power	\$ 1,780	\$ 1,903	\$ 2,420	\$ 2,420	\$ 2,600	7%	\$ 180
7120	Gas	\$ 69	\$ -	\$ 110	\$ 110	\$ 100	-9%	\$ (10)
7130	Telephone/Internet	\$ 3,895	\$ 3,521	\$ 4,034	\$ 4,034	\$ 4,200	4%	\$ 166
7131	Telephone Repair/Service	\$ -	\$ -	\$ 110	\$ 110	\$ 150	36%	\$ 40
7140	Water	\$ 83	\$ 4	\$ 366	\$ 366	\$ 200	-45%	\$ (166)
7220	Labor Consultant	\$ 43,685	\$ 18,933	\$ 132,000	\$ 132,000	\$ 65,000	-51%	\$ (67,000)
7420	Equipment Rental	\$ 1,879	\$ 1,831	\$ 2,322	\$ 2,322	\$ 2,500	8%	\$ 178
7431	HVAC Maintenance	\$ 3,560	\$ 1,780	\$ 5,316	\$ 5,316	\$ 3,500	-34%	\$ (1,816)
7432	City Hall Security System	\$ 217	\$ 481	\$ -	\$ 500	\$ 500	0%	\$ -
7440	Vehicle Serv./Maint.	\$ 27	\$ 255	\$ -	\$ 300	\$ 300	0%	\$ -
7450	Maintenance	\$ 233	\$ 495	\$ -	\$ 500	\$ 500	0%	\$ -
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ 650	\$ 700	8%	\$ 50
	<b>Total Utilities and Services</b>	\$ 56,032	\$ 29,838	\$ 146,678	\$ 148,628	\$ 80,250	-46%	\$ (68,378)
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 488	\$ 1,050	\$ 1,237	\$ 1,237	\$ 1,300	5%	\$ 63
7311	Copy Paper	\$ 127	\$ 43	\$ 57	\$ 57	\$ 100	75%	\$ 43
7320	Printing	\$ 278	\$ -	\$ 40	\$ 40	\$ 100	150%	\$ 60
7330	Postage - Mailing Fees	\$ 709	\$ 222	\$ 146	\$ 146	\$ 300	105%	\$ 154
	<b>Total Materials &amp; Supplies</b>	\$ 1,602	\$ 1,315	\$ 1,480	\$ 1,480	\$ 1,800	22%	\$ 320
<b>Other Expenses</b>								
7230	Dues/Subscriptions/Training	\$ 5,467	\$ 7,769	\$ 9,500	\$ 9,500	\$ 12,000	26%	\$ 2,500
7250	Background Checks	\$ 473	\$ 384	\$ 400	\$ 400	\$ 500	25%	\$ 100
7531	Pre-Employment Physicals	\$ 317	\$ 430	\$ 500	\$ 500	\$ 1,000	100%	\$ 500
7542	Records Destruction	\$ 1,639	\$ 1,475	\$ 1,980	\$ 1,980	\$ 2,000	1%	\$ 20
7560	Employment Advertising	\$ 4,749	\$ 4,939	\$ 6,186	\$ 6,186	\$ 12,000	94%	\$ 5,814
7610	Contract Services	\$ 3,990	\$ 184	\$ 20,000	\$ 20,000	\$ 500	-98%	\$ (19,500)
7620	Annual Staff Appreciation	\$ 4,102	\$ 2,527	\$ 3,393	\$ 3,393	\$ 5,000	47%	\$ 1,607
7660	Organizational Development	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 3,500	75%	\$ 1,500
	<b>Total Other Expenses</b>	\$ 20,737	\$ 17,708	\$ 43,959	\$ 43,959	\$ 36,500	-17%	\$ (7,459)
	<b>Total Expenses</b>	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ 236,417	-34%	\$ (124,170)
	<b>Net Subsidy General Fund</b>	\$ 152,711	\$ 188,039	\$ 343,207	\$ 360,587	\$ 236,417	-34%	\$ (124,170)

# Risk Management

Risk Management manages the City's internal and external risks in the most cost-effective manner. The primary functions of the Risk Management Department include the following tasks: reviewing City agreements for proper insurance and indemnification clauses, processing City insurance claims against private parties or through City insurance, processing insurance claims from private parties against the City, and submitting restitution claims to the District Attorney for crimes against public property.

01-2450		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
Full Time Positions								
	Human Resources Manager	0.300	0.200	0.20	0.20	0.20	0%	0.00
	Deputy City Manager	0.020	0.100	0.10	0.10	0.10	0%	0.00
	<b>Total FTE</b>	<b>0.320</b>	<b>0.300</b>	<b>0.30</b>	<b>0.30</b>	<b>0.30</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>								
	Revenue From General Fund	\$ 284,383	\$ 401,566	\$ 364,339	\$ 370,339	\$ 451,933	22%	\$ 81,594
	<b>Total Revenue for Department</b>	<b>\$ 284,383</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 370,339</b>	<b>\$ 451,933</b>	<b>22%</b>	<b>\$ 81,594</b>
<b>Expenditures</b>								
	Personnel	\$ 31,727	\$ 59,046	\$ 64,753	\$ 70,753	\$ 48,860	-31%	\$ (21,893)
	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Other Expenses	\$ 252,656	\$ 342,520	\$ 299,586	\$ 299,586	\$ 403,073	35%	\$ 103,487
	<b>Total Expenditures</b>	<b>\$ 284,383</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 370,339</b>	<b>\$ 451,933</b>	<b>22%</b>	<b>\$ 81,594</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 284,383</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 370,339</b>	<b>\$ 451,933</b>	<b>22%</b>	<b>\$ 81,594</b>
<b>Expenditures</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 29,360	\$ 50,123	\$ 61,868	\$ 61,868	\$ 40,490	-35%	\$ (21,378)
	Other Pay	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	0%	\$ -
	Benefits, and Payroll Expenses	\$ 2,367	\$ 8,924	\$ 1,385	\$ 7,385	\$ 8,370	13%	\$ 985
	<b>Total Personnel</b>	<b>\$ 31,727</b>	<b>\$ 59,046</b>	<b>\$ 64,753</b>	<b>\$ 70,753</b>	<b>\$ 48,860</b>	<b>-31%</b>	<b>\$ (21,893)</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 29,360	\$ 50,058	\$ 61,868	\$ 61,868	\$ 40,490	-35%	\$ (21,378)
6030	Overtime	\$ -	\$ 65	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 29,360</b>	<b>\$ 50,123</b>	<b>\$ 61,868</b>	<b>\$ 61,868</b>	<b>\$ 40,490</b>	<b>-35%</b>	<b>\$ (21,378)</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -	-100%	\$ (1,500)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (1,500)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 891	\$ 8,436	\$ -	\$ 6,000	\$ 6,021	0%	\$ 21
6121	Retiree Health Benefits	\$ 1,476	\$ -	\$ 1,385	\$ 1,385	\$ 1,500	8%	\$ 115
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 262	N/A	\$ 262
6155	Medicare Tax	\$ -	\$ 487	\$ -	\$ -	\$ 587	N/A	\$ 587
	<b>Total Benefits</b>	<b>\$ 2,367</b>	<b>\$ 8,924</b>	<b>\$ 1,385</b>	<b>\$ 7,385</b>	<b>\$ 8,370</b>	<b>13%</b>	<b>\$ 985</b>
	<b>Total Personnel</b>	<b>\$ 31,727</b>	<b>\$ 59,046</b>	<b>\$ 64,753</b>	<b>\$ 70,753</b>	<b>\$ 48,860</b>	<b>-31%</b>	<b>\$ (21,893)</b>
<b>Other Expenses</b>								
7518	Property Insurance	\$ -	\$ 131,006	\$ 80,547	\$ 80,547	\$ 100,000	24%	\$ 19,453
7520	General Liability Insurance	\$ 125,729	\$ -	\$ 147,020	\$ 147,020	\$ 197,378	34%	\$ 50,358
7521	Workers' Comp Ins.	\$ -	\$ 77,123	\$ 69,208	\$ 69,208	\$ 90,695	31%	\$ 21,487
7522	Crime, Pollution, and Cyber Insurance	\$ 126,927	\$ 134,391	\$ 2,811	\$ 2,811	\$ 15,000	434%	\$ 12,189
	<b>Total Other Expenses</b>	<b>\$ 252,656</b>	<b>\$ 342,520</b>	<b>\$ 299,586</b>	<b>\$ 299,586</b>	<b>\$ 403,073</b>	<b>35%</b>	<b>\$ 103,487</b>
	<b>Total Expenses</b>	<b>\$ 284,383</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 370,339</b>	<b>\$ 451,933</b>	<b>22%</b>	<b>\$ 81,594</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 284,383</b>	<b>\$ 401,566</b>	<b>\$ 364,339</b>	<b>\$ 370,339</b>	<b>\$ 451,933</b>	<b>22%</b>	<b>\$ 81,594</b>

# Finance

Finance accounts for the City's past, present, and future financial affairs. Specific activities managed by the department include: Developing the City's budget, Financial Reporting, Audit Compliance, Payroll, Accounts Payable, and Accounts Receivables.

01-2500	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Finance Manager	0.00	0.75	0.75	0.75	<b>0.90</b>	20%	0.15
Assistant Finance Manager	0.00	1.00	1.00	1.00	<b>0.00</b>	-100%	-1.00
Accounting Manager	0.98	0.00	0.00	0.00	<b>1.00</b>	N/A	1.00
Accounting Technician II	1.50	2.00	2.00	2.00	<b>2.00</b>	0%	0.00
Administrative Secretary	0.00	0.05	0.05	0.05	<b>0.05</b>	0%	0.00
Administrative Assistant	0.00	0.05	0.05	0.05	<b>0.10</b>	100%	0.05
<b>Total FTE</b>	<b>2.48</b>	<b>3.85</b>	<b>3.85</b>	<b>3.85</b>	<b>4.05</b>	<b>5%</b>	<b>0.20</b>
<b>Revenues</b>							
Revenue From General Fund	\$ 380,050	\$ 442,268	\$ 566,420	\$ 612,955	\$ <b>700,236</b>	14%	\$ 87,281
<b>Total Revenue for Department</b>	<b>\$ 380,050</b>	<b>\$ 442,268</b>	<b>\$ 566,420</b>	<b>\$ 612,955</b>	<b>\$ 700,236</b>	<b>14%</b>	<b>\$ 87,281</b>
<b>Expenditures</b>							
Personnel	\$ 237,039	\$ 276,341	\$ 293,196	\$ 325,796	\$ <b>405,451</b>	24%	\$ 79,655
Professional Services	\$ 71,106	\$ 122,019	\$ 238,200	\$ 238,200	\$ <b>240,000</b>	1%	\$ 1,800
Materials and Supplies	\$ 1,736	\$ 4,012	\$ 1,750	\$ 1,750	\$ <b>3,850</b>	120%	\$ 2,100
Other Expenses	\$ 20,659	\$ 12,436	\$ 20,774	\$ 20,774	\$ <b>24,500</b>	18%	\$ 3,726
Capital	\$ 36,974	\$ 14,075	\$ 12,500	\$ 12,500	\$ <b>12,500</b>	0%	\$ -
<b>Total Expenditures</b>	<b>\$ 367,514</b>	<b>\$ 428,883</b>	<b>\$ 566,420</b>	<b>\$ 599,020</b>	<b>\$ 686,301</b>	<b>15%</b>	<b>\$ 87,281</b>
<b>Net Subsidy General Fund</b>	<b>\$ 380,050</b>	<b>\$ 442,268</b>	<b>\$ 566,420</b>	<b>\$ 612,955</b>	<b>\$ 700,236</b>	<b>14%</b>	<b>\$ 87,281</b>

# Finance

01-2500		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 209,209	\$ 218,269	\$ 293,196	\$ 293,196	\$ 339,463	16%	\$ 46,267
	Other Pay	\$ -	\$ 12,025	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
	Benefits, and Payroll Expenses	\$ 27,830	\$ 46,047	\$ -	\$ 32,600	\$ 55,988	72%	\$ 23,388
	<b>Total Personnel</b>	<b>\$ 237,039</b>	<b>\$ 276,341</b>	<b>\$ 293,196</b>	<b>\$ 325,796</b>	<b>\$ 405,451</b>	<b>24%</b>	<b>\$ 79,655</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 208,725	\$ 218,018	\$ 291,196	\$ 291,196	\$ 337,463	16%	\$ 46,267
6030	Overtime	\$ 484	\$ 251	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 209,209</b>	<b>\$ 218,269</b>	<b>\$ 293,196</b>	<b>\$ 293,196</b>	<b>\$ 339,463</b>	<b>16%</b>	<b>\$ 46,267</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ 12,025	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 12,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>N/A</b>	<b>\$ 10,000</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 27,407	\$ 37,857	\$ -	\$ 25,000	\$ 37,746	51%	\$ 12,746
6125	FSA					\$ 2,819	N/A	\$ 2,819
6155	Medicare Tax	\$ 72	\$ 1,603	\$ -	\$ 1,400	\$ 4,893	250%	\$ 3,493
7415	Cell Phone	\$ 351	\$ 209	\$ -	\$ 200	\$ 585	193%	\$ 385
7416	457 Match	\$ -	\$ 6,378	\$ -	\$ 6,000	\$ 9,945	66%	\$ 3,945
	<b>Total Benefits</b>	<b>\$ 27,830</b>	<b>\$ 46,047</b>	<b>\$ -</b>	<b>\$ 32,600</b>	<b>\$ 55,988</b>	<b>72%</b>	<b>\$ 23,388</b>
	<b>Total Personnel</b>	<b>\$ 237,039</b>	<b>\$ 276,341</b>	<b>\$ 293,196</b>	<b>\$ 325,796</b>	<b>\$ 405,451</b>	<b>24%</b>	<b>\$ 79,655</b>
<b>Professional Services</b>								
7610	Contract Services	\$ 71,106	\$ 122,019	\$ 238,200	\$ 238,200	\$ 240,000	1%	\$ 1,800
	Auditor/Accounting Services							
	Consulting Services							
	Business Tax Collection Support (HdL)							
	Payroll Services							
	<b>Total Professional Services</b>	<b>\$ 71,106</b>	<b>\$ 122,019</b>	<b>\$ 238,200</b>	<b>\$ 238,200</b>	<b>\$ 240,000</b>	<b>1%</b>	<b>\$ 1,800</b>
<b>Utilities and Services</b>								
7110	Light and Power	\$ 1,780	\$ 1,903	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7120	Gas	\$ 69	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7130	Telephone/Internet	\$ 4,086	\$ 3,756	\$ -	\$ 4,000	\$ 4,000	0%	\$ -
7140	Water	\$ 108	\$ 4	\$ -	\$ 100	\$ 100	0%	\$ -
7240	Education/Tuition Reimbursement	\$ -	\$ 2,500	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7420	Equipment Rental	\$ 1,879	\$ 1,831	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7431	HVAC Maintenance	\$ 3,560	\$ 1,780	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7432	City Hall Security System	\$ 217	\$ 481	\$ -	\$ 600	\$ 600	0%	\$ -
7450	Maintenance	\$ 233	\$ 495	\$ -	\$ 600	\$ 600	0%	\$ -
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ 635	\$ 635	0%	\$ -
	<b>Total Utilities and Services</b>	<b>\$ 12,536</b>	<b>\$ 13,385</b>	<b>\$ -</b>	<b>\$ 13,935</b>	<b>\$ 13,935</b>		
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 478	\$ 1,735	\$ 600	\$ 600	\$ 1,000	67%	\$ 400
7311	Copy Paper	\$ 127	\$ 43	\$ -	\$ -	\$ 100	-83%	\$ (500)
7320	Printing	\$ 443	\$ 2,012	\$ 400	\$ 400	\$ 2,000	N/A	\$ 2,000
7330	Postage	\$ 688	\$ 222	\$ 750	\$ 750	\$ 750	88%	\$ 350
	<b>Total Materials &amp; Supplies</b>	<b>\$ 1,736</b>	<b>\$ 4,012</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>	<b>\$ 3,850</b>	<b>120%</b>	<b>\$ 2,100</b>
<b>Other Expenses</b>								
6121	Retiree Health Ins	\$ 10,645	\$ -	\$ 10,584	\$ 10,584	\$ 12,000	13%	\$ 1,416
6161	Pre-Employment	\$ 80	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7210	Travel and Meeting	\$ 42	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7230	Dues and Subscriptions	\$ 1,579	\$ 222	\$ 190	\$ 190	\$ 500	163%	\$ 310
7524	Bank Fees	\$ 8,313	\$ 12,214	\$ 10,000	\$ 10,000	\$ 12,000	20%	\$ 2,000
	<b>Total Other Expenses</b>	<b>\$ 20,659</b>	<b>\$ 12,436</b>	<b>\$ 20,774</b>	<b>\$ 20,774</b>	<b>\$ 24,500</b>	<b>18%</b>	<b>\$ 3,726</b>
<b>Capital</b>								
8100	Accounting Software	\$ 36,974	\$ 14,075	\$ 12,500	\$ 12,500	\$ 12,500	0%	\$ -
	<b>Total Capital</b>	<b>\$ 36,974</b>	<b>\$ 14,075</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>0%</b>	<b>\$ -</b>
<b>Total Expenses</b>		<b>\$ 380,050</b>	<b>\$ 442,268</b>	<b>\$ 566,420</b>	<b>\$ 612,955</b>	<b>\$ 700,236</b>	<b>14%</b>	<b>\$ 87,281</b>
<b>Net Subsidy General Fund</b>		<b>\$ 380,050</b>	<b>\$ 442,268</b>	<b>\$ 566,420</b>	<b>\$ 612,955</b>	<b>\$ 700,236</b>	<b>14%</b>	<b>\$ 87,281</b>

Finance will be funded by the General Operating Fund.

# City Clerk

The City Clerk manages and maintains the City's contracts and records, including preparing for and recording the City Council meetings. The Clerk assists in ensuring the City complies with government codes, acts as the City's elections official, and responds to public records requests.

01-3100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
Full Time Positions								
City Clerk		0.45	0.60	0.60	0.60	1.00	67%	0.40
Management Analyst		0.00	0.00	0.25	0.25	0.00	-100%	-0.25
Administrative Secretary		0.00	0.10	0.10	0.10	0.10	0%	0.00
Administrative Assistant		0.10	0.10	0.10	0.10	0.20	100%	0.10
<b>Total FTE</b>		<b>0.55</b>	<b>0.80</b>	<b>1.05</b>	<b>1.05</b>	<b>1.30</b>	<b>24%</b>	<b>0.25</b>
<b>Revenues</b>								
Passport Processing	\$	5,600	\$ -	\$ 5,438	\$ 2,500	\$ 2,500	0%	\$ -
Revenue From General Fund	\$	155,939	\$ 127,956	\$ 117,492	\$ 134,700	\$ 248,978	85%	\$ 114,278
<b>Total Revenue for Department</b>	\$	<b>161,539</b>	<b>\$ 127,956</b>	<b>\$ 122,930</b>	<b>\$ 137,200</b>	<b>\$ 251,478</b>	<b>83%</b>	<b>\$ 114,278</b>
<b>Expenditures</b>								
Personnel	\$	69,117	\$ 81,265	\$ 63,401	\$ 77,701	\$ 155,158	100%	\$ 77,457
Utilities and Services	\$	11,628	\$ 9,755	\$ 11,639	\$ 11,639	\$ 12,320	6%	\$ 681
Materials and Supplies	\$	4,336	\$ 345	\$ 2,030	\$ 2,000	\$ 3,200	60%	\$ 1,200
Other Expenses	\$	76,380	\$ 36,591	\$ 45,860	\$ 45,860	\$ 80,800	76%	\$ 34,940
Capital	\$	78	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	\$	<b>161,539</b>	<b>\$ 127,956</b>	<b>\$ 122,930</b>	<b>\$ 137,200</b>	<b>\$ 251,478</b>	<b>83%</b>	<b>\$ 114,278</b>
<b>Net Subsidy General Fund</b>	\$	<b>155,939</b>	<b>\$ 127,956</b>	<b>\$ 117,492</b>	<b>\$ 134,700</b>	<b>\$ 248,978</b>	<b>85%</b>	<b>\$ 114,278</b>

01-3100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
Salaries and Wages	\$	64,765	\$ 67,335	\$ 56,410	\$ 56,410	\$ 132,075	134%	\$ 75,665
Other Pay	\$	-	\$ -	\$ 6,991	\$ 6,991	\$ -	-100%	\$ (6,991)
Benefits, and Payroll Expenses	\$	4,352	\$ 13,930	\$ -	\$ 14,300	\$ 23,083	61%	\$ 8,783
<b>Total Personnel Expense</b>	\$	<b>69,117</b>	<b>\$ 81,265</b>	<b>\$ 63,401</b>	<b>\$ 77,701</b>	<b>\$ 155,158</b>	<b>100%</b>	<b>\$ 77,457</b>
<b>Expenses</b>								
<b>Personnel</b>								
<b>Salaries &amp; Wages</b>								
6010 Full Time	\$	64,765	\$ 67,335	\$ 56,410	\$ 56,410	\$ 132,075	134%	\$ 75,665
6020 Part Time	\$	-	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Salaries &amp; Wages</b>	\$	<b>64,765</b>	<b>\$ 67,335</b>	<b>\$ 56,410</b>	<b>\$ 56,410</b>	<b>\$ 132,075</b>	<b>134%</b>	<b>\$ 75,665</b>
<b>Other Pay</b>								
6140 Accrued Leave Buy Back	\$	-	\$ -	\$ 6,991	\$ 6,991	\$ -	-100%	\$ (6,991)
<b>Total Other Pay</b>	\$	<b>-</b>	<b>\$ -</b>	<b>\$ 6,991</b>	<b>\$ 6,991</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (6,991)</b>
<b>Benefits</b>								
6111/6112 Retirement - Employer Contr.							N/A	\$ -
6120 Health Insurance	\$	4,117	\$ 11,148	\$ -	\$ 13,000	\$ 19,812	52%	\$ 6,812
6125 FSA Contribution	\$	-	\$ -	\$ -	\$ -	\$ 880	N/A	\$ 880
6155 Medicare Tax	\$	-	\$ 545	\$ -	\$ 1,000	\$ 1,915	92%	\$ 915
7415 Cell Phone	\$	235	\$ 138	\$ -	\$ 300	\$ 330	10%	\$ 30
7416 457 Match	\$	-	\$ 2,099	\$ -	\$ -	\$ 146	N/A	\$ 146
<b>Total Benefits</b>	\$	<b>4,352</b>	<b>\$ 13,930</b>	<b>\$ -</b>	<b>\$ 14,300</b>	<b>\$ 23,083</b>	<b>61%</b>	<b>\$ 8,783</b>
<b>Total Personnel</b>	\$	<b>69,117</b>	<b>\$ 81,265</b>	<b>\$ 63,401</b>	<b>\$ 77,701</b>	<b>\$ 155,158</b>	<b>100%</b>	<b>\$ 77,457</b>
<b>Utilities and Services</b>								
7110 Light and Power	\$	1,780	\$ 1,903	\$ 1,500	\$ 1,500	\$ 2,000	33%	\$ 500
7120 Gas	\$	69	\$ -	\$ 110	\$ 110	\$ 120	9%	\$ 10
7130 Telephone/Internet	\$	4,015	\$ 3,756	\$ 2,800	\$ 2,800	\$ 3,000	7%	\$ 200
7140 Water	\$	108	\$ 4	\$ 400	\$ 400	\$ 200	-50%	\$ (200)
7420 Equipment Rental	\$	1,879	\$ 1,831	\$ 1,800	\$ 1,800	\$ 2,000	11%	\$ 200
7431 HVAC Maintenance	\$	3,560	\$ 1,780	\$ 4,889	\$ 4,889	\$ 5,000	2%	\$ 111
7432 City Hall Security System	\$	217	\$ 481	\$ -	\$ -	\$ -	N/A	\$ -
7542 Records Destruction	\$	-	\$ -	\$ 140	\$ 140	\$ -	-100%	\$ (140)
<b>Total Utilities and Services</b>	\$	<b>11,628</b>	<b>\$ 9,755</b>	<b>\$ 11,639</b>	<b>\$ 11,639</b>	<b>\$ 12,320</b>	<b>6%</b>	<b>\$ 681</b>

# City Clerk

01-3100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 3,528	\$ 80	\$ 1,100	\$ 1,100	\$ 2,000	82%	\$ 900
7311	Copy Paper	\$ 127	\$ 43	\$ 330	\$ 300	\$ 400	33%	\$ 100
7330	Postage - Mailing Fees	\$ 681	\$ 222	\$ 600	\$ 600	\$ 800	33%	\$ 200
<b>Total Materials &amp; Supplies</b>		\$ 4,336	\$ 345	\$ 2,030	\$ 2,000	\$ 3,200	60%	\$ 1,200
<b>Other Expenses</b>								
6121	Retiree Health Ins.	\$ 22,622	\$ 11	\$ 21,675	\$ 21,675	\$ 24,000	11%	\$ 2,325
7210	Travel and Meetings	\$ 41	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7220	Staff Training	\$ 1,713	\$ (660)	\$ 4,000	\$ 4,000	\$ 2,500	-38%	\$ (1,500)
7230	Dues and Subscriptions	\$ 445	\$ (398)	\$ 250	\$ 250	\$ 500	100%	\$ 250
7240	Municipal Code	\$ 1,701	\$ 1,614	\$ 2,100	\$ 2,100	\$ 2,300	10%	\$ 200
7331	Passport Postage	\$ 232	\$ -	\$ 525	\$ 525	\$ 500	-5%	\$ (25)
7440	Vehicle Service/Maintenance	\$ 27	\$ 255	\$ -	\$ -	\$ -	N/A	\$ -
7450	Facility Maintenance	\$ 241	\$ 495	\$ 660	\$ 660	\$ 1,000	52%	\$ 340
7550	Elections	\$ 44,934	\$ 29,619	\$ 5,000	\$ 5,000	\$ 40,000	700%	\$ 35,000
7560	Legal Publication	\$ 3,820	\$ 5,020	\$ 10,000	\$ 10,000	\$ 8,000	-20%	\$ (2,000)
7615	Municipal Code Online	\$ 604	\$ 635	\$ 1,650	\$ 1,650	\$ 2,000	21%	\$ 350
<b>Total Other Expenses</b>		\$ 76,380	\$ 36,591	\$ 45,860	\$ 45,860	\$ 80,800	76%	\$ 34,940
<b>Capital</b>								
8102	Furniture	\$ 78	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Capital</b>		\$ 78	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 161,539	\$ 127,956	\$ 122,930	\$ 137,200	\$ 251,478	83%	\$ 114,278
<b>Net Subsidy General Fund</b>		\$ 155,939	\$ 127,956	\$ 117,492	\$ 134,700	\$ 248,978	85%	\$ 114,278

City Clerk will be funded by the General Operating Fund.

# Administrative Services

The Administration Department provides support and guidance to all other city departments in the efficient operation of the City. The primary functions of the Administration Department include reviewing City agreements and making recommendations, reviewing City Council agenda reports, managing City contracts, preparing and overseeing the issuance of formal and informal request for proposals or public works bid packets, applying for and managing grants on behalf of the City. The Administration Department administers the City's community benefits programs including issuing grants to non-profit organizations supporting residents.

01-3200	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Deputy City Manager	0.93	0.55	0.55	0.55	0.55	0%	0.00
Special Projects Manager	0.00	1.00	0.85	0.85	0.00	-100%	-0.85
Management Analyst	3.00	4.95	4.20	4.20	4.75	13%	0.55
Administrative Secretary	0.00	0.14	0.14	0.14	0.14	-1%	0.00
Administrative Analyst	0.00	0.00	0.00	0.00	1.00	N/A	1.00
Administrative Assistant	0.05	0.15	0.15	0.15	0.30	100%	0.15
Housing Projects Manager	0.00	1.00	0.25	0.25	0.00	-100%	-0.25
<b>Total FTE</b>	<b>3.98</b>	<b>7.79</b>	<b>6.14</b>	<b>6.14</b>	<b>6.74</b>	<b>10%</b>	<b>0.60</b>
<b>Transfers and Revenues</b>							
Revenue From General Fund	\$ 1,068,689	\$ 1,412,360	\$ 1,286,032	\$ 1,241,587	\$ 1,323,462	7%	81,875
<b>Total Transfers and Revenue for Department</b>	<b>\$ 1,068,689</b>	<b>\$ 1,412,360</b>	<b>\$ 1,286,032</b>	<b>\$ 1,241,587</b>	<b>\$ 1,323,462</b>	<b>7%</b>	<b>81,875</b>
<b>Expenditures</b>							
Personnel	\$ 513,929	\$ 838,993	\$ 500,640	\$ 581,640	\$ 602,391	4%	\$ 20,751
Utilities and Services	\$ 15,893	\$ 14,070	\$ 155,276	\$ 13,931	\$ 16,068	15%	\$ 2,137
System Maintenance	\$ 94,234	\$ 64,631	\$ 60,000	\$ 60,000	\$ 48,800	-19%	\$ (11,200)
Materials & Supplies	\$ 2,362	\$ 5,031	\$ 2,100	\$ 2,100	\$ 4,700	124%	\$ 2,600
Other Expenses	\$ 249,570	\$ 262,037	\$ 302,116	\$ 318,016	\$ 367,210	15%	\$ 49,194
Capital	\$ -	\$ 15	\$ 2,000	\$ 2,000	\$ 5,000	150%	\$ 3,000
Community Programs	\$ 192,701	\$ 227,583	\$ 263,900	\$ 263,900	\$ 279,293	6%	\$ 15,393
<b>Total Expenditures</b>	<b>\$ 1,068,689</b>	<b>\$ 1,412,360</b>	<b>\$ 1,286,032</b>	<b>\$ 1,241,587</b>	<b>\$ 1,323,462</b>	<b>7%</b>	<b>\$ 81,875</b>
<b>Net Subsidy General Fund</b>	<b>\$ 1,068,689</b>	<b>\$ 1,412,360</b>	<b>\$ 1,286,032</b>	<b>\$ 1,241,587</b>	<b>\$ 1,323,462</b>	<b>7%</b>	<b>\$ 81,875</b>

# Administrative Services

01-3200		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 460,053	\$ 675,856	\$ 476,640	\$ 476,640	\$ 492,398	3%	\$ 15,758
	Other Pay	\$ -	\$ 17,362	\$ 24,000	\$ 24,000	\$ 10,000	-58%	\$ (14,000)
	Benefits, and Payroll Expenses	\$ 53,876	\$ 145,775	\$ -	\$ 81,000	\$ 99,993	23%	\$ 18,993
	<b>Total Personnel</b>	<b>\$ 513,929</b>	<b>\$ 838,993</b>	<b>\$ 500,640</b>	<b>\$ 581,640</b>	<b>\$ 602,391</b>	<b>4%</b>	<b>\$ 20,751</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 459,742	\$ 675,856	\$ 476,640	\$ 476,640	\$ 492,398	3%	\$ 15,758
6030	Overtime	\$ 311	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 460,053</b>	<b>\$ 675,856</b>	<b>\$ 476,640</b>	<b>\$ 476,640</b>	<b>\$ 492,398</b>	<b>3%</b>	<b>\$ 15,758</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ 17,362	\$ 24,000	\$ 24,000	\$ 10,000	-58%	\$ (14,000)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ 17,362</b>	<b>\$ 24,000</b>	<b>\$ 24,000</b>	<b>\$ 10,000</b>	<b>-58%</b>	<b>\$ (14,000)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6120	Health Insurance	\$ 52,578	\$ 114,828	\$ -	\$ 60,000	\$ 75,220	25%	\$ 15,220
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 4,005		\$ -
6155	Medicare Tax	\$ -	\$ 4,926	\$ -	\$ 5,000	\$ 7,140	43%	\$ 2,140
7415	Cell Phone	\$ 1,298	\$ 1,328	\$ -	\$ 1,000	\$ 1,332		\$ -
7416	457 Match	\$ -	\$ 24,693	\$ -	\$ 15,000	\$ 12,296		\$ -
	<b>Total Benefits</b>	<b>\$ 53,876</b>	<b>\$ 145,775</b>	<b>\$ -</b>	<b>\$ 81,000</b>	<b>\$ 99,993</b>	<b>23%</b>	<b>\$ 18,993</b>
	<b>Total Personnel</b>	<b>\$ 513,929</b>	<b>\$ 838,993</b>	<b>\$ 500,640</b>	<b>\$ 581,640</b>	<b>\$ 602,391</b>	<b>4%</b>	<b>\$ 20,751</b>
<b>Utilities and Services</b>								
7110	Light and Power	\$ 1,780	\$ 1,903	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7120	Gas	\$ 96	\$ -	\$ 100	\$ 100	\$ 100	0%	\$ -
7130	Telephone/Internet	\$ 4,316	\$ 3,756	\$ 3,400	\$ 3,400	\$ 3,800	12%	\$ 400
7140	Water	\$ 1,872	\$ 3,097	\$ 375	\$ 375	\$ 400	7%	\$ 25
7420	Equipment Rental	\$ 1,879	\$ 3,053	\$ 144,345	\$ 3,000	\$ 3,500	17%	\$ 500
7431	Equipment Service Maintenance	\$ 3,560	\$ 1,780	\$ 700	\$ 700	\$ 1,000	43%	\$ 300
7432	City Hall Security System	\$ 2,390	\$ 481	\$ 4,356	\$ 4,356	\$ 5,268	21%	\$ 912
	<b>Total Utilities and Services</b>	<b>\$ 15,893</b>	<b>\$ 14,070</b>	<b>\$ 155,276</b>	<b>\$ 13,931</b>	<b>\$ 16,068</b>	<b>15%</b>	<b>\$ 2,137</b>
<b>System Maintenance</b>								
7610	Contract Services	\$ 88,866	\$ 59,747	\$ 51,000	\$ 51,000	\$ 38,800	-24%	\$ (12,200)
7700	IT Service Contingencies	\$ 608	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
7710	IT Updates	\$ 3,786	\$ 4,249	\$ 4,000	\$ 4,000	\$ 5,000	25%	\$ 1,000
7715	Website Maintenance	\$ 974	\$ 635	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Systems Maintenance</b>	<b>\$ 94,234</b>	<b>\$ 64,631</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 48,800</b>	<b>-19%</b>	<b>\$ (11,200)</b>
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 1,133	\$ 302	\$ 1,500	\$ 1,500	\$ 2,400	60%	\$ 900
7311	Copy Paper	\$ 171	\$ 43	\$ 100	\$ 100	\$ 100	0%	\$ -
7320	Printing	\$ 89	\$ -	\$ 200	\$ 200	\$ 200	0%	\$ -
7330	Postage - Mailing Fees	\$ 969	\$ 4,686	\$ 300	\$ 300	\$ 2,000	567%	\$ 1,700
	<b>Total Materials &amp; Supplies</b>	<b>\$ 2,362</b>	<b>\$ 5,031</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	<b>\$ 4,700</b>	<b>124%</b>	<b>\$ 2,600</b>
<b>Other Expenses</b>								
6114	PERS Unfunded Liability	\$ 201,557	\$ 233,135	\$ 291,100	\$ 291,100	\$ 337,410	16%	\$ 46,310
6121	Retired Health Benefits	\$ 7,385	\$ -	\$ 8,516	\$ 8,516	\$ 9,000	6%	\$ 484
6130	Unemployment Plan	\$ 5,253	\$ 8,827	\$ -	\$ -	\$ -	N/A	\$ -
6161	Pre-Employment Screening	\$ 80	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7210	Travel and Meetings	\$ 19	\$ 30	\$ 100	\$ 100	\$ 300	200%	\$ 200
7220	Staff Training	\$ 545	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7230	Dues and Subscriptions	\$ 3,144	\$ 1,503	\$ 1,600	\$ 1,600	\$ 2,000	25%	\$ 400
7240	Education/Tuition Reimbursement	\$ -	\$ 2,500	\$ -	\$ -	\$ -	N/A	\$ -
7440	Vehicle Maintenance	\$ 350	\$ 315	\$ 500	\$ 500	\$ 1,500	200%	\$ 1,000
7441	Vehicle & Equipment Fuel	\$ 3,719	\$ -	\$ 200	\$ 200	\$ 1,000	400%	\$ 800
7450	Facility Maintenance	\$ 11,097	\$ 822	\$ 100	\$ 1,000	\$ 1,000	0%	\$ -
7523	Misc.	\$ 76	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7524	Bank Fees	\$ 16,345	\$ 14,905	\$ -	\$ 15,000	\$ 15,000	0%	\$ -
	<b>Total Other Expenses</b>	<b>\$ 249,570</b>	<b>\$ 262,037</b>	<b>\$ 302,116</b>	<b>\$ 318,016</b>	<b>\$ 367,210</b>	<b>15%</b>	<b>\$ 49,194</b>

# Administrative Services

<b>Capital</b>									
8100	Computers	\$ -	\$ 15	\$ 2,000	\$ 2,000	\$ 5,000	150%	\$ 3,000	
<b>Total Capital</b>		\$ -	\$ 15	\$ 2,000	\$ 2,000	\$ 5,000	150%	\$ 3,000	
<b>Community Programs</b>									
7453	Artesia Public Library Custodial & Maintenance	\$ -	\$ 75,345	\$ 31,500	\$ 31,500	\$ 42,075	34%	\$ 10,575	
7517	Community Graffiti Removal Program	\$ 61	\$ 3,349	\$ 7,500	\$ 7,500	\$ -	-100%	\$ (7,500)	
7611	Emergency Preparedness	\$ 52,670	\$ 94,487	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -	
7614	School Crossing Guards	\$ 101,073	\$ 28,517	\$ 170,000	\$ 170,000	\$ 178,718	5%	\$ 8,718	
7679	Animal Care and Control	\$ 30,044	\$ 25,885	\$ 45,500	\$ 45,500	\$ 45,500	0%	\$ -	
7682	Street Sweeping (Parking Lots)	\$ 8,853	\$ -	\$ 4,400	\$ 4,400	\$ 8,000	82%	\$ 3,600	
<b>Total Community Programs</b>		\$ 192,701	\$ 227,583	\$ 263,900	\$ 263,900	\$ 279,293	6%	\$ 15,393	
<b>Total Expenses</b>		\$ 1,068,689	\$ 1,412,360	\$ 1,286,032	\$ 1,241,587	\$ 1,323,462	7%	\$ 81,875	0
<b>Net Subsidy General Fund</b>		\$ 1,068,689	\$ 1,412,360	\$ 1,286,032	\$ 1,241,587	\$ 1,323,462	7%	\$ 81,875	

Administrative Services will be funded by the General Operating Fund.

# Planning

The Planning Department administers the City's comprehensive planning programs, processes development permits, and carries out various initiatives. Planning prepares, maintains and implements the General Plan, Zoning, Subdivision of parcels while maintaining compliance with the Permit Streamlining Act the California Environmental Quality Act (CEQA). It formulates, conducts and implements various advance planning programs and studies, and carries out various community and sustainability initiatives.

<b>01-4100</b>	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Planning Director	0.75	0.90	0.50	0.00	<b>0.00</b>	N/A	0.00
Community Development Director	0.00	0.00	0.00	0.25	<b>0.20</b>	-20%	-0.05
Planning Manager	0.00	0.00	0.75	0.75	<b>0.00</b>	-100%	-0.75
Assistant Planner	1.00	1.00	0.85	0.85	<b>0.00</b>	-100%	-0.85
Planning Aide	1.00	1.00	0.60	0.60	<b>0.00</b>	-100%	-0.60
Administrative Assistant	0.15	0.15	0.15	0.15	<b>0.30</b>	100%	0.15
<b>Total FTE</b>	<b>2.90</b>	<b>3.05</b>	<b>2.85</b>	<b>2.60</b>	<b>0.50</b>	<b>-81%</b>	<b>-2.10</b>
City Council Appointed Stipend Positions							
Planning Commissioners	5.00	5.00	5.00	5.00	<b>5.00</b>	0%	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0%</b>	<b>0.00</b>
<b>Revenues</b>							
Planning Fees	\$ 71,547	\$ 83,055	\$ 112,000	\$ 112,000	\$ <b>95,000</b>	-15%	\$ (17,000)
<b>Total Revenues</b>	<b>\$ 71,547</b>	<b>\$ 83,055</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>	<b>\$ 95,000</b>	<b>-15%</b>	<b>\$ (17,000)</b>
<b>Expenditures</b>							
Personnel	\$ 110,893	\$ 183,948	\$ 128,395	\$ 128,395	\$ <b>50,762</b>	-60%	\$ (77,633)
Utilities and Services	\$ 82,796	\$ 27,740	\$ 134,533	\$ 134,533	\$ <b>160,244</b>	19%	\$ 25,711
Materials and Supplies	\$ 1,320	\$ 1,148	\$ 1,510	\$ 1,510	\$ <b>3,300</b>	119%	\$ 1,790
Other Expenses	\$ 57,083	\$ (5,410)	\$ 80,842	\$ 80,842	\$ <b>41,712</b>	-48%	\$ (39,130)
Capital	\$ 8,360	\$ -	\$ 2,000	\$ 2,000	\$ <b>2,000</b>	0%	\$ -
<b>Total Expenditures</b>	<b>\$ 260,452</b>	<b>\$ 207,426</b>	<b>\$ 347,280</b>	<b>\$ 347,280</b>	<b>\$ 258,018</b>	<b>-26%</b>	<b>\$ (89,262)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 188,905</b>	<b>\$ 124,371</b>	<b>\$ 235,280</b>	<b>\$ 235,280</b>	<b>\$ 163,018</b>	<b>-31%</b>	<b>\$ (72,262)</b>

# Planning

01-4100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Revenues</b>								
	Planning Fees	\$ 71,547	\$ 83,055	\$ 112,000	\$ 112,000	\$ 95,000	-15%	\$ (17,000)
	Grants	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Revenues</b>	<b>\$ 71,547</b>	<b>\$ 83,055</b>	<b>\$ 112,000</b>	<b>\$ 112,000</b>	<b>\$ 95,000</b>	<b>-15%</b>	<b>\$ (17,000)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 95,080	\$ 148,794	\$ 105,600	\$ 105,600	\$ 38,001	-64%	\$ (67,599)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
	Benefits, and Payroll Expenses	\$ 15,813	\$ 35,155	\$ 22,795	\$ 22,795	\$ 7,761	-66%	\$ (15,034)
	<b>Total Personnel</b>	<b>\$ 110,893</b>	<b>\$ 183,948</b>	<b>\$ 128,395</b>	<b>\$ 128,395</b>	<b>\$ 50,762</b>	<b>-60%</b>	<b>\$ (77,633)</b>
	<b>Salaries &amp; Wages</b>						N/A	\$ -
6010	Full Time	\$ 94,920	\$ 148,170	\$ 104,000	\$ 104,000	\$ 38,001	-63%	\$ (65,999)
6030	Overtime	\$ 160	\$ 624	\$ 1,600	\$ 1,600	\$ -	-100%	\$ (1,600)
	<b>Total Salaries &amp; Wages</b>	<b>\$ 95,080</b>	<b>\$ 148,794</b>	<b>\$ 105,600</b>	<b>\$ 105,600</b>	<b>\$ 38,001</b>	<b>-64%</b>	<b>\$ (67,599)</b>
	<b>Other Pay</b>							
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>N/A</b>	<b>\$ 5,000</b>
	<b>Benefits</b>							
6111/6112	Retirement - Employer PEPPA						N/A	\$ -
6120	Health Insurance	\$ 14,566	\$ 25,298	\$ 22,795	\$ 22,795	\$ 4,875	-79%	\$ (17,920)
6125	FSA Contribution					\$ 354	N/A	\$ 354
6155	Medicare Tax	\$ -	\$ 1,249	\$ -	\$ -	\$ 551	N/A	\$ 551
7240	Education/Tuition Reimbursement	\$ 950	\$ 2,075	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
7415	Cell Phones	\$ 297	\$ 224	\$ -	\$ -	\$ 60	N/A	\$ 60
7416	457 Match	\$ -	\$ 6,309	\$ -	\$ -	\$ 921	N/A	\$ 921
	<b>Total Benefits</b>	<b>\$ 15,813</b>	<b>\$ 35,155</b>	<b>\$ 22,795</b>	<b>\$ 22,795</b>	<b>\$ 7,761</b>	<b>-66%</b>	<b>\$ (15,034)</b>
	<b>Total Personnel</b>	<b>\$ 110,893</b>	<b>\$ 183,948</b>	<b>\$ 128,395</b>	<b>\$ 128,395</b>	<b>\$ 50,762</b>	<b>\$(1)</b>	<b>\$ (77,633)</b>
	<b>Utilities and Services</b>							
7110	Light and Power	\$ 1,780	\$ 1,903	\$ 1,940	\$ 1,940	\$ 1,940	0%	\$ -
7120	Gas	\$ 69	\$ 28	\$ 101	\$ 101	\$ 101	0%	\$ -
7130	Telephone/Internet	\$ 3,798	\$ 3,521	\$ 4,183	\$ 4,183	\$ 4,183	0%	\$ -
7140	Water	\$ 133	\$ 4	\$ 325	\$ 325	\$ 325	0%	\$ -
7420	Equipment Rental	\$ 1,763	\$ 1,803	\$ 2,442	\$ 2,442	\$ 2,442	0%	\$ -
7431	HVAC Maintenance	\$ 3,560	\$ 1,780	\$ 1,653	\$ 1,653	\$ 1,653	0%	\$ -
7432	City Hall Security System	\$ 217	\$ 481	\$ 391	\$ 391	\$ 500	28%	\$ 109
7610	Special Contract Services	\$ 70,872	\$ 17,585	\$ 123,498	\$ 123,498	\$ 149,100	21%	\$ 25,602
	CoreLogic							
	General Plan Update							
	Comcate Software Services							
	Expedited Planning Services							
	Large Project Planning Services							
	Property Tax Consultant							
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Utilities Services</b>	<b>\$ 82,796</b>	<b>\$ 27,740</b>	<b>\$ 134,533</b>	<b>\$ 134,533</b>	<b>\$ 160,244</b>	<b>19%</b>	<b>\$ 25,711</b>

# Planning

01-4100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 328	\$ 855	\$ 550	\$ 550	\$ 2,000	264%	\$ 1,450
7311	Copy Paper	\$ 137	\$ 43	\$ 100	\$ 100	\$ 200	100%	\$ 100
7320	Printing	\$ 174	\$ 28	\$ 110	\$ 110	\$ 350	218%	\$ 240
7330	Postage - Mailing Fees	\$ 681	\$ 222	\$ 750	\$ 750	\$ 750	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	\$ 1,320	\$ 1,148	\$ 1,510	\$ 1,510	\$ 3,300	119%	\$ 1,790
<b>Other Expenses</b>								
<b>Planning Commission Expenses</b>								
7510	Commissioner Recognition						N/A	\$ -
7615	Commissioner Stipend	\$ 900	\$ 1,650	\$ 2,500	\$ 2,500	\$ 3,000	20%	\$ 500
	<b>Total Planning Commission Expenses</b>	\$ 900	\$ 1,650	\$ 2,500	\$ 2,500	\$ 3,000	20%	\$ 500
6161	Pre-Employment/First Aid	\$ 80	\$ 35	\$ -	\$ -	\$ -		
7210	Travel and Meeting	\$ -	\$ -	\$ 170	\$ 170	\$ 2,500	1371%	\$ 2,330
7220	Staff Training	\$ 595	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7230	Dues and Subscriptions	\$ 591	\$ 430	\$ 650	\$ 650	\$ 1,000	54%	\$ 350
	Dues: Gateway City COG							
	Dues: Gateway City COG							
	Dues: APA							
7440	Vehicle Fuel/Maintenance	\$ 62	\$ 408	\$ 348	\$ 348	\$ 348	0%	\$ -
7441	Vehicle & Equip Fuel	\$ -	\$ -	\$ 1,879	\$ 1,879	\$ 1,879	0%	\$ -
7450	Facility Maintenance	\$ 233	\$ 495	\$ 295	\$ 295	\$ 1,000	239%	\$ 705
7560	Legal Publications	\$ 6,403	\$ 7,780	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
7620	Special Prof Svcs	\$ 48,219	\$ (16,208)	\$ 67,000	\$ 67,000	\$ 23,985	-64%	\$ (43,015)
	SB 2 Project-Grant Funded							
	LEAP Project-Grant Funded							
	<b>Total Other Expenses</b>	\$ 56,183	\$ (7,060)	\$ 78,342	\$ 78,342	\$ 38,712	-51%	\$ (39,630)
<b>Capital</b>								
8100	Capital Equipment	\$ 6,999	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
8102	Capital Furniture	\$ 1,361	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital</b>	\$ 8,360	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
<b>Total Expenses</b>		\$ 260,452	\$ 207,426	\$ 347,280	\$ 347,280	\$ 258,018	-26%	\$ (89,262)
<b>Net Subsidy General Fund</b>		\$ 188,905	\$ 124,371	\$ 235,280	\$ 235,280	\$ 163,018	-31%	\$ (72,262)

Planning will be funded from revenue collected through Planning Fees and the General Operating Fund.

# Building & Safety

The primary service of the Building & Safety Department is to administer and enforce standards and codes for the safeguarding of life, health, and property. Enforcement is implemented through a contract service, by checking plans, issuing permits, and inspecting construction at all phases of a development project for compliance with the California Building Code, the Artesia Municipal Code, and other safety standards related to material and structural soundness. Building & Safety Division maintains records of permits, inspections and plans.

01-4300		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Planning Manager	0.00	0.00	0.15	0.15	0.00	-100%	-0.15
	Assistant Planner	0.00	0.00	0.05	0.05	0.00	-100%	-0.05
	Planning Aide	0.00	0.00	0.35	0.35	0.00	-100%	-0.35
	<b>Total FTE</b>	0.00	0.00	0.55	0.55	0.00	-64%	-0.35
<b>Revenues</b>								
	Building and Safety Permits and Fees	\$ 542,706	\$ 593,636	\$ 500,000	\$ 500,000	\$ 475,000	-5%	\$ (25,000)
	<b>Total Revenue for Department</b>	\$ 542,706	\$ 593,636	\$ 500,000	\$ 500,000	\$ 475,000	-5%	\$ (25,000)
<b>Expenditures</b>								
	Personnel Expense	\$ 27,411	\$ 43,835	\$ 32,099	\$ 32,099	\$ -	-100%	\$ (32,099)
	Professional Services	\$ 317,462	\$ 304,127	\$ 280,000	\$ 280,000	\$ 310,000	11%	\$ 30,000
	<b>Total Expenditures</b>	\$ 344,873	\$ 347,962	\$ 312,099	\$ 312,099	\$ 310,000	-1%	\$ (2,099)
	<b>Net Subsidy General Fund</b>	\$ (197,833)	\$ (245,674)	\$ (187,901)	\$ (187,901)	\$ (165,000)	-12%	\$ 22,901
<b>Revenues</b>								
	Building Permits	\$ 492,762	\$ 524,152	\$ 455,000	\$ 455,000	\$ 430,000	-5%	\$ (25,000)
	Industrial Waste Inspections	\$ 49,944	\$ 69,484	\$ 45,000	\$ 45,000	\$ 45,000	0%	\$ -
	<b>Total Revenue for Department</b>	\$ 542,706	\$ 593,636	\$ 500,000	\$ 500,000	\$ 475,000	-5%	\$ (25,000)
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 23,770	\$ 37,198	\$ 26,400	\$ 26,400	\$ -	-100%	\$ (26,400)
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 3,641	\$ 6,636	\$ 5,699	\$ 5,699	\$ -	-100%	\$ (5,699)
	<b>Total Personnel</b>	\$ 27,411	\$ 43,835	\$ 32,099	\$ 32,099	\$ -	-100%	\$ (32,099)
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 23,730	\$ 37,042	\$ 26,000	\$ 26,000	\$ -	-100%	\$ (26,000)
6030	Overtime	\$ 40	\$ 156	\$ 400	\$ 400	\$ -	-100%	\$ (400)
	<b>Total Salaries &amp; Wages</b>	\$ 23,770	\$ 37,198	\$ 26,400	\$ 26,400	\$ -	-100%	\$ (26,400)
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Pay</b>	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 3,641	\$ 6,324	\$ 5,699	\$ 5,699	\$ -	-100%	\$ (5,699)
6125	FSA Contribution					\$ -	N/A	\$ -
6155	Medicare Tax	\$ -	\$ 312	\$ -	\$ -	\$ -	N/A	\$ -
7415	Cell Phone					\$ -	N/A	\$ -
7416	457 Match					\$ -	N/A	\$ -
	<b>Total Benefits</b>	\$ 3,641	\$ 6,636	\$ 5,699	\$ 5,699	\$ -	-100%	\$ (5,699)
	<b>Total Personnel</b>	\$ 27,411	\$ 43,835	\$ 32,099	\$ 32,099	\$ -	-100%	\$ (32,099)
<b>Professional Services</b>								
7610	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 30,000	N/A	\$ 30,000
7665	Inspections	\$ 264,405	\$ 252,991	\$ 252,000	\$ 252,000	\$ 252,000	0%	\$ -
7668	Industrial Waste	\$ 53,057	\$ 51,136	\$ 28,000	\$ 28,000	\$ 28,000	0%	\$ -
	<b>Total Professional Services</b>	\$ 317,462	\$ 304,127	\$ 280,000	\$ 280,000	\$ 310,000	11%	\$ 30,000
	<b>Total Expenses</b>	\$ 344,873	\$ 347,962	\$ 312,099	\$ 312,099	\$ 310,000	-1%	\$ (2,099)
	<b>Net Subsidy General Fund</b>	\$ (197,833)	\$ (245,674)	\$ (187,901)	\$ (187,901)	\$ (165,000)	\$ (0)	\$ 22,901

Building & Safety will be fully funded from revenue collected through Industrial Waste Inspection Fees and Building Permits, and the General Operating Fund.

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

01-4400		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
Full Time Positions								
City Manager		0.15	0.20	0.30	0.35	0.35	0%	0.00
Economic Development Manager		0.15	1.00	1.00	1.00	0.00	-100%	-1.00
Special Projects Manager		0.00	0.00	0.85	0.85	0.00	-100%	-0.85
Management Analyst		0.00	0.00	0.50	0.50	0.00	-100%	-0.50
<b>Total FTE</b>		<b>0.30</b>	<b>1.20</b>	<b>2.65</b>	<b>2.70</b>	<b>0.35</b>	<b>-87%</b>	<b>-2.35</b>
<b>Revenues</b>								
Revenue From General Fund	\$	86,369	\$ 127,851	\$ 337,941	\$ 334,241	\$ 158,328	-53%	\$ (175,913)
Total Revenue for Department	\$	86,369	\$ 127,851	\$ 337,941	\$ 334,241	\$ 158,328	-53%	\$ (175,913)
<b>Total Revenues</b>	\$	<b>86,369</b>	\$ <b>127,851</b>	\$ <b>337,941</b>	\$ <b>334,241</b>	\$ <b>158,328</b>	<b>-53%</b>	\$ <b>(175,913)</b>
<b>Expenditures</b>								
Personnel	\$	70,323	\$ 105,773	\$ 312,941	\$ 319,241	\$ 88,328	-72%	\$ (230,913)
Program Expenditures	\$	16,046	\$ 22,078	\$ 25,000	\$ 15,000	\$ 70,000	367%	\$ 55,000
<b>Total Expenditures</b>	\$	<b>86,369</b>	\$ <b>127,851</b>	\$ <b>337,941</b>	\$ <b>334,241</b>	\$ <b>158,328</b>	<b>-53%</b>	\$ <b>(175,913)</b>
<b>Net Subsidy General Fund</b>	\$	<b>86,369</b>	\$ <b>127,851</b>	\$ <b>337,941</b>	\$ <b>334,241</b>	\$ <b>158,328</b>	<b>-53%</b>	\$ <b>(175,913)</b>
<b>Expenses</b>								
<b>Personnel</b>								
Salaries and Wages	\$	65,223	\$ 88,992	\$ 164,817	\$ 164,817	\$ 78,568	-52%	\$ (86,249)
Other Pay	\$	-	\$ -	\$ 148,124	\$ 148,124	\$ -	-100%	\$ (148,124)
Benefits	\$	5,100	\$ 16,781	\$ -	\$ 6,300	\$ 9,760	55%	\$ 3,460
<b>Total Personnel</b>	\$	<b>70,323</b>	\$ <b>105,773</b>	\$ <b>312,941</b>	\$ <b>319,241</b>	\$ <b>88,328</b>	<b>-72%</b>	\$ <b>(230,913)</b>
<b>Salaries &amp; Wages</b>								
6010 Full Time	\$	65,223	\$ 88,992	\$ 164,817	\$ 164,817	\$ 78,568	-52%	\$ (86,249)
<b>Total Salaries &amp; Wages</b>	\$	<b>65,223</b>	\$ <b>88,992</b>	\$ <b>164,817</b>	\$ <b>164,817</b>	\$ <b>78,568</b>	<b>-52%</b>	\$ <b>(86,249)</b>
<b>Other Pay</b>								
6140 Accrued Leave Buy Back	\$	-	\$ -	\$ 148,124	\$ 148,124	\$ -	-100%	\$ (148,124)
<b>Total Other Pay</b>	\$	<b>-</b>	\$ <b>-</b>	\$ <b>148,124</b>	\$ <b>148,124</b>	\$ <b>-</b>	<b>-100%</b>	\$ <b>(148,124)</b>
<b>Benefits</b>								
6111/6112 Retirement - Employer Contr.							N/A	\$ -
6120 Health Insurance	\$	5,100	\$ 15,160	\$ -	\$ 4,000	\$ 5,922	48%	\$ 1,922
6125 FSA Contribution						\$ 237	N/A	\$ 237
6155 Medicare Tax	\$	-	\$ 798	\$ -	\$ 800	\$ 1,139	42%	\$ 339
7415 Cell Phone			\$ -	\$ -	\$ -	\$ 105	N/A	\$ 105
7416 457 Match	\$	-	\$ 823	\$ -	\$ 1,500	\$ 2,357	57%	\$ 857
<b>Total Benefits</b>	\$	<b>5,100</b>	\$ <b>16,781</b>	\$ <b>-</b>	\$ <b>6,300</b>	\$ <b>9,760</b>	<b>55%</b>	\$ <b>3,460</b>
<b>Total Personnel</b>	\$	<b>70,323</b>	\$ <b>105,773</b>	\$ <b>312,941</b>	\$ <b>319,241</b>	\$ <b>88,328</b>	<b>-72%</b>	\$ <b>(230,913)</b>
<b>Materials &amp; Supplies</b>								
7310 Office Supplies	\$	187	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Other Expenses</b>								
7610 Contract Services	\$	3,194	\$ 13,650	\$ -	\$ -	\$ 55,000	N/A	\$ 55,000

# Economic Development

The Economic Development Department is responsible for the attraction, retention, and expansion of businesses throughout Artesia. Economic Development opportunities are a high priority and a critical focus area to revitalize and diversify the commercial, retail, and industrial sectors within the City in order to provide revenue to pay for critical services like Law Enforcement.

01-4400		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Program Expenditures</b>								
7210	Travel & Meeting	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
7220	Staff Training	\$ -	\$ -	\$ 5,000	\$ -	\$ -	N/A	\$ -
7530	Artesia Chamber of Commerce	\$ -	\$ 50	\$ -	\$ -	\$ -	N/A	\$ -
7700	Community & Business Programs	\$ 12,665	\$ 8,378	\$ 15,000	\$ 15,000	\$ 15,000	0%	\$ -
	Alarm Rebate Program							
	Shop & Dine							
	Façade Improvement Program							
	Business Improvement Program							
	<b>Total Program Expenditures</b>	<u>\$ 12,665</u>	<u>\$ 8,428</u>	<u>\$ 25,000</u>	<u>\$ 15,000</u>	<u>\$ 15,000</u>	<u>0%</u>	<u>\$ -</u>
<b>Total Expenses</b>		<u>\$ 86,369</u>	<u>\$ 127,851</u>	<u>\$ 337,941</u>	<u>\$ 334,241</u>	<u>\$ 158,328</u>	<u>-53%</u>	<u>\$ (175,913)</u>
<b>Net Subsidy General Fund</b>		<u>\$ 86,369</u>	<u>\$ 127,851</u>	<u>\$ 337,941</u>	<u>\$ 334,241</u>	<u>\$ 158,328</u>	<u>-53%</u>	<u>\$ (175,913)</u>

Economic Development will be funded by the General Operating Fund.

# Code Compliance

Code Compliance adds to the quality of life for residents through proactive enforcement of safety, nuisance, and blight violations throughout the City. The Department identifies code violations and educates property owners and residents regarding the Code and programs offered for compliance. In addition, they respond to inquiries to ensure compliance.

01-4600	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	% ▲	\$ ▲
<b>Staffing Summary</b>							
Part Time Positions							
City Manager	0.05	0.05	0.05	0.05	0.05	0%	0.00
Community Development Director	0.00	0.00	0.00	0.25	0.25	0%	0.00
Planning Director	0.20	0.10	0.25	0.00	0.00	N/A	0.00
Code Compliance Officer FT	3.00	3.00	3.00	3.00	3.00	0%	0.00
Code Compliance Officer PT	0.48	0.48	0.48	0.48	0.45	-6%	-0.03
Administrative Secretary	0.49	0.05	0.05	0.05	0.05	0%	0.00
Administrative Assistant	0.02	0.15	0.15	0.15	0.30	100%	0.15
<b>Total FTE</b>	<b>4.24</b>	<b>3.83</b>	<b>3.98</b>	<b>3.98</b>	<b>4.10</b>	<b>3%</b>	<b>0.12</b>
<b>Revenues</b>							
Cost Recovery Fines	\$ 4,903	\$ 6,705	\$ 59,000	\$ 35,000	\$ 35,000	0%	\$ -
Revenue From General Fund	\$ 265,415	\$ 294,375	\$ 268,575	\$ 360,538	\$ 410,811	14%	\$ 50,273
<b>Total Revenue for Department</b>	<b>\$ 270,318</b>	<b>\$ 301,080</b>	<b>\$ 327,575</b>	<b>\$ 395,538</b>	<b>\$ 445,811</b>	<b>13%</b>	<b>\$ 50,273</b>
<b>Expenditures</b>							
Personnel	\$ 208,223	\$ 265,461	\$ 289,300	\$ 348,400	\$ 363,441	4%	\$ 15,041
Citation Administration	\$ 10,208	\$ 15,464	\$ 27,375	\$ 27,375	\$ 52,375	91%	\$ 25,000
Materials and Supplies	\$ 20,923	\$ 2,169	\$ 5,900	\$ 5,900	\$ 10,800	83%	\$ 4,900
Utilities	\$ 8,776	\$ 8,938	\$ -	\$ 7,228	\$ 6,445		
Other Expenses	\$ 11,869	\$ 9,048	\$ 5,000	\$ 6,635	\$ 12,750	92%	\$ 6,115
Capital	\$ 10,319	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 270,318</b>	<b>\$ 301,080</b>	<b>\$ 327,575</b>	<b>\$ 395,538</b>	<b>\$ 445,811</b>	<b>13%</b>	<b>\$ 50,273</b>
<b>Net Subsidy General Fund</b>	<b>\$ 265,415</b>	<b>\$ 294,375</b>	<b>\$ 268,575</b>	<b>\$ 360,538</b>	<b>\$ 410,811</b>	<b>14%</b>	<b>\$ 50,273</b>

# Code Compliance

01-4600		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
6010	Salaries and Wages	\$ 167,193	\$ 224,083	\$ 208,333	\$ 228,333	\$ 280,102	23%	\$ 51,769
	Other Pay	\$ -	\$ -	\$ 56,728	\$ 56,728	\$ 5,000	-91%	\$ (51,728)
	Benefits, and Payroll Expenses	\$ 41,030	\$ 41,378	\$ 24,239	\$ 63,339	\$ 78,339	24%	\$ 15,000
	<b>Total Personnel</b>	<b>\$ 208,223</b>	<b>\$ 265,461</b>	<b>\$ 289,300</b>	<b>\$ 348,400</b>	<b>\$ 363,441</b>	<b>4%</b>	<b>\$ 15,041</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 136,282	\$ 199,382	\$ 204,833	\$ 204,833	\$ 250,891	22%	\$ 46,058
6020	Part Time	\$ 17,372	\$ 19,536	\$ -	\$ 20,000	\$ 25,211	26%	\$ 5,211
6030	Overtime	\$ 13,539	\$ 5,165	\$ 3,500	\$ 3,500	\$ 4,000	14%	\$ 500
	<b>Total Salaries &amp; Wages</b>	<b>\$ 167,193</b>	<b>\$ 224,083</b>	<b>\$ 208,333</b>	<b>\$ 228,333</b>	<b>\$ 280,102</b>	<b>23%</b>	<b>\$ 51,769</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 56,728	\$ 56,728	\$ 5,000	-91%	\$ (51,728)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,728</b>	<b>\$ 56,728</b>	<b>\$ 5,000</b>	<b>-91%</b>	<b>\$ (51,728)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 21,791	\$ 33,690	\$ -	\$ 33,000	\$ 39,990	21%	\$ 6,990
6121	Retired Health Benefits	\$ 19,158	\$ -	\$ 24,239	\$ 24,239	\$ 25,000	3%	\$ 761
6125	FSA Contribution					\$ 2,490	N/A	\$ 2,490
6150	FICA Tax	\$ -	\$ 4,381	\$ -	\$ 1,500	\$ 1,563	4%	\$ 63
6155	Medicare Tax	\$ -	\$ 1,688	\$ -	\$ 1,500	\$ 4,003	167%	\$ 2,503
7415	Cell Phone	\$ 81	\$ 59	\$ -	\$ 100	\$ 105	5%	\$ 5
7416	457 Match	\$ -	\$ 1,560	\$ -	\$ 3,000	\$ 5,188	73%	\$ 2,188
	<b>Total Benefits</b>	<b>\$ 41,030</b>	<b>\$ 41,378</b>	<b>\$ 24,239</b>	<b>\$ 63,339</b>	<b>\$ 78,339</b>	<b>24%</b>	<b>\$ 15,000</b>
	<b>Total Personnel</b>	<b>\$ 208,223</b>	<b>\$ 265,461</b>	<b>\$ 289,300</b>	<b>\$ 348,400</b>	<b>\$ 363,441</b>	<b>4%</b>	<b>\$ 15,041</b>
<b>Citation Administration</b>								
7524	Citation Administration Bank Fees	\$ (2,198)	\$ -	\$ 750	\$ 750	\$ 750	0%	\$ -
7540	Citation Administration	\$ 555	\$ 12,414	\$ 12,127	\$ 12,127	\$ 12,127	0%	\$ -
7610	Contract Services/Code Enforcement Software	\$ 11,851	\$ 188	\$ 14,498	\$ 14,498	\$ 39,498	172%	\$ 25,000
7611	Disaster Preparedness	\$ -	\$ 2,862	\$ -	\$ -	\$ -		\$ -
	<b>Total Program Services</b>	<b>\$ 10,208</b>	<b>\$ 15,464</b>	<b>\$ 27,375</b>	<b>\$ 27,375</b>	<b>\$ 52,375</b>	<b>91%</b>	<b>\$ 25,000</b>
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ 627	\$ 226	\$ 200	\$ 200	\$ 2,000	900%	\$ 1,800
7311	Copy Paper	\$ 127	\$ 43	\$ 75	\$ 75	\$ 100	33%	\$ 25
7320	Printing	\$ 19,362	\$ 412	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
7330	Postage - Mailing Fees	\$ 706	\$ 222	\$ 500	\$ 500	\$ 500	0%	\$ -
7550	Uniforms	\$ 101	\$ 1,266	\$ 1,125	\$ 1,125	\$ 4,200	273%	\$ 3,075
	<b>Total Materials &amp; Supplies</b>	<b>\$ 20,923</b>	<b>\$ 2,169</b>	<b>\$ 5,900</b>	<b>\$ 5,900</b>	<b>\$ 10,800</b>	<b>83%</b>	<b>\$ 4,900</b>
<b>Utilities and Services</b>								
7110	Light and Power	\$ 1,780	\$ 1,903	\$ -	\$ 2,000	\$ 1,200	-40%	\$ (800)
7120	Gas	\$ 70	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7130	Telephone/Internet	\$ 4,482	\$ 4,254	\$ -	\$ 3,000	\$ 3,000	0%	\$ -
7140	Water	\$ 108	\$ 4	\$ -	\$ -	\$ 15	N/A	\$ 15
7420	Equipment Rental	\$ 2,336	\$ 2,777	\$ -	\$ 2,228	\$ 2,230	0%	\$ 2
	<b>Total Utilities and Services</b>	<b>\$ 8,776</b>	<b>\$ 8,938</b>	<b>\$ -</b>	<b>\$ 7,228</b>	<b>\$ 6,445</b>	<b>-11%</b>	<b>\$ (783)</b>
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
7210	Travel and Meeting	\$ 9	\$ -	\$ 500	\$ 500		-100%	\$ (500)
7230	Dues and Subscriptions	\$ 487	\$ 306	\$ -	\$ -	\$ 1,500	N/A	\$ 1,500
	<b>Total Miscellaneous</b>	<b>\$ 496</b>	<b>\$ 306</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 1,500</b>	<b>200%</b>	<b>\$ 1,000</b>

# Code Compliance

01-4600		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	% ▲	\$ ▲
<b>Maintenance</b>								
7431	Equipment Service Maintenance	\$ 3,560	\$ 1,780	\$ 500	\$ 500	\$ 650	30%	\$ 150
7432	City Hall Security System	\$ 217	\$ 481	\$ -	\$ -	\$ 450	N/A	\$ 450
7440	Vehicle Maintenance	\$ 3,404	\$ 2,663	\$ 1,000	\$ 1,000	\$ 3,500	250%	\$ 2,500
7441	Vehicle Fuel	\$ 2,776	\$ 2,688	\$ 3,000	\$ 3,000	\$ 4,600	53%	\$ 1,600
7450	Facility Maintenance	\$ 812	\$ 495	\$ -	\$ 1,000	\$ 1,400	40%	\$ 400
7715	Website Maintenance	\$ 604	\$ 635	\$ -	\$ 635	\$ 650	2%	\$ 15
	<b>Total Maintenance</b>	<b>\$ 11,373</b>	<b>\$ 8,742</b>	<b>\$ 4,500</b>	<b>\$ 6,135</b>	<b>\$ 11,250</b>	<b>83%</b>	<b>\$ 5,115</b>
	<b>Total Other Expenses</b>	<b>\$ 11,869</b>	<b>\$ 9,048</b>	<b>\$ 5,000</b>	<b>\$ 6,635</b>	<b>\$ 12,750</b>	<b>92%</b>	<b>\$ 6,115</b>
<b>Capital - Replacement</b>								
8100	Computers	\$ 10,319	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Capital - Replacement</b>	<b>\$ 10,319</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Expenses</b>	<b>\$ 270,318</b>	<b>\$ 301,080</b>	<b>\$ 327,575</b>	<b>\$ 395,538</b>	<b>\$ 445,811</b>	<b>13%</b>	<b>\$ 50,273</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 265,415</b>	<b>\$ 294,375</b>	<b>\$ 268,575</b>	<b>\$ 360,538</b>	<b>\$ 410,811</b>	<b>14%</b>	<b>\$ 50,273</b>

Code Compliance will be funded by revenue collected through Cost Recovery Fines and the General Operating Fund.

# Parks & Recreation

The Artesia Parks and Recreation Department provides active and passive recreational activities, programs and facilities for Artesia residents in accessible, affordable, and safe environments. The Department also maintains parks and recreational facilities. In addition, the Department offers health and social services to older adults, and it encourages cultural and physical diversity through its planned activities and programs offered.

01-5100	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Parks and Recreation Manager	1.00	0.75	0.75	1.00	1.00	0%	0.00
Assistant Parks & Recreation Manager	0.00	0.00	0.00	1.00	1.00	0%	0.00
Recreation Supervisor	2.00	2.00	3.00	1.00	1.00	0%	0.00
Recreation Program Coordinator	2.00	2.00	2.00	2.00	2.00	0%	0.00
Maintenance Worker II	2.00	2.00	2.00	0.00	0.00	N/A	0.00
Administrative Assistant	1.00	1.00	1.00	1.00	0.00	-100%	-1.00
Administrative Secretary	0.00	0.05	0.05	0.05	0.05	0%	0.00
<b>Subtotal FTE</b>	<b>8.00</b>	<b>7.80</b>	<b>8.80</b>	<b>6.05</b>	<b>5.05</b>	<b>-17%</b>	<b>-1.00</b>
Part Time Positions							
Parks and Recreation Leader	3.15	3.15	3.15	2.65	1.00	-62%	-1.65
Parks and Recreation Leader	0.75	0.75	0.75	0.75	0.00	-100%	-0.75
Parks and Recreation Leader I	0.00	0.00	0.00	0.00	4.00	N/A	4.00
Parks and Recreation Leader II	0.00	0.00	0.00	0.00	2.00	N/A	2.00
Parks and Recreation Leader III	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Subtotal FTE</b>	<b>3.90</b>	<b>3.90</b>	<b>3.90</b>	<b>3.40</b>	<b>7.00</b>	<b>106%</b>	<b>3.60</b>
<b>Total FTE</b>	<b>11.90</b>	<b>11.70</b>	<b>12.70</b>	<b>9.45</b>	<b>12.05</b>	<b>28%</b>	<b>2.60</b>
<b>Revenues</b>							
Parks and Recreation Fees	\$ 34,198	\$ 11,044	\$ 37,198	\$ 37,798	\$ 51,000	35%	\$ 13,202.00
Revenue From General Fund	\$ 925,138	\$ 921,085	\$ 832,590	\$ 942,390	\$ 1,295,656	37%	\$ 353,266.00
<b>Total Revenue for Department</b>	<b>\$ 959,336</b>	<b>\$ 932,129</b>	<b>\$ 869,788</b>	<b>\$ 980,188</b>	<b>\$ 1,346,656</b>	<b>37%</b>	<b>\$ 366,468.00</b>
<b>Expenditures</b>							
Personnel	\$ 603,737	\$ 629,814	\$ 625,902	\$ 702,402	\$ 605,646	-14%	\$ (96,756)
Utilities and Services	\$ 122,240	\$ 144,077	\$ 138,061	\$ 152,961	\$ 165,500	8%	\$ 12,539
Materials and Supplies	\$ 4,835	\$ 3,579	\$ 13,200	\$ 13,200	\$ 13,010	-1%	\$ (190)
Other Expenses	\$ 227,275	\$ 154,659	\$ 92,625	\$ 111,625	\$ 162,500	46%	\$ 50,875
Capital	\$ 1,249	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>	<b>\$ 959,336</b>	<b>\$ 932,129</b>	<b>\$ 869,788</b>	<b>\$ 980,188</b>	<b>\$ 946,656</b>	<b>-3%</b>	<b>\$ (33,532)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 925,138</b>	<b>\$ 921,085</b>	<b>\$ 832,590</b>	<b>\$ 942,390</b>	<b>\$ 1,295,656</b>	<b>37%</b>	<b>\$ 353,266</b>

# Parks & Recreation

01-5100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Revenues</b>								
4610	Recreation Fees (General)	\$ 15,159	\$ (1,294)	\$ 15,000	\$ 18,000	\$ 22,000	22%	\$ 4,000
4612	Facility Use Fees	\$ 17,482	\$ 4,250	\$ 14,232	\$ 14,232	\$ 18,000	26%	\$ 3,768
4613	Application Fees	\$ 1,250	\$ -	\$ 100	\$ 1,000	\$ 1,000	0%	\$ -
4625	Soccer Fees (Youth)	\$ -	\$ 250	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
4630	Baseball Fees (Adult)	\$ -	\$ (415)	\$ 2,500	\$ -	\$ 3,000	N/A	\$ 3,000
4631	Baseball Fees (Youth)	\$ 307	\$ 8,253	\$ 4,566	\$ 4,566	\$ 5,000	10%	\$ 434
4635	Banner Program	\$ -	\$ -	\$ 800	\$ -	\$ 1,000	N/A	\$ 1,000
<b>Total Revenues</b>		\$ 34,198	\$ 11,044	\$ 37,198	\$ 37,798	\$ 51,000	35%	\$ 13,202
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 458,475	\$ 524,786	\$ 530,076	\$ 530,076	\$ 442,029	-17%	\$ (88,047)
	Other Pay	\$ -	\$ 231	\$ 30,000	\$ 9,000	\$ 5,000	-44%	\$ (4,000)
	Benefits, and Payroll Expenses	\$ 145,262	\$ 104,797	\$ 65,826	\$ 163,326	\$ 158,617	-3%	\$ (4,709)
<b>Total Personnel</b>		\$ 603,737	\$ 629,814	\$ 625,902	\$ 702,402	\$ 605,646	-14%	\$ (96,756)
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 410,081	\$ 500,107	\$ 483,076	\$ 483,076	\$ 359,260	-26%	\$ (123,816)
6020	Part Time	\$ 38,990	\$ 24,255	\$ 47,000	\$ 47,000	\$ 80,769	72%	\$ 33,769
6030	Overtime	\$ 9,404	\$ 424	\$ -	\$ -	\$ 2,000	N/A	\$ 2,000
<b>Total Salaries &amp; Wages</b>		\$ 458,475	\$ 524,786	\$ 530,076	\$ 530,076	\$ 442,029	-17%	\$ (88,047)
<b>Other Pay</b>								
6040	Standby - on/call pay	\$ -	\$ 231	\$ -	\$ -	\$ -	N/A	\$ -
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 30,000	\$ 9,000	\$ 5,000	-44%	\$ (4,000)
<b>Total Other Pay</b>		\$ -	\$ 231	\$ 30,000	\$ 9,000	\$ 5,000	-44%	\$ (4,000)
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6120	Health Insurance	\$ 108,813	\$ 86,184	\$ -	\$ 85,000	\$ 74,757	-12%	\$ (10,243)
6121	Retiree Health Insurance	\$ 35,871	\$ 228	\$ 65,826	\$ 65,826	\$ 65,000	-1%	\$ (826)
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 3,573	N/A	\$ 3,573
6150	FICA Tax	\$ -	\$ 5,377	\$ -	\$ 4,000	\$ 5,008	25%	\$ 1,008
6155	Medicare Tax	\$ -	\$ 3,649	\$ -	\$ 5,000	\$ 6,380	28%	\$ 1,380
6161	Pre-Employment	\$ 160	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7415	Cell Phone	\$ 419	\$ 400	\$ -	\$ 500	\$ 315	-37%	\$ (185)
7416	457 Match	\$ -	\$ 8,960	\$ -	\$ 3,000	\$ 3,584	19%	\$ 584
<b>Total Benefits</b>		\$ 145,262	\$ 104,797	\$ 65,826	\$ 163,326	\$ 158,617	-3%	\$ (4,709)
<b>Total Personnel</b>		\$ 603,737	\$ 629,814	\$ 625,902	\$ 702,402	\$ 605,646	-14%	\$ (96,756)
<b>Utilities and Services</b>								
7100	City Hall Contractual	\$ 12,053	\$ 10,390	\$ 11,000	\$ 11,000	\$ 11,500	5%	\$ 500
7110	Light and Power	\$ 41,858	\$ 46,153	\$ 40,000	\$ 40,000	\$ 47,500	19%	\$ 7,500
7111	Light/Power - 178th St.	\$ 295	\$ 766	\$ -	\$ -	\$ -		\$ -
7120	Gas	\$ 1,945	\$ 1,653	\$ 100	\$ 100	\$ -	-100%	\$ (100)
7121	Gas - 178th St.	\$ 99	\$ 142	\$ -	\$ -	\$ -		\$ -
7130	Telephone/Internet	\$ 2,779	\$ 4,408	\$ 3,070	\$ 3,070	\$ 5,000	63%	\$ 1,930
7140	Water	\$ 31,275	\$ 28,320	\$ 29,000	\$ 29,000	\$ 32,500	12%	\$ 3,500
7141	Water - 178th St.	\$ 3,445	\$ 4,465	\$ -	\$ -	\$ 5,500	N/A	\$ 5,500
7420	Equipment Rental	\$ 4,263	\$ 4,160	\$ 3,191	\$ 3,191	\$ 4,000	25%	\$ 809
7430	Equipment Service	\$ 1,462	\$ 1,495	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
7431	HVAC Maintenance	\$ 14,975	\$ 34,483	\$ 47,700	\$ 47,700	\$ 49,000	3%	\$ 1,300
7432	Security Svcs. Maint.	\$ 4,008	\$ 2,155	\$ 2,000	\$ 2,000	\$ 2,500	25%	\$ 500
7440	Vehicle Svcs./Maint.	\$ 1,888	\$ 2,819	\$ -	\$ 5,000	\$ 3,000	-40%	\$ (2,000)
7441	Vehicle & Equip. Fuel	\$ 1,895	\$ 2,668	\$ -	\$ 1,500	\$ 3,000	100%	\$ 1,500
8110	Recreation Software	\$ -	\$ -	\$ -	\$ 8,400	\$ -	-100%	\$ (8,400)
<b>Total Utilities and Services</b>		\$ 122,240	\$ 144,077	\$ 138,061	\$ 152,961	\$ 165,500	8%	\$ 12,539
<b>Materials &amp; Supplies</b>								
7101	City Hall Pro-Rata Supplies	\$ 1,080	\$ 773	\$ 3,700	\$ 3,700	\$ 3,500	-5%	\$ (200)
7310	Office Supplies	\$ 2,679	\$ 2,806	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
7320	Special Supplies	\$ 664	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
7550	Uniforms	\$ 412	\$ -	\$ 3,500	\$ 3,500	\$ 3,510	0%	\$ 10
<b>Total Materials &amp; Supplies</b>		\$ 4,835	\$ 3,579	\$ 13,200	\$ 13,200	\$ 13,010	-1%	\$ (190)

# Parks & Recreation

01-5100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6170	Copyright/Entertainment Licensing	\$ 1,777	\$ 1,829	\$ 1,500	\$ 1,500	\$ 2,000	33%	\$ 500
7210	Travel and Meeting	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7220	Staff Training	\$ 391	\$ 5	\$ -	\$ -	\$ -	N/A	\$ -
7230	Dues and Subscriptions	\$ 1,214	\$ 2,125	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7240	Education/Tuition Reimbursement	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,000	N/A	\$ 2,000
<b>Total Miscellaneous</b>		\$ 3,382	\$ 6,459	\$ 3,500	\$ 3,500	\$ 6,000	71%	\$ 2,500
<b>Facility Maintenance</b>								
7450	Artesia Park Supplies	\$ 89,804	\$ 13,692	\$ 16,000	\$ 21,000	\$ 21,300	1%	\$ 300
7451	Albert O. Little Center Supplies	\$ 3,525	\$ 5,937	\$ 6,000	\$ 6,000	\$ 10,000	67%	\$ 4,000
7452	AJ Padelford Park Supplies	\$ 9,196	\$ 1,900	\$ 2,500	\$ 2,500	\$ 2,500	0%	\$ -
7453	Artesia Park Library Supplies	\$ 983	\$ 598	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
7454	AJ Padelford Center Supplies	\$ 4,308	\$ 3,493	\$ 6,225	\$ 6,225	\$ 6,500	4%	\$ 275
7455	Field Maintenance	\$ 3,328	\$ 1,166	\$ 800	\$ 800	\$ 3,000	275%	\$ 2,200
7456	Maintenance - 178th St.	\$ 19,093	\$ 848	\$ -	\$ -	\$ -	N/A	\$ -
7573	Botanical Garden	\$ -	\$ -	\$ -	\$ 14,000	\$ 26,600	90%	\$ 12,600
<b>Total Facility Maintenance</b>		\$ 130,237	\$ 27,634	\$ 31,525	\$ 50,525	\$ 70,900	40%	\$ 20,375
<b>Senior and Recreation Programs</b>								
7510	Recreation Programs	\$ 5,281	\$ 1,313	\$ 20,100	\$ 20,100	\$ 23,100	15%	\$ 3,000
	Teen Programs					\$ -	N/A	\$ -
	Summer Programs					\$ -	N/A	\$ -
7511	Senior Meals	\$ 16,425	\$ 14,261	\$ 15,000	\$ 15,000	\$ 16,000	7%	\$ 1,000
7515	Senior Programs	\$ -	\$ -	\$ -	\$ -	\$ 3,000	N/A	\$ 3,000
7516	Program Advertising & Promo.	\$ -	\$ 300	\$ 3,500	\$ 3,500	\$ 3,500	0%	\$ -
7527	Adult Baseball Programs	\$ -	\$ -	\$ -	\$ -	\$ 2,000	N/A	\$ 2,000
7535	Youth Soccer Program	\$ -	\$ -	\$ -	\$ -	\$ 7,500	N/A	\$ 7,500
7528	Youth Baseball Programs	\$ 2,314	\$ 7,300	\$ 7,000	\$ 7,000	\$ 14,500	107%	\$ 7,500
7610	Contract Services	\$ 61,868	\$ 97,392	\$ 12,000	\$ 12,000	\$ 15,000	25%	\$ 3,000
	Umpire Fees					\$ -	N/A	\$ -
7614	Contract Services - 178th St.	\$ 7,768	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7620	Background Checks - Volunteers	\$ -	\$ -	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
<b>Total Program Expenses</b>		\$ 93,656	\$ 120,566	\$ 57,600	\$ 57,600	\$ 85,600	49%	\$ 28,000
<b>Total Other Expenses</b>		\$ 227,275	\$ 154,659	\$ 92,625	\$ 111,625	\$ 162,500	46%	\$ 50,875
<b>Capital</b>								
8103	Capital Furniture	\$ 1,249	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8300	Park Improvements	\$ -	\$ -	\$ -	\$ -	\$ 400,000	N/A	\$ 400,000
<b>Total Capital - Replacement</b>		\$ 1,249	\$ -	\$ -	\$ -	\$ 400,000	N/A	\$ 400,000
<b>Total Expenses</b>		\$ 959,336	\$ 932,129	\$ 869,788	\$ 980,188	\$ 1,346,656	37%	\$ 366,468
<b>Net Subsidy General Fund</b>		\$ 925,138	\$ 921,085	\$ 832,590	\$ 942,390	\$ 1,295,656	37%	\$ 353,266

Parks & Recreation will be funded by revenue collected through Parks and Recreation fees, and the General Operating Fund.

# Public Works

The Public Works Department maintains the City's streets, sidewalks, medians, and facilities. Maintenance includes sidewalk repairs for ADA compliance, filling of pot holes, maintaining vegetation such as trimming vines and controlling weeds, removing trash from City receptacles, and maintaining City fleet vehicles. The Department also manages contracts for regular maintenance work such as tree trimming and landscaping City medians.

01-6100	FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
	Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>							
Full Time Positions							
Deputy City Manager	0.00	0.30	0.30	0.30	0.30	0%	0.00
Special Projects Manager	0.00	0.00	0.00	0.00	1.00	N/A	1.00
Lead Maintenance Specialist	0.00	0.00	0.00	0.00	0.60	N/A	0.60
Maintenance Specialist II	0.50	1.00	1.00	1.00	0.00	-100%	-1.00
Maintenance Specialist I	1.00	2.00	2.00	2.00	1.20	-40%	-0.80
Maintenance Worker II	0.00	1.00	1.00	3.00	1.80	-40%	-1.20
Administrative Assistant	0.10	0.15	0.15	0.15	0.30	100%	0.15
<b>Total FTE</b>	<b>1.60</b>	<b>4.45</b>	<b>4.45</b>	<b>6.45</b>	<b>5.20</b>	<b>-19%</b>	<b>-1.25</b>
<b>Transfers and Revenues</b>							
Transfer in from Gas Tax	\$ 385,502	\$ -	\$ 155,801	\$ 155,801	\$ 160,000	3%	\$ 4,199
Revenue From General Fund	\$ 276,764	\$ 602,621	\$ 570,234	\$ 570,234	\$ 498,653	-13%	\$ (71,581)
<b>Total Transfers and Revenue for Department</b>	<b>\$ 662,266</b>	<b>\$ 602,621</b>	<b>\$ 726,035</b>	<b>\$ 726,035</b>	<b>\$ 658,653</b>	<b>-9%</b>	<b>\$ (67,382)</b>
<b>Expenditures</b>							
Personnel	\$ 405,714	\$ 484,188	\$ 626,544	\$ 626,544	\$ 527,758	-16%	\$ (98,786)
Utilities and Services	\$ 43,992	\$ 37,784	\$ 44,700	\$ 44,700	\$ 52,000	16%	\$ 7,300
Materials and Supplies	\$ 3,499	\$ 3,539	\$ 8,018	\$ 8,018	\$ 21,145	164%	\$ 13,127
Other Expenses	\$ 59,029	\$ 33,311	\$ 43,613	\$ 43,613	\$ 56,100	29%	\$ 12,487
Capital	\$ 143,598	\$ 42,627	\$ 400	\$ 400	\$ 400	0%	\$ -
<b>Total Expenditures</b>	<b>\$ 655,832</b>	<b>\$ 601,449</b>	<b>\$ 723,275</b>	<b>\$ 723,275</b>	<b>\$ 657,403</b>	<b>-9%</b>	<b>\$ (65,872)</b>
<b>Net Subsidy General Fund</b>	<b>\$ 276,764</b>	<b>\$ 602,621</b>	<b>\$ 570,234</b>	<b>\$ 570,234</b>	<b>\$ 498,653</b>	<b>-13%</b>	<b>\$ (71,581)</b>

# Public Works

01-6100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 298,041.00	\$ 391,052.00	\$ 493,424.00	\$ 493,424.00	\$ 399,871	-19%	\$ (93,553)
	Other Pay	\$ 32,901	\$ 28,003	\$ 133,120	\$ 133,120	\$ 37,000	-72%	\$ (96,120)
	Benefits, and Payroll Expenses	\$ 74,772	\$ 65,133	\$ -	\$ -	\$ 90,887	N/A	\$ 90,887
	<b>Total Benefits</b>	\$ 405,714	\$ 484,188	\$ 626,544	\$ 626,544	\$ 527,758	-16%	\$ (98,786)
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 254,580	\$ 356,739	\$ 415,424	\$ 415,424	\$ 389,871	-6%	\$ (25,553)
6020	Part Time	\$ -	\$ 533	\$ -	\$ -	\$ -	N/A	\$ -
6030	Overtime	\$ 43,461	\$ 33,780	\$ 78,000	\$ 78,000	\$ 10,000	-87%	\$ (68,000)
	<b>Total Salaries &amp; Wages</b>	\$ 298,041	\$ 391,052	\$ 493,424	\$ 493,424	\$ 399,871	-19%	\$ (93,553)
<b>Other Pay</b>								
6040	Standby - on/call pay	\$ 24,031	\$ 28,003	\$ 30,000	\$ 30,000	\$ 32,000	7%	\$ 2,000
6140	Accrued Leave Buy Back	\$ 8,870	\$ -	\$ 103,120	\$ 103,120	\$ 5,000	-95%	\$ (98,120)
	<b>Total Other Pay</b>	\$ 32,901	\$ 28,003	\$ 133,120	\$ 133,120	\$ 37,000	-72%	\$ (96,120)
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6120	Health Insurance	\$ 74,691	\$ 61,067	\$ -	\$ -	\$ 77,517	N/A	\$ 77,517
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 3,682		
6155	Medicare Tax	\$ -	\$ 2,495	\$ -	\$ -	\$ 5,683	N/A	\$ 5,683
7415	Cell Phone	\$ 81	\$ 59	\$ -	\$ -	\$ 1,470		
7416	457 Match	\$ -	\$ 1,512	\$ -	\$ -	\$ 2,535		
	<b>Total Benefits</b>	\$ 74,772	\$ 65,133	\$ -	\$ -	\$ 90,887	N/A	\$ 90,887
	<b>Total Personnel</b>	\$ 405,714	\$ 484,188	\$ 626,544	\$ 626,544	\$ 527,758	-16%	\$ (98,786)
<b>Utilities and Services</b>								
7100	City Hall Pro-Rata	\$ 11,348	\$ 9,693	\$ 12,000	\$ 12,000	\$ 12,000	0%	\$ -
7110	Light and Power	\$ 3,273	\$ 3,444	\$ 4,000	\$ 4,000	\$ 2,000	-50%	\$ (2,000)
7130	Telephone/Internet	\$ 5,420	\$ 5,445	\$ 5,500	\$ 5,500	\$ 5,500	0%	\$ -
7140	Water	\$ 3,276	\$ 4,615	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
7420	Equipment Rental	\$ 726	\$ 1,097	\$ 1,200	\$ 1,200	\$ 4,000	233%	\$ 2,800
7430	Equipment Svc./Maint./Acquis.	\$ 2,281	\$ 687	\$ 1,500	\$ 1,500	\$ 3,000	100%	\$ 1,500
7432	Security Services/Maintenance	\$ 481	\$ 921	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7610	Contractual Services	\$ 17,187	\$ 11,882	\$ 15,000	\$ 15,000	\$ 20,000	33%	\$ 5,000
	Online Striping						N/A	\$ -
	Yunex						N/A	\$ -
	Mariposa						N/A	\$ -
	<b>Total Utilities and Services</b>	\$ 43,992	\$ 37,784	\$ 44,700	\$ 44,700	\$ 52,000	16%	\$ 7,300
<b>Materials &amp; Supplies</b>								
7101	City Hall Supplies/Other	\$ 1,142	\$ 899	\$ 4,226	\$ 4,226	\$ 4,500	6%	\$ 274
7310	Office Supplies	\$ 1,103	\$ 732	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
7320	Special Supplies/Uniforms	\$ 1,254	\$ 1,908	\$ 2,792	\$ 2,792	\$ 3,450	24%	\$ 658
7550	Uniforms	\$ 2,032	\$ 1,141	\$ 2,500	\$ 2,500	\$ 2,195	-12%	\$ (305)
7517	Graffiti Removal Program and Supplies	\$ 4,083	\$ 31	\$ -	\$ -	\$ 10,000	N/A	\$ 10,000
7518	Alley Maintenance/Resurface	\$ 350	\$ -	\$ -	\$ -	\$ -	0%	\$ -
	<b>Total Materials &amp; Supplies</b>	\$ 3,499	\$ 3,539	\$ 8,018	\$ 8,018	\$ 21,145	164%	\$ 13,127
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
6121	Retiree Health Ins	\$ 24,461	\$ (733)	\$ 21,313	\$ 21,313	\$ 24,000	13%	\$ 2,687
7210	Travel and Meeting	\$ -	\$ -	\$ 500	\$ 500	\$ 500	0%	\$ -
7220	Staff Training	\$ -	\$ 405	\$ -	\$ -	\$ 1,000	N/A	\$ 1,000
7230	Dues and Subscriptions	\$ 4,298	\$ 2,970	\$ 3,000	\$ 3,000	\$ 3,500	17%	\$ 500
7415	Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 1,800	N/A	\$ 1,800
7441	Vehicle and Equipment Fuel	\$ 8,350	\$ 7,382	\$ 6,500	\$ 6,500	\$ 8,500	31%	\$ 2,000
7520	Annual Fee Storm Water	\$ -	\$ 8,992	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Miscellaneous</b>	\$ 37,109	\$ 19,016	\$ 31,313	\$ 31,313	\$ 39,300	26%	\$ 7,987
<b>Maintenance</b>								
7440	Vehicle Maintenance	\$ 11,240	\$ 7,868	\$ 5,500	\$ 5,500	\$ 10,000	82%	\$ 4,500
7447	City Right of Way Maintenance	\$ 54	\$ 1,176	\$ 1,800	\$ 1,800	\$ 1,800	0%	\$ -
7450	Facility Maintenance	\$ 10,626	\$ 5,251	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
	<b>Total Maintenance</b>	\$ 21,920	\$ 14,295	\$ 12,300	\$ 12,300	\$ 16,800	37%	\$ 4,500
	<b>Total Other Expenses</b>	\$ 59,029	\$ 33,311	\$ 43,613	\$ 43,613	\$ 56,100	29%	\$ 12,487

# Public Works

01-6100		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Beautification &amp; Maint. Commission</b>								
7510	Commissioner Recognition/Expense	\$ (31)	\$ -	\$ 60	\$ 60	\$ 300	400%	\$ 240
7511	Holiday Home Decoration Awards	\$ -	\$ -	\$ 100	\$ 100	\$ 300	200%	\$ 200
7516	Business Beautification Awards	\$ -	\$ -	\$ 100	\$ 100	\$ 650	550%	\$ 550
<b>Total Beautification Expenses</b>		<b>\$ (31)</b>	<b>\$ -</b>	<b>\$ 260</b>	<b>\$ 260</b>	<b>\$ 1,250</b>	<b>381%</b>	<b>\$ 990</b>
<b>Capital</b>								
7730	Pioneer Downtown Improvements	\$ 105	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7732	Norwalk Improvement	\$ 114,399	\$ 320	\$ -	\$ -	\$ -		
8100	Capital Equipment	\$ 4,331	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8350	Street Maintenance (MOE)	\$ 24,763	\$ 42,307	\$ 400	\$ 400	\$ 400	0%	\$ -
<b>Total Capital</b>		<b>\$ 143,598</b>	<b>\$ 42,627</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>0%</b>	<b>\$ -</b>
<b>Total Expenses</b>		<b>\$ 662,266</b>	<b>\$ 602,621</b>	<b>\$ 726,035</b>	<b>\$ 726,035</b>	<b>\$ 658,653</b>	<b>-9%</b>	<b>\$ (67,382)</b>
<b>Net Subsidy General Fund</b>		<b>\$ 276,764</b>	<b>\$ 602,621</b>	<b>\$ 570,234</b>	<b>\$ 570,234</b>	<b>\$ 498,653</b>	<b>-13%</b>	<b>\$ (71,581)</b>

Public Works will be funded by through Gas Tax revenue and the General Operating Fund.

# City Engineer

City engineering services are provided by a contractor. The Engineer also oversees contractors on engineering projects within the City, inspects construction affecting the public right of way for compliance with the Municipal Code and other safety and industry standards.

01-6300		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Planning Manager	0.05	0.05	0.05	0.05	0.00	-100%	-0.05
	Assitant Planner	0.05	0.05	0.05	0.05	0.00	-100%	-0.05
	Planning Aide	0.05	0.05	0.05	0.05	0.00	-100%	-0.05
	<b>Total FTE</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	<b>0.00</b>	<b>-100%</b>	<b>-0.15</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	Revenue From General Fund	\$ 112,078	\$ 89,010	\$ 55,900	\$ 55,900	\$ 93,400	67%	\$ 37,500
	<b>Total Revenue for Department</b>	<b>\$ 112,078</b>	<b>\$ 89,010</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>
<b>Expenditures</b>								
	Personnel Expenses	\$ 28,417	\$ 30,605	\$ -	\$ -	\$ -	N/A	\$ -
	Materials & Supplies	\$ (8,441)	\$ -	\$ -	\$ -	\$ -		
	Miscellaneous	\$ 12	\$ -	\$ -	\$ -	\$ -		
	Professional Service Expenses	\$ 92,090	\$ 58,405	\$ 55,900	\$ 55,900	\$ 93,400	67%	\$ 37,500
	<b>Total Expenditures</b>	<b>\$ 112,078</b>	<b>\$ 89,010</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 112,078</b>	<b>\$ 89,010</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>
<b>Revenues</b>								
	Encroachment Permit	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Revenue for Department</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 25,746	\$ 25,009	\$ -	\$ -	\$ -	N/A	\$ -
	Benefits, and Payroll Expenses	\$ 2,671	\$ 5,596	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Personnel</b>	<b>\$ 28,417</b>	<b>\$ 30,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 25,746	\$ 24,984	\$ -	\$ -	\$ -	N/A	\$ -
6030	Overtime	\$ -	\$ 25	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 25,746</b>	<b>\$ 25,009</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6120	Health Insurance	\$ 2,578	\$ 4,219	\$ -	\$ -	\$ -	N/A	\$ -
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6155	Medicare Tax	\$ -	\$ 109	\$ -	\$ -	\$ -	N/A	\$ -
7415	Cell Phone	\$ 93	\$ 41	\$ -	\$ -	\$ -	N/A	\$ -
7416	457 Match	\$ -	\$ 1,227	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Benefits</b>	<b>\$ 2,671</b>	<b>\$ 5,596</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
	<b>Total Personnel</b>	<b>\$ 28,417</b>	<b>\$ 30,605</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Materials &amp; Supplies</b>								
7310	Office Supplies	\$ (8,441)	\$ -	\$ -	\$ -	\$ -		
	<b>Total Materials &amp; Supplies</b>	<b>\$ (8,441)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Other Expenses</b>								
<b>Miscellaneous</b>								
7210	Travel & Meeting	\$ 12	\$ -	\$ -	\$ -	\$ -		
	<b>Total Miscellaneous</b>	<b>\$ 12</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>
<b>Professional Service Expenses</b>								
7230	Dues & Subscriptions	\$ 28,316	\$ 40,907	\$ -	\$ -	\$ -	N/A	\$ -
7520	Annual Fee Storm Sewer	\$ 11,164	\$ 2,848	\$ -	\$ -	\$ 3,400	N/A	\$ 3,400
7560	Legal Publication	\$ 50	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7610	Professional Services	\$ 52,560	\$ 14,650	\$ 25,000	\$ 25,000	\$ 85,000	240%	\$ 60,000
7611	Professional Services - City Services	\$ -	\$ -	\$ 30,900	\$ 30,900	\$ -	-100%	\$ (30,900)
7661	General Engineering	\$ -	\$ -	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
	<b>Total Professional Services</b>	<b>\$ 92,090</b>	<b>\$ 58,405</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>
	<b>Total Expenses</b>	<b>\$ 112,078</b>	<b>\$ 89,010</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>
	<b>Net Subsidy General Fund</b>	<b>\$ 112,078</b>	<b>\$ 89,010</b>	<b>\$ 55,900</b>	<b>\$ 55,900</b>	<b>\$ 93,400</b>	<b>67%</b>	<b>\$ 37,500</b>

City Engineer is primarily funded by revenue generated through Plan Check Fees and the General Operating Fund.

# Law Enforcement

Law Enforcement is a contract service provided by the Los Angeles County Sheriff's Department to preserve the quality of life in Artesia. Services include general law enforcement, traffic enforcement, jail services, warrants service and monitoring, and community relations.

<b>01-7100</b>		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	0%	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	0%	0.00
<b>Revenues &amp; Transfers In</b>								
Revenue From General Fund		\$ 4,598,360	\$ 3,276,398	\$ 4,040,838	\$ 4,040,838	\$ <b>4,393,626</b>	9%	\$ 352,788
Transfer in from COPS Fund 77		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ <b>100,000</b>	0%	\$ -
<b>Total Revenue for Department</b>		<b>\$ 4,698,360</b>	<b>\$ 3,376,398</b>	<b>\$ 4,140,838</b>	<b>\$ 4,140,838</b>	<b>\$ 4,493,626</b>	9%	\$ 352,788
<b>Expenditures</b>								
Law Enforcement Services		\$ 4,698,360	\$ 3,376,398	\$ 4,140,838	\$ 4,140,838	\$ <b>4,493,626</b>	9%	\$ 352,788
<b>Total Expenditures</b>		<b>\$ 4,698,360</b>	<b>\$ 3,376,398</b>	<b>\$ 4,140,838</b>	<b>\$ 4,140,838</b>	<b>\$ 4,493,626</b>	9%	\$ 352,788
<b>Net Subsidy General Fund</b>		<b>\$ 4,598,360</b>	<b>\$ 3,276,398</b>	<b>\$ 4,040,838</b>	<b>\$ 4,040,838</b>	<b>\$ 4,393,626</b>	9%	\$ 352,788
<b>Law Enforcement Services</b>								
7672	Los Angeles County Sheriffs Contract	\$ 4,698,360	\$ 3,376,398	\$ 4,140,838	\$ 4,140,838	\$ <b>4,313,131</b>	4%	\$ 172,293
	Suppression/Equipment	\$ -	\$ -	\$ -	\$ -	\$ <b>180,495</b>	N/A	\$ 180,495
7671	School Programs - S.T.A.R	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Law Enforcement</b>		<b>\$ 4,698,360</b>	<b>\$ 3,376,398</b>	<b>\$ 4,140,838</b>	<b>\$ 4,140,838</b>	<b>\$ 4,493,626</b>	9%	\$ 352,788
<b>Net Subsidy General Fund</b>		<b>\$ 4,598,360</b>	<b>\$ 3,276,398</b>	<b>\$ 4,040,838</b>	<b>\$ 4,040,838</b>	<b>\$ 4,393,626</b>	9%	\$ 352,788

Law Enforcement will be funded by COPS Grant funds and the General Operating Fund.

# Restricted Funds

# State Gas Tax Fund

The State Gas Tax Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

Fund 11		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Lead Maintenance Specialist	0.00	0.00	0.00	0.00	0.40	N/A	0.40
	Maintenance Specialist I	0.00	0.00	0.00	0.00	0.80	N/A	0.80
	Maintenance Worker II	0.00	0.00	0.00	0.00	1.20	N/A	1.20
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.40</b>	<b>N/A</b>	<b>2.40</b>
<b>Revenues</b>								
4310	2106	\$ 53,747	\$ 51,985	\$ 60,000	\$ 57,477	\$ 62,023	8%	\$ 4,546
4320	2107	\$ 108,977	\$ 113,902	\$ 106,000	\$ 129,168	\$ 140,424	9%	\$ 11,256
4330	2107.5	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	0%	\$ -
4340	2105	\$ 86,305	\$ 84,174	\$ 95,000	\$ 94,867	\$ 102,888	8%	\$ 8,021
4350	2103	\$ 116,663	\$ 110,230	\$ 141,000	\$ 128,365	\$ 148,509	16%	\$ 20,144
4710	Interest	\$ 20,222	\$ 6,401	\$ 12,000	\$ 12,000	\$ 6,000	-50%	\$ (6,000)
4910	Miscellaneous Reimbursements	\$ 1,002	\$ 5,641	\$ 1,000	\$ 1,000	\$ 1,000	0%	\$ -
	<b>Total Revenue</b>	<b>\$ 390,916</b>	<b>\$ 376,333</b>	<b>\$ 419,000</b>	<b>\$ 426,877</b>	<b>\$ 464,844</b>	<b>9%</b>	<b>\$ 37,967</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 20,062.00	\$ 16,267.00	\$ -	\$ -	\$ 155,686	N/A	\$ 155,686
	Benefits, and Payroll Expenses	\$ -	\$ -	\$ -	\$ -	\$ 44,915	N/A	\$ 44,915
	<b>Total Benefits</b>	<b>\$ 20,062</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,601</b>	<b>N/A</b>	<b>\$ 200,601</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ -	\$ -	\$ -	\$ -	\$ 150,686	N/A	\$ 150,686
6030	Overtime	\$ 20,062	\$ 16,267	\$ -	\$ -	\$ 5,000	N/A	\$ 5,000
	<b>Total Salaries &amp; Wages</b>	<b>\$ 20,062</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 155,686</b>	<b>N/A</b>	<b>\$ 155,686</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
6120	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 39,552	N/A	\$ 39,552
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 1,717		\$ 1,717
6155	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 2,185	N/A	\$ 2,185
7415	Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 720	N/A	\$ 720
7416	457 Match	\$ -	\$ -	\$ -	\$ -	\$ 741	N/A	\$ 741
	<b>Total Benefits</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,915</b>	<b>N/A</b>	<b>\$ 44,915</b>
	<b>Total Personnel</b>	<b>\$ 20,062</b>	<b>\$ 16,267</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,601</b>	<b>N/A</b>	<b>\$ 200,601</b>
7435	Administrative Cost and Supplies	\$ 823	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7550	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ 1,380	N/A	\$ 1,380
7610	Contract Services	\$ 2,828	\$ 2,948	\$ 21,000	\$ 3,000	\$ 3,000	0%	\$ -
7662	Traffic Engineering	\$ 16,093	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7681	Street Repairs	\$ 944	\$ 14	\$ 21,060	\$ -	\$ -	N/A	\$ -
7682	Street Sweeping	\$ 98,773	\$ 126,769	\$ 133,313	\$ 133,313	\$ 134,313	1%	\$ 1,000
7684	Traffic Marking/Striping	\$ -	\$ 14,815	\$ 14,227	\$ 14,227	\$ 20,000	41%	\$ 5,773
7685	Traffic Signal/Energy/Main.	\$ 60,463	\$ 96,857	\$ 62,000	\$ 62,000	\$ 62,000	0%	\$ -
7687	Street Tree Maintenance	\$ 46,997	\$ 36,561	\$ 89,000	\$ 89,000	\$ 90,000	1%	\$ 1,000
7910	Administrative Cost and Supplies	\$ -	\$ -	\$ 155,801	\$ 155,801	\$ 20,000	-87%	\$ (135,801)
8210	Curbs/Sidewalk/Gutter	\$ 61,101	\$ 90,546	\$ 52,546	\$ 52,546	\$ 53,000	1%	\$ 454
8240	Streets and Alleys	\$ 75,981	\$ -	\$ 73,267	\$ 73,267	\$ -	-100%	\$ (73,267)
	<b>Total Other Expenses</b>	<b>\$ 364,003</b>	<b>\$ 368,510</b>	<b>\$ 622,214</b>	<b>\$ 583,154</b>	<b>\$ 383,693</b>	<b>-34%</b>	<b>\$ (199,461)</b>
	<b>Total Expenses</b>	<b>\$ 384,065</b>	<b>\$ 384,777</b>	<b>\$ 622,214</b>	<b>\$ 583,154</b>	<b>\$ 584,294</b>	<b>0%</b>	<b>\$ 1,140</b>
	<b>Net surplus/(deficit)</b>	<b>\$ 6,851</b>	<b>\$ (8,444)</b>	<b>\$ (203,214)</b>	<b>\$ (156,277)</b>	<b>\$ (119,450)</b>	<b>-24%</b>	<b>\$ 36,827</b>

State Gas Tax Fund does not require General Funds Revenue for Expense Activity.

# Proposition A - Transportation Fund

Proposition A accounts for the benefit of public transit such as dial-a-ride and recreation transportation programs.

<b>Fund 15</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>% ▲</b>	<b>\$ ▲</b>
<b>Staffing Summary</b>								
No positions allocated			0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4010	LACMTA Sales Tax	\$ 325,887	\$ 340,412	\$ 400,000	\$ 400,000	\$ <b>402,157</b>	1%	\$ 2,157
4015	National Transit Database MOU	\$ -	\$ -	\$ 8,890	\$ 20,000	\$ <b>8,000</b>	-60%	\$ (12,000)
4710	Interest Income	\$ 15,830	\$ 5,425	\$ -	\$ 22,000	\$ <b>22,000</b>	0%	\$ -
4800	LACMTA Reserves	\$ -	\$ -	\$ -	\$ -	\$ <b>-</b>	N/A	\$ -
<b>Total Revenue</b>		\$ 341,717	\$ 345,837	\$ 408,890	\$ 442,000	\$ <b>432,157</b>	-2%	\$ (9,843)
<b>Expenses</b>								
7110	Light & Power	\$ -	\$ -	\$ -	\$ 6,000	\$ <b>6,000</b>	0%	\$ -
7230	Dues/Subscriptions/Publications	\$ 5,084	\$ -	\$ -	\$ -	\$ <b>-</b>	N/A	\$ -
7440	Vehicle Fuel/Maintenance	\$ 38	\$ 350	\$ 350	\$ 2,000	\$ <b>3,000</b>	50%	\$ 1,000
7513	Community Transit	\$ 50,524	\$ 23,835	\$ 72,000	\$ 30,000	\$ <b>65,000</b>	117%	\$ 35,000
7610	Contract Services	\$ 572	\$ -	\$ 115,657	\$ 115,657	\$ <b>120,000</b>	4%	\$ 4,343
7682	Recreation Transit	\$ 13,595	\$ -	\$ 24,000	\$ 10,000	\$ <b>55,000</b>	450%	\$ 45,000
7700	Gateway COG 91-605-405 Study	\$ 20,000	\$ 14,300	\$ 60,000	\$ 60,000	\$ <b>20,000</b>	-67%	\$ (40,000)
7910	Program Administration	\$ 2,884	\$ -	\$ 61,778	\$ 35,000	\$ <b>53,800</b>	54%	\$ 18,800
<b>Capital</b>								
8003	Electric Bus Operations	\$ 229,381	\$ 14,028	\$ -	\$ -	\$ <b>-</b>	N/A	\$ -
8100	Capital Equipment	\$ 115,436	\$ -	\$ -	\$ -	\$ <b>-</b>		
<b>Total Expenses</b>		\$ 437,514	\$ 52,513	\$ 333,785	\$ 258,657	\$ <b>322,800</b>	25%	\$ 64,143
<b>Net surplus/(deficit)</b>		\$ (95,797)	\$ 293,324	\$ 75,105	\$ 183,343	\$ <b>109,357</b>	-40%	\$ (73,986)

Proposition A - Transportation Fund does not require General Funds Revenue for Expense Activity.

# Bicycle and Pedestrian TDA Fund

Transportation Development Act, Article 3 funds are used by Artesia for the planning and construction of bicycle and pedestrian facilities.

<b>Fund 16</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>% ▲</b>	<b>\$ ▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4710	Interest Income	\$ -	\$ 36	\$ -	\$ -	\$ -		
4800	Allocation on Reserve with County	\$ -	\$ -	\$ 33,536	\$ 33,536	\$ <b>34,000</b>	1%	\$ 464
4810	TDA Local Return	\$ 15,438	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
4830	Bicycle/Pedestrian Facilities	\$ 15,438	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		<b>\$ 30,876</b>	<b>\$ 36</b>	<b>\$ 33,536</b>	<b>\$ 33,536</b>	<b>\$ 34,000</b>	<b>1%</b>	<b>\$ 464</b>
<b>Expenses</b>								
HDRTA Project		\$ -	\$ -	\$ -	\$ -	\$ <b>34,000</b>	N/A	\$ 34,000
8300	Programmed CIP Improvement	\$ 16,520	\$ -	\$ 33,536	\$ 33,536	\$ -	-100%	\$ (33,536)
<b>Total Expenses</b>		<b>\$ 16,520</b>	<b>\$ -</b>	<b>\$ 33,536</b>	<b>\$ 33,536</b>	<b>\$ 34,000</b>	<b>1%</b>	<b>\$ 464</b>

Bicycle and Pedestrian TDA Fund does not require General Funds Revenue for Expense Activity.

# Proposition C - Expanded Transportation Fund

Proposition C funding is used to better the conditions of streets, and freeways used for public transit. Specifically, Proposition C funding is allocated to maintain, operate, improve traffic signals, marking and striping, and medians throughout the City.

Fund 20		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
4010	LACMTA Sales Tax	\$ 270,324	\$ 283,360	\$ 334,000	\$ 334,000	\$ 333,578	0%	\$ (422)
4710	Interest Income	\$ 13,326	\$ 3,368	\$ -	\$ 10,000	\$ 10,000	0%	\$ -
<b>Total Revenue</b>		<b>\$ 283,650</b>	<b>\$ 286,728</b>	<b>\$ 334,000</b>	<b>\$ 344,000</b>	<b>\$ 343,578</b>	<b>0%</b>	<b>\$ (422)</b>
<b>Expenses</b>								
7230	Dues/Subscriptions/Publications	\$ 5,083	\$ -	\$ -	\$ -	\$ 5,083	N/A	\$ 5,083
7661	General Engineering	\$ -	\$ -	\$ -	\$ 4,000	\$ -	-100%	\$ (4,000)
7684	Traffic Marking/Striping	\$ 6,777	\$ 8,261	\$ 14,000	\$ 14,000	\$ 20,000	43%	\$ 6,000
7910	General Program	\$ -	\$ -	\$ 54,000	\$ 20,000	\$ 56,000	180%	\$ 36,000
8100	Street Projects	\$ 114,906	\$ 4,699	\$ 4,699	\$ 4,699	\$ 28,495	506%	\$ 23,796
8150	PMS & Drainage Plans	\$ -	\$ 38,400	\$ -	\$ -	\$ -	N/A	\$ -
8335	Pavement Management System	\$ -	\$ -	\$ 69,000	\$ 69,000	\$ -	-100%	\$ (69,000)
8340	ATP Cycle 3	\$ -	\$ 272,306	\$ 210,000	\$ 45,000	\$ 15,000	-67%	\$ (30,000)
8345	Median Maintenance	\$ 138,754	\$ 159,110	\$ 200,000	\$ 200,000	\$ 200,000	0%	\$ -
8351	Alley Improvement Study	\$ -	\$ 8,320	\$ -	\$ -	\$ -	N/A	\$ -
8370	91-605 Freeway	\$ -	\$ 18,020	\$ -	\$ 3,180	\$ 3,180	0%	\$ -
8385	Traffic Controller Upgrade	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 17,000	-15%	\$ (3,000)
<b>Total Other Expenses</b>		<b>\$ 265,520</b>	<b>\$ 509,116</b>	<b>\$ 571,699</b>	<b>\$ 379,879</b>	<b>\$ 344,758</b>	<b>-9%</b>	<b>\$ (35,121)</b>
<b>Total Expenses</b>		<b>\$ 265,520</b>	<b>\$ 509,116</b>	<b>\$ 571,699</b>	<b>\$ 379,879</b>	<b>\$ 344,758</b>	<b>-9%</b>	<b>\$ (35,121)</b>
<b>Net surplus/(deficit)</b>		<b>\$ 18,130</b>	<b>\$ (222,388)</b>	<b>\$ (237,699)</b>	<b>\$ (35,879)</b>	<b>\$ (1,180)</b>	<b>-97%</b>	<b>\$ 34,699</b>

Proposition C - Expanded Transportation Fund does not require General Funds Revenue for Expense Activity.

# Measure R Fund

Measure R is a fund to account for the engineering, administrative, traffic median, and parking overflow improvements of transportation services.

Fund 91		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4010	LACMTA Sales Tax	\$ 202,453	\$ 212,063	\$ 250,000	\$ 250,000	\$ 250,184	0%	\$ 184
4710	Interest	\$ 13,178	\$ 3,253	\$ -	\$ 5,000	\$ 5,000	0%	\$ -
4810	Grant Reimbursement	\$ -	\$ -	\$ -	\$ 147,716	\$ -	-100%	\$ (147,716)
<b>Total Revenue</b>		\$ 215,631	\$ 215,316	\$ 250,000	\$ 402,716	\$ 255,184	-37%	\$ (147,532)
<b>Expenses</b>								
7230	Dues and Subscriptions	\$ 12,146	\$ 7,063	\$ 8,063	\$ 8,063	\$ 8,063	0%	\$ -
7610	Contract Services	\$ -	\$ -	\$ 3,800	\$ 3,800	\$ 5,000	32%	\$ 1,200
	Trail Maintenance							
7910	Administrative Cost Allowances	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 35,000	-13%	\$ (5,000)
8030	Pioneer Blvd. Improvement	\$ 24,494	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8031	Trails Project	\$ 13,730	\$ 133,749	\$ 10,000	\$ 10,000	\$ 175,000	1650%	\$ 165,000
8340	ATP Cycle 3	\$ -	\$ 208,478	\$ -	\$ 191,783	\$ -	-100%	\$ (191,783)
<b>Total Expenses</b>		\$ 50,370	\$ 349,290	\$ 61,863	\$ 253,646	\$ 223,063	-12%	\$ (30,583)
<b>Net surplus/(deficit)</b>		\$ 165,261	\$ (133,974)	\$ 188,137	\$ 149,070	\$ 32,121	-105%	\$ (156,016)

Measure R Fund does not require General Funds Revenue for Expense Activity.

# Measure M Fund

Measure M funds are intended to ease traffic congestion, repave streets, repair potholes, synchronize signals, improve neighborhood streets and intersections, and enhance bike and pedestrian connections.

<b>Fund 93</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4010	LACMTA Sales Tax	\$ 227,821	\$ 240,275	\$ 283,000	\$ 283,000	\$ 283,542	0%	\$ 542
4710	Interest	\$ 13,249	\$ 3,951	\$ 46,000	\$ 10,000	\$ 10,000	0%	\$ -
<b>Total Revenue</b>		\$ 241,070	\$ 244,226	\$ 329,000	\$ 293,000	\$ 293,542	0%	\$ 542
<b>Expenses</b>								
7450	Traffic Median Maintenance	\$ -	\$ -	\$ -	\$ 5,450	\$ 5,500	1%	\$ 50
7610	Contract Services	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ -	-100%	\$ (20,000)
7910	Administrative Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ 60,000	N/A	\$ 60,000
8030	Street Projects	\$ 108,361	\$ 88,062	\$ 164,000	\$ -	\$ 100,000	N/A	\$ 100,000
8031	Trails Project	\$ -	\$ -	\$ -	\$ -	\$ 200,000	N/A	\$ 200,000
<b>Total Expenses</b>		\$ 108,361	\$ 88,062	\$ 184,000	\$ 25,450	\$ 365,500	1336%	\$ 340,050
<b>Net surplus/(deficit)</b>		\$ (108,361)	\$ (88,062)	\$ (184,000)	\$ (25,450)	\$ (71,958)	-440%	\$ 112,042

Measure M Fund does not require General Funds Revenue for Expense Activity.

# SB1 RMRA Fund

The State SB1 Fund holds monies for maintenance and construction of roads, engineering and administration apportioned under the Streets and Highways Code of the State of California.

<b>Fund 21</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4370	Road Maintenance and Rehab Account	\$ 324,343	\$ 303,985	\$ 342,200	\$ 327,358	\$ <b>365,865</b>	12%	\$ 38,507
<b>Total Revenue</b>		<b>\$ 324,343</b>	<b>\$ 303,985</b>	<b>\$ 342,200</b>	<b>\$ 327,358</b>	<b>\$ 365,865</b>	12%	<b>\$ 38,507</b>
<b>Expenses</b>								
7681	Street Repairs	\$ -	\$ -	\$ -	\$ 51,060	\$ <b>390,865</b>	666%	\$ 339,805
8240	Streets and Alleys	\$ -	\$ -	\$ -	\$ -	\$ <b>74,031</b>	N/A	\$ 74,031
<b>Total Other Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,060</b>	<b>\$ 464,896</b>	810%	<b>\$ 413,836</b>
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 51,060</b>	<b>\$ 390,865</b>	666%	<b>\$ 339,805</b>
<b>Net surplus/(deficit)</b>		<b>\$ 324,343</b>	<b>\$ 303,985</b>	<b>\$ 342,200</b>	<b>\$ 276,298</b>	<b>\$ (25,000)</b>	-109%	<b>\$ (301,298)</b>

SB1 RMRA Fund does not require General Funds Revenue for Expense Activity.

# CDBG Fund

The Community Development Block Grant (CDBG) are competitive funds the City was awarded from the State of California's administration of the Federal Community Development Block Grant program. Program funds are utilized for single-family housing rehabilitation costs through grants and loans for low/moderate income households.

Fund 18		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>N/A</b>	<b>0.00</b>
<b>Revenues</b>								
4810	Grant Reimbursement	\$ -	\$ -	\$ 500,000	\$ 522,113	\$ 168,000	-68%	\$ (354,113)
4815	CDBG CV Reimbursement	\$ -	\$ -	\$ 525,416	\$ 44,001	\$ 481,415	994%	\$ 437,414
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,025,416</b>	<b>\$ 566,114</b>	<b>\$ 649,415</b>	<b>15%</b>	<b>\$ 83,301</b>
<b>Expenses</b>								
CDBG Housing Rehabilitation								
6010	Salaries	\$ 128	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7441	Vehicle & Equipment Fuel	\$ -	\$ -	\$ 32,001	\$ 32,001	\$ -	-100%	\$ (32,001)
7525	Activity Delivery	\$ 200	\$ 126	\$ 74,262	\$ 74,262	\$ 4,000	-95%	\$ (70,262)
7610	Administrative Expense	\$ 7,268	\$ 2,850	\$ 34,884	\$ 34,884	\$ 34,000	-3%	\$ (884)
7611	Housing Rehabilitation Program	\$ 8,051	\$ 11,838	\$ 380,966	\$ 380,966	\$ 130,000	-66%	\$ (250,966)
<b>Total CDBG Housing Rehabilitation</b>		<b>\$ 15,647</b>	<b>\$ 14,814</b>	<b>\$ 522,113</b>	<b>\$ 522,113</b>	<b>\$ 168,000</b>	<b>-68%</b>	<b>\$ (354,113)</b>
CDBG CV 1-00090 Microenterprise Grants								
7440	Activity Delivery	\$ -	\$ -	\$ 56,367	\$ -	\$ 53,038	N/A	\$ 53,038
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ 3,329	N/A	\$ 3,329
<b>Total CV 1-00090 Expenditures</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 56,367</b>	<b>\$ -</b>	<b>\$ 56,367</b>	<b>N/A</b>	<b>\$ 56,367</b>
CDBG CV 1-00091 City Hall and Council Chambers Accessibility Improvements								
7455	Activity Delivery	\$ -	\$ -	\$ 25,555	\$ 25,851	\$ -	-100%	\$ (25,851)
	Planning and Administration	\$ -	\$ -	\$ 6,446	\$ 6,150	\$ -	-100%	\$ (6,150)
<b>Total CV 1-00091 Expenditure</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,001</b>	<b>\$ 32,001</b>	<b>\$ -</b>	<b>-100%</b>	<b>\$ (32,001)</b>
CDBG CV 1-00092 Albert O. Littl Community Center and Artsia Park Bathroom Renovations								
7445	Activity Delivery	\$ -	\$ -	\$ 23,091	\$ 10,000	\$ 8,873	-11%	\$ (1,127)
	Planning and Administration	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,218	11%	\$ 218
<b>Total CV 1-00092 Expenditure</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,091</b>	<b>\$ 12,000</b>	<b>\$ 11,091</b>	<b>-8%</b>	<b>\$ (909)</b>
CDBG CV 2-3 Small Business Assistance Grants								
7450	Activity Delivery	\$ -	\$ -	\$ 413,957	\$ -	\$ 331,166	N/A	\$ 331,166
	Planning and Administration	\$ -	\$ -	\$ -	\$ -	\$ 82,791	N/A	\$ 82,791
<b>Total CV 2-3 Expenditure</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 413,957</b>	<b>\$ -</b>	<b>\$ 413,957</b>	<b>N/A</b>	<b>\$ 413,957</b>
<b>Total Expenses</b>		<b>\$ 15,647</b>	<b>\$ 14,814</b>	<b>\$ 1,047,529</b>	<b>\$ 566,114</b>	<b>\$ 649,415</b>	<b>15%</b>	<b>\$ 83,301</b>

CDBG Fund does not require General Funds Revenue for Expense Activity.

# South Coast Air Quality Control

The South Coast Air Quality Control accounts for AB2766 Subvention Program funds to implement programs that reduce air pollution from motor vehicles.

Fund 22		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 7,677	\$ 2,742	\$ -	\$ 3,000	\$ 3,000	0%	\$ -
4810	Revenue	\$ 628,127	\$ 26,827	\$ 19,850	\$ 19,850	\$ 19,850	0%	\$ -
<b>Total Revenue</b>		\$ 628,127	\$ 26,827	\$ 19,850	\$ 19,850	\$ 19,850	0%	\$ -
<b>Expenses</b>								
7619	Master Comp. Signal Maintenance	\$ -	\$ -	\$ 8,825	\$ -	\$ 8,825	N/A	\$ 8,825
7700	Gateway COG Membership/Study	\$ -	\$ -	\$ 6,057	\$ -	\$ 6,057	N/A	\$ 6,057
7910	Administrative Cost Allowances	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	N/A	\$ 1,000
8100	Capital Equipment	\$ 298,779	\$ -	\$ 3,968	\$ -	\$ 3,968	N/A	\$ 3,968
8300	Capital Improvements	\$ 7,573	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 306,352	\$ -	\$ 19,850	\$ -	\$ 19,850	N/A	\$ 19,850

South Coast Air Quality Control does not require General Funds Revenue for Expense Activity.

# Summer Lunch Program

The Summer Lunch Program is a State Grant to provide lunches to school children during the Summer.

Fund 23		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4810	Revenue	\$ (11,202)	\$ 76,715	\$ 37,000	\$ 37,000	\$ 35,500	-4%	\$ (1,500)
	<b>Total Revenue</b>	\$ (11,202)	\$ 76,715	\$ 37,000	\$ 37,000	\$ 35,500	-4%	\$ (1,500)
<b>Expenses</b>								
7510	Summer Lunch Program	\$ -	\$ 38,368	\$ 37,000	\$ 37,000	\$ 32,000	-14%	\$ (5,000)
7610	Administrative Expense	\$ -	\$ -	\$ -	\$ -	\$ 3,500		
	<b>Total Expenses</b>	\$ -	\$ 38,368	\$ 37,000	\$ 37,000	\$ 35,500	-4%	\$ (1,500)

Summer Lunch Program does not require General Funds Revenue for Expense Activity.

# California Street Grant Fund

The California Street Grant Fund records the CalTrans Grants for Street improvements.

Fund 24		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4810	DOT Funds	\$ 1,500	\$ 137,624	\$ 18,397	\$ 18,397	\$ -	-100%	\$ (18,397)
5010	Transfer in from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Revenue</b>		\$ 1,500	\$ 137,624	\$ 18,397	\$ 18,397	\$ -	-100%	\$ (18,397)
<b>Expenses</b>								
7661	General Engineering	\$ -	\$ 1,000	\$ -	\$ -	\$ -	N/A	\$ -
8035	Norwalk Blvd. Improvement	\$ 1,638,304	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
8345	HSIPL-5355	\$ 126,515	\$ 59,031	\$ 18,397	\$ 18,397	\$ -	-100%	\$ (18,397)
<b>Total Expenses</b>		\$ 1,764,819	\$ 60,031	\$ 18,397	\$ 18,397	\$ -	-100%	\$ (18,397)

California Street Grant Fund does not require General Funds Revenue for Expense Activity.

# Bond Project Pioneer Blvd.

The Bond Project - Pioneer Blvd. Fund records expenditure related to the improvement of Pioneer Blvd. and Historical District Recreational Trails Project Area.

Fund 28		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Expenses</b>								
8010	HDRTA Project	\$ 254,461	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 254,461	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Bond Project Pioneer Blvd. does not require General Funds Revenue for Expense Activity.

# California Beverage Recycling Fund

Funds from the Beverage Container Recycling City/County Payment Program administered by the California Department of Resources Recycling and Recovery (CalRecycle) are used to implement projects that promote recycling of refund value eligible beverage containers (bottles and cans) citywide.

Fund 37		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 278	\$ 69	\$ -	\$ -	\$ -	N/A	\$ -
4810	Grant Income	\$ 5,000	\$ -	\$ 5,000	\$ 2,600	\$ -	-100%	\$ (2,600)
<b>Total Revenue</b>		\$ 5,278	\$ 69	\$ 5,000	\$ 2,600	\$ -	-100%	\$ (2,600)
<b>Expenses</b>								
7340	Collection Containers	\$ 209	\$ 7,526	\$ 5,000	\$ 2,600	\$ -	-100%	\$ (2,600)
7510	Administrative Cost Allowances	\$ 1,000	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenses</b>		\$ 1,209	\$ 7,526	\$ 5,000	\$ 2,600	\$ -	-100%	\$ (2,600)

California Beverage Recycling Fund does not require General Funds Revenue for Expense Activity.

# Street Light Maintenance District

The Street Light Maintenance District was formed by the voters to fund the cost of electricity for a small area of street lights in the City. The assessment does not cover the cost of the electricity and the general fund covers the annual shortfall each year.

<b>Fund 41</b>		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4110	Property Tax Assessment	\$ 138,238	\$ 138,884	\$ 138,025	\$ 138,025	\$ 138,025	0%	\$ -
5010	Transfer in from General Fund	\$ 59,071	\$ -	\$ 60,238	\$ 60,238	\$ 60,238	0%	\$ -
<b>Total Revenue</b>		\$ 197,309	\$ 138,884	\$ 198,263	\$ 198,263	\$ 198,263	0%	\$ -
<b>Expenses</b>								
7110	Light and Power	\$ 158,710	\$ 182,385	\$ 191,663	\$ 191,663	\$ 190,632	-1%	\$ (1,031)
7610	Contract Service/Equipment	\$ 4,788	\$ 4,858	\$ -	\$ -	\$ 7,631	N/A	\$ 7,631
7910	Admin Cost Allowance	\$ -	\$ -	\$ 6,600	\$ 6,600	\$ -		
<b>Total Expenses</b>		\$ 163,498	\$ 187,243	\$ 198,263	\$ 198,263	\$ 198,263	0%	\$ -

Street Light Maintenance District is projected to receive \$138,025 in Property Tax Assessments, and will need \$60,238 from General Fund to address the Expense Activity.

# Community Facilities District

The Community Facilities District finances public services in addition to those already provided in the District’s territory before it was formed, including: Police protection services, Fire protection and suppression services, and ambulance and paramedic services, Flood and storm protection services, including, but not limited to, the operation and maintenance of storm drainage systems, and Maintenance and lighting of parks, parkways, streets, roads, and open space.

<b>Fund 42</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4010	Special Tax CFD	\$ 3,218	\$ 6,429	\$ 6,500	\$ 6,500	\$ <b>6,500</b>	0%	\$ -
4710	Interest Income	\$ 339	\$ 119	\$ 200	\$ 200	\$ <b>200</b>	0%	\$ -
	<b>Total Revenue</b>	<b>\$ 3,557</b>	<b>\$ 6,548</b>	<b>\$ 6,700</b>	<b>\$ 6,700</b>	<b>\$ 6,700</b>	0%	\$ -
<b>Expenses</b>								
7672	Los Angeles Co. Sheriff	\$ -	\$ -	\$ -	\$ -	\$ <b>23,505</b>	N/A	\$ 23,505
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,505</b>	N/A	\$ 23,505

Community Facilities District does not require General Fund Revenue for the Expense Activity.

# Citizens' Option for Public Safety (COPS) Fund

Citizens' Option for Public Safety (COPS) is a fund to account for supplemental law enforcement services funding of frontline law enforcement and juvenile justice programs.

<b>Fund 77</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4710	Interest	\$ 9,399	\$ 939	\$ -	\$ -	\$ -		
4810	Revenue	\$ 155,948	\$ 218,011	\$ 100,000	\$ 100,000	\$ <b>100,000</b>	0%	\$ -
<b>Total Revenue</b>		<b>\$ 155,948</b>	<b>\$ 218,011</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Expenses</b>								
7672	Law Enforcement Expense Transferred Out	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ <b>100,000</b>	0%	\$ -
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>0%</b>	<b>\$ -</b>

Citizens' Option for Public Safety (COPS) Fund does not require General Funds Revenue for Expense Activity.

# AJ Padelford Park Expansion Project

The AJ Padelford Park Expansion Project is a grant-funded project to expand the size of AJ Padelford Park through the acquisition of residential properties. The acquisition of the properties will allow the City to expand AJ Padelford Park to be visible and usable from 169th Street.

Fund 78		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4810	Grant Reimbursement	\$ -	\$ -	\$ 1,952,000	\$ 1,952,000	\$ <b>1,686,476</b>	-14%	\$ (265,524)
	<b>Total Revenue</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,952,000</b>	<b>\$ 1,952,000</b>	<b>\$ 1,686,476</b>	-14%	<b>\$ (265,524)</b>
<b>Expenses</b>								
7450	Maintenance	\$ -	\$ -	\$ 300	\$ 300	\$ <b>9,099</b>	2933%	\$ 8,799
7693	Appraisal Fees	\$ -	\$ -	\$ 1,700	\$ 1,700	\$ <b>25,000</b>	1371%	\$ 23,300
7694	Property Relocation Fees	\$ -	\$ -	\$ 400,000	\$ 400,000	\$ <b>50,000</b>	-88%	\$ (350,000)
7910	Administrative Cost Allowance	\$ -	\$ -	\$ -	\$ -	\$ <b>202,377</b>	N/A	\$ 202,377
8000	Property Acquisition	\$ -	\$ -	\$ 1,550,000	\$ 1,550,000	\$ <b>1,400,000</b>	-10%	\$ (150,000)
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,952,000</b>	<b>\$ 1,952,000</b>	<b>\$ 1,686,476</b>	-14%	<b>\$ (265,524)</b>

AJ Padelford Park Expansion Project does not require General Funds Revenue for Expense Activity.

# CAL Fire Urban Grant

The CAL Fire Urban Grant program is a State-funded project to expand the City's Urban Forest and reduce greenhouse gasses and urban heat island impacts through tree planting.

Fund 84		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4800	Grant Income	\$ 33,836	\$ 9,955	\$ 200,000	\$ 200,000	\$ 686,972	243%	\$ 486,972
	<b>Total Revenue</b>	\$ 33,836	\$ 9,955	\$ 200,000	\$ 200,000	\$ 686,972	243%	\$ 486,972
<b>Expenses</b>								
7320	Special Dept. Supplies	\$ 1,263	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7610	Contract Services	\$ 40,270	\$ 122,130	\$ 200,000	\$ 200,000	\$ 686,972	243%	\$ 486,972
	<b>Total Expenses</b>	\$ 41,533	\$ 122,130	\$ 200,000	\$ 200,000	\$ 686,972	243%	\$ 486,972

# Development Fees

The City of Artesia's Development Impact Fees are charged on specific developments for the purpose of defraying all or a portion of the cost of public facilities related to the development project. All money received by the City will be used for specific projects under the following five categories: public facilities, traffic facilities, storm drain facilities, parks and recreation facilities, and community center facilities.

Fund 86		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No Positions Allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ -	\$ 47	\$ -	\$ -	\$ -	N/A	\$ -
4800	Development Impact Fees	\$ -	\$ 9,694	\$ -	\$ -	\$ 964,905	N/A	\$ 964,905
<b>Total Revenue</b>		\$ -	\$ 9,741	\$ -	\$ -	\$ 964,905	N/A	\$ 964,905
<b>Development Fees Expenditures</b>								
Development Impact Fees Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Annual Development Fees		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
Administrative Cost Recovery		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Total Expenditures</b>		\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
<b>Net surplus/(deficit)</b>		\$ -	\$ 9,741	\$ -	\$ -	\$ 964,905	N/A	\$ 964,905

Development Fees does not require General Funds Revenue for Expense Activity.

# Measure W

Measure W funds are intended for monitoring and implementing federal, state, and local programs to ensure surface water quality, water conservation and recycling efforts, maintaining the storm water management plan, improving storm water drainage quality, and maintaining the City-owned drainage system.

Fund 88		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.00	0.00	0.25	N/A	0.25
	Planning Director	0.00	0.00	0.25	0.25	0.00	-100%	-0.25
	Planning Manager	0.00	0.00	0.05	0.05	0.00	-100%	-0.05
	Assistant Planner	0.00	0.00	0.05	0.05	0.00	-100%	-0.05
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.35</b>	<b>0.35</b>	<b>0.25</b>	<b>-29%</b>	<b>-0.10</b>
<b>Transfers and Revenues</b>								
4710	Interest	\$ -	\$ 1,181	\$ 2,000	\$ 2,000	\$ 2,000	0%	\$ -
4800	Measure W Storm Water Revenue	\$ -	\$ 206,996	\$ 212,000	\$ 212,000	\$ 211,863	0%	\$ (137)
	<b>Total Transfers and Revenue</b>	<b>\$ -</b>	<b>\$ 206,996</b>	<b>\$ 212,000</b>	<b>\$ 212,000</b>	<b>\$ 211,863</b>	<b>0%</b>	<b>\$ (137)</b>
<b>Expenditures</b>								
	Personnel Expense	\$ -	\$ 20,028	\$ 42,544	\$ 42,544	\$ 35,799	-16%	\$ (6,745)
	Professional Services	\$ -	\$ 13,706	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Other Expenses	\$ -	\$ -	\$ 250,588	\$ 118,844	\$ 253,068	113%	\$ 134,224
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 13,706</b>	<b>\$ 347,132</b>	<b>\$ 558,255</b>	<b>\$ 342,867</b>	<b>-39%</b>	<b>\$ (215,387)</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ -	\$ 16,479	\$ 37,225	\$ 37,225	\$ 29,273	-21%	\$ (7,952)
	Other Pay	\$ -	\$ -	\$ 5,319	\$ 5,319	\$ 2,500	-53%	\$ (2,819)
	Benefits, and Payroll Expenses	\$ -	\$ 3,549	\$ -	\$ -	\$ 4,026	N/A	\$ 4,026
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 20,028</b>	<b>\$ 42,544</b>	<b>\$ 42,544</b>	<b>\$ 35,799</b>	<b>-16%</b>	<b>\$ (6,745)</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ -	\$ 16,454	\$ 37,225	\$ 37,225	\$ 29,273	-21%	\$ (7,952)
6030	Overtime	\$ -	\$ 25	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ -</b>	<b>\$ 16,479</b>	<b>\$ 37,225</b>	<b>\$ 37,225</b>	<b>\$ 29,273</b>	<b>-21%</b>	<b>\$ (7,952)</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 5,319	\$ 5,319	\$ 2,500	-53%	\$ (2,819)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,319</b>	<b>\$ 5,319</b>	<b>\$ 2,500</b>	<b>-53%</b>	<b>\$ (2,819)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ -	\$ 2,784	\$ -	\$ -	\$ 2,460	N/A	\$ 2,460
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 189	N/A	\$ 189
6155	Medicare Tax	\$ -	\$ 258	\$ -	\$ -	\$ 424	N/A	\$ 424
7415	Cell Phone	\$ -	\$ 27	\$ -	\$ -	\$ 75	N/A	\$ 75
7416	457 Match	\$ -	\$ 480	\$ -	\$ -	\$ 878	N/A	\$ 878
	<b>Total Benefits</b>	<b>\$ -</b>	<b>\$ 3,549</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,026</b>	<b>N/A</b>	<b>\$ 4,026</b>
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ 20,028</b>	<b>\$ 42,544</b>	<b>\$ 42,544</b>	<b>\$ 35,799</b>	<b>-16%</b>	<b>\$ (6,745)</b>
<b>Professional Services</b>								
7610	Contract Services	\$ -	\$ 13,706	\$ 54,000	\$ 54,000	\$ 54,000	0%	\$ -
	Storm Water Mgmt. Compliance							
	Storm Water System Inspections							
	NPDES							
	Consulting Services							
	<b>Total Professional Services</b>	<b>\$ -</b>	<b>\$ 13,706</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>\$ 54,000</b>	<b>0%</b>	<b>\$ -</b>
<b>Other Expenses</b>								
7230	Dues & Subscriptions	\$ -	\$ -	\$ 35,737	\$ 35,737	\$ 35,737	0%	\$ -
	Gateway Water Management Authority							
	Lower San Gabriel River Watershed							
	LSGR Harbor Toxic Cost Share/TMDL							
7520	Storm Water Fee	\$ -	\$ -	\$ 11,520	\$ 11,520	\$ 14,000	22%	\$ 2,480
	State Water Board Annual Permit Fee for Storm Sewer							
7560	Legal Publications (NPDES Public Campaign)	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
7670	NPDES Reporting Mandates	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	0%	\$ -
7910	Administrative Cost Allowance	\$ -	\$ -	\$ 40,587	\$ 40,587	\$ 40,587	0%	\$ -
8000	Capital Expenditures	\$ -	\$ -	\$ 156,744	\$ 25,000	\$ 156,744	527%	\$ 131,744
	<b>Total Other Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,588</b>	<b>\$ 118,844</b>	<b>\$ 253,068</b>	<b>113%</b>	<b>\$ 134,224</b>
	<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ 33,734</b>	<b>\$ 347,132</b>	<b>\$ 215,388</b>	<b>\$ 342,867</b>	<b>59%</b>	<b>\$ 127,479</b>
<b>Annual Net Change</b>		<b>\$ -</b>	<b>\$ 173,262</b>	<b>\$ (135,132)</b>	<b>\$ (3,388)</b>	<b>\$ (131,004)</b>	<b>3767%</b>	<b>\$ (127,616)</b>

Measure W does not require General Funds Revenue for Expense Activity.

# Artesia Housing Authority Fund

The Artesia Housing Authority serves as a foundation to build affordable housing units.

Fund 92		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.00	0.00	0.05	N/A	0.05
	Housing Projects Manager	0.75	0.75	0.75	0.75	0.00	-100%	-0.75
	Management Analyst	0.75	0.75	0.75	0.75	0.25	-67%	-0.50
	<b>Total FTE</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>0.30</b>	<b>-80%</b>	<b>-1.20</b>
<b>Revenues</b>								
4710	Interest	\$ 12,495	\$ 3,722	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
4720	Rental Income	\$ 78,507	\$ 78,507	\$ 78,500	\$ 78,500	\$ 78,500	0%	\$ -
	<b>Total Revenue</b>	<b>\$ 78,507</b>	<b>\$ 78,507</b>	<b>\$ 78,500</b>	<b>\$ 78,500</b>	<b>\$ 78,500</b>	<b>0%</b>	<b>\$ -</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ -	\$ -	\$ 128,818	\$ -	\$ 27,640	N/A	\$ 27,640
	Other Pay	\$ -	\$ -	\$ -	\$ -	\$ 100	N/A	\$ 100
	Benefits, and Payroll Expenses	\$ -	\$ -	\$ -	\$ -	\$ 5,596	N/A	\$ 5,596
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,818</b>	<b>\$ -</b>	<b>\$ 33,336</b>	<b>N/A</b>	<b>\$ 33,336</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ -	\$ -	\$ 128,818	\$ -	\$ 27,640	N/A	\$ 27,640
	<b>Total Salaries &amp; Wages</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,818</b>	<b>\$ -</b>	<b>\$ 27,640</b>	<b>N/A</b>	<b>\$ 27,640</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ -	\$ -	\$ 100	N/A	\$ 100
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>N/A</b>	<b>\$ 100</b>
<b>Benefits</b>								
11/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ 4,722	N/A	\$ 4,722
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 207	N/A	\$ 207
6155	Medicare Tax	\$ -	\$ -	\$ -	\$ -	\$ 401	N/A	\$ 401
7415	Cell Phone	\$ -	\$ -	\$ -	\$ -	\$ 90	N/A	\$ 90
7416	457 Match	\$ -	\$ -	\$ -	\$ -	\$ 176	N/A	\$ 176
	<b>Medicare Tax</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,596</b>	<b>N/A</b>	<b>\$ 5,596</b>
	<b>Total Personnel</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 128,818</b>	<b>\$ -</b>	<b>\$ 33,336</b>	<b>N/A</b>	<b>\$ 33,336</b>
7521	Workers' Compensation Ins.						N/A	\$ -
7450	Property Maintenance	\$ 30,800.00	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0%	\$ -
7610	Housing Specialist	\$ 144.00	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
7910	Administrative Cost Allowances	\$ -	\$ -	\$ 10,204	\$ 10,204	\$ 10,000	-2%	\$ (204)
	<b>Total Expenses</b>	<b>\$ 30,944</b>	<b>\$ -</b>	<b>\$ 659,294</b>	<b>\$ 15,204</b>	<b>\$ 181,680</b>	<b>1095%</b>	<b>\$ 166,476</b>
	<b>Net surplus/(deficit)</b>	<b>\$ 47,563</b>	<b>\$ 78,507</b>	<b>\$ (580,794)</b>	<b>\$ 63,296</b>	<b>\$ (103,180)</b>	<b>-263%</b>	<b>\$ (166,476)</b>

Artesia Housing Authority Fund does not require General Funds Revenue for Expense Activity.

# TOD Planning Grant

The Transportation Oriented Development (TOD) Planning fund was set up to accept the funds awarded to the City to fund a consultant to develop the TOD Plan for Downtown Artesia and areas surrounding the Metropolitan Transportation Authority (MTA) commuter transit line planned in the MTA right of way.

Fund 94		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	% ▲	\$ ▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	0.00	N/A	0.00
	<b>Total FTE</b>	0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4810	Grant Receivable	\$ (326)	\$ -	\$ 414,984	\$ -	\$ 414,709	N/A	\$ 414,709
	<b>Total Revenue</b>	\$ (326)	\$ -	\$ 414,984	\$ -	\$ 414,709	N/A	\$ 414,709
<b>Expenses</b>								
7471	Procurement and Project Management	\$ 1,040	\$ -	\$ 24,527	\$ -	\$ 24,527	N/A	\$ 24,527
7475	Public Outreach	\$ -	\$ -	\$ -	\$ -	\$ 6,657	N/A	\$ 6,657
7476	Technical Studies	\$ -	\$ -	\$ 10,851	\$ -	\$ 10,851	N/A	\$ 10,851
7477	Design and Policy Guidelines	\$ -	\$ -	\$ 121,780	\$ -	\$ 121,781	N/A	\$ 121,781
7478	Prep of Specific Plan	\$ -	\$ -	\$ 50,691	\$ -	\$ 50,691	N/A	\$ 50,691
7479	CEQA	\$ -	\$ -	\$ 197,701	\$ -	\$ 197,701	N/A	\$ 197,701
7480	Adoption	\$ -	\$ -	\$ 2,501	\$ -	\$ 2,501	N/A	\$ 2,501
		\$ -	\$ -	\$ 6,933	\$ -	\$ -	N/A	\$ -
	<b>Total Expenditures</b>	\$ 1,040	\$ -	\$ 414,984	\$ -	\$ 414,709	N/A	\$ 414,709
	<b>Net surplus/(deficit)</b>	\$ (1,366)	\$ -	\$ -	\$ -	\$ -	N/A	\$ -

TOD Planning Grant does not require General Funds Revenue for Expense Activity.

# Enterprise Funds

# Artesia Towne Center

The Artesia Towne Center Fund receives funds from Rental Revenue and Expenditure activities of the City owned commercial property referred to as the Artesia Towne Center located at 18155-18197 Pioneer Boulevard. The center has been operated and managed by the City since August of 2016. Expenditures include operation, maintenance and improvement of the facility, which are funded through rental revenue furnish by commercial tenants.

Fund 43		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	City Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	Deputy City Manager	0.05	0.05	0.05	0.05	0.05	0%	0.00
	Management Analyst	1.05	1.05	1.05	1.05	0.00	-100%	-1.05
	Finance Manager	0.10	0.10	0.10	0.10	0.10	0%	0.00
	<b>Total FTE</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>1.30</b>	<b>0.25</b>	<b>-81%</b>	<b>-1.05</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
4710	Interest Income	\$ 20,216	\$ 1,539	\$ 1,500	\$ 1,500	\$ 1,500	0%	\$ -
4720	Rental Income	\$ 397,844	\$ 359,304	\$ 381,000	\$ 381,000	\$ 470,000	23%	\$ 89,000
	<b>Total Revenue</b>	<b>\$ 418,060</b>	<b>\$ 360,843</b>	<b>\$ 382,500</b>	<b>\$ 382,500</b>	<b>\$ 471,500</b>	<b>23%</b>	<b>\$ 89,000</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 38,765	\$ 35,017	\$ 130,279	\$ 110,000	\$ 40,852	-63%	\$ (69,148)
	Other Pay	\$ -	\$ -	\$ 49,404	\$ 49,404	\$ 5,000	-90%	\$ (44,404)
	Benefits, and Payroll Expenses	\$ 3,407	\$ 8,350	\$ -	\$ 4,250	\$ 4,715	11%	\$ 465
	<b>Total Personnel Expense</b>	<b>\$ 42,172</b>	<b>\$ 43,367</b>	<b>\$ 179,683</b>	<b>\$ 163,654</b>	<b>\$ 50,567</b>	<b>-69%</b>	<b>\$ (113,087)</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 38,655	\$ 34,784	\$ 130,279	\$ 110,000	\$ 40,852	-63%	\$ (69,148)
6030	Overtime	\$ 110	\$ 233	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 38,765</b>	<b>\$ 35,017</b>	<b>\$ 130,279</b>	<b>\$ 110,000</b>	<b>\$ 40,852</b>	<b>-63%</b>	<b>\$ (69,148)</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 49,404	\$ 49,404	\$ 5,000	-90%	\$ (44,404)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,404</b>	<b>\$ 49,404</b>	<b>\$ 5,000</b>	<b>-90%</b>	<b>\$ (44,404)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 3,366	\$ 6,120	\$ -	\$ 3,000	\$ 2,649	-12%	\$ (351)
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 173	N/A	\$ 173
6155	Medicare Tax	\$ -	\$ 281	\$ -	\$ 300	\$ 592	97%	\$ 292
7415	Cell Phone	\$ 41	\$ 14	\$ -	\$ 50	\$ 75	50%	\$ 25
7416	457 Match	\$ -	\$ 1,935	\$ -	\$ 900	\$ 1,226	36%	\$ 326
	<b>Total Benefits</b>	<b>\$ 3,407</b>	<b>\$ 8,350</b>	<b>\$ -</b>	<b>\$ 4,250</b>	<b>\$ 4,715</b>	<b>11%</b>	<b>\$ 465</b>
	<b>Total Personnel</b>	<b>\$ 42,172</b>	<b>\$ 43,367</b>	<b>\$ 179,683</b>	<b>\$ 163,654</b>	<b>\$ 50,567</b>	<b>-69%</b>	<b>\$ (113,087)</b>
<b>Utilities and Services</b>								
7110	Light and Power	\$ 25,295	\$ 19,689	\$ -	\$ 25,000	\$ 40,000	60%	\$ 15,000
7130	Telephone/Internet	\$ 1,495	\$ 1,550	\$ -	\$ 1,500	\$ 1,036	-31%	\$ (464)
7140	Water	\$ 11,664	\$ 7,017	\$ -	\$ 7,000	\$ 6,243	-11%	\$ (757)
7432	Security Guard	\$ 69,332	\$ 40,150	\$ 50,000	\$ 50,000	\$ 65,000	30%	\$ 15,000
	<b>Total Utilities and Services</b>	<b>\$ 107,786</b>	<b>\$ 68,406</b>	<b>\$ 50,000</b>	<b>\$ 83,500</b>	<b>\$ 112,279</b>	<b>34%</b>	<b>\$ 28,779</b>
<b>Other Expenses</b>								
7450	Building Maintenance	\$ 22,249	\$ 29,503	\$ 90,000	\$ 80,000	\$ 33,000	-59%	\$ (47,000)
7451	ATC Reimbursable Expense	\$ (500)	\$ 575	\$ -	\$ -	\$ 500	N/A	\$ 500
7513	ATC Expense	\$ 227	\$ 6,968	\$ 9,885	\$ 9,885	\$ 10,000	1%	\$ 115
7518	Property Insurance	\$ 70,071	\$ 20,000	\$ 70,000.00	\$ 70,000	\$ 57,380	-18%	\$ (12,620)
7610	Contractual Services	\$ 10,314	\$ 14,206	\$ -	\$ -	\$ 50,000	N/A	\$ 50,000
7666	Property Rehabilitation	\$ -	\$ -	\$ 95,000.00	\$ 95,000	\$ 105,000	11%	\$ 10,000
7900	Transfer to General Fund	\$ 284,502	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 386,863</b>	<b>\$ 71,252</b>	<b>\$ 264,885</b>	<b>\$ 254,885</b>	<b>\$ 255,880</b>	<b>0%</b>	<b>\$ 995</b>
	<b>Net surplus/(deficit)</b>	<b>\$ (118,761)</b>	<b>\$ 177,818</b>	<b>\$ (112,068)</b>	<b>\$ (119,539)</b>	<b>\$ 52,774</b>	<b>-144%</b>	<b>\$ 172,313</b>

Artesia Towne Center does not require General Funds Revenue for Expense Activity.

# Parking Fund

Parking Fund receives revenue from the City's Paid Parking Program.

Fund 48		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	Community Development Director	0.00	0.00	0.00	0.25	0.25	0%	0.00
	Planning Director	0.50	0.25	0.25	0.00	0.00	N/A	0.00
	Finance Manager	0.00	0.15	0.15	0.15	0.00	-100%	-0.15
	Parking Enforcement Officers	2.00	1.90	1.90	1.90	3.00	58%	1.10
	Administrative Assistant	0.00	0.15	0.15	0.15	0.15	0%	0.00
	Administrative Assistant	0.00	0.00	0.00	0.00	0.15	N/A	0.15
	<b>Total FTE</b>	<b>2.50</b>	<b>2.45</b>	<b>2.45</b>	<b>2.45</b>	<b>3.55</b>	<b>45%</b>	<b>1.10</b>
<b>Revenues</b>								
<b>Charges for Services</b>								
	Parking Pay Station Rev. Downtown							
4800	Pay Station Coin Income	\$ 6,710	\$ 3,500	\$ 8,000	\$ 8,000	\$ 8,000	0%	\$ -
4810	Pay Station Credit Income	\$ 42,002	\$ 31,794	\$ 63,555	\$ 63,555	\$ 65,000	2%	\$ 1,445
4820	Merchant Paid Parking	\$ 8,190	\$ 13,650	\$ 14,000	\$ 14,000	\$ 14,000	0%	\$ -
	<b>Subtotal Parking Fees</b>	<b>\$ 56,902</b>	<b>\$ 48,944</b>	<b>\$ 85,555</b>	<b>\$ 85,555</b>	<b>\$ 87,000</b>	<b>2%</b>	<b>\$ 1,445</b>
4510	Citations	\$ 47,323	\$ 128,761	\$ 60,000	\$ 70,000	\$ 100,000	43%	\$ 30,000
	<b>Subtotal Citations</b>	<b>\$ 47,323</b>	<b>\$ 128,761</b>	<b>\$ 60,000</b>	<b>\$ 70,000</b>	<b>\$ 100,000</b>	<b>43%</b>	<b>\$ 30,000</b>
<b>Miscellaneous Revenue</b>								
4710	Interest Income	\$ 12,427	\$ 269	\$ 400	\$ 400	\$ 1,000	150%	\$ 600
	<b>Total Miscellaneous</b>	<b>\$ 12,427</b>	<b>\$ 269</b>	<b>\$ 400</b>	<b>\$ 400</b>	<b>\$ 1,000</b>	<b>150%</b>	<b>\$ 600</b>
	<b>Total Revenue</b>	<b>\$ 116,652</b>	<b>\$ 177,974</b>	<b>\$ 145,955</b>	<b>\$ 155,955</b>	<b>\$ 188,000</b>	<b>21%</b>	<b>\$ 32,045</b>
<b>Expenses</b>								
<b>Personnel</b>								
	Salaries and Wages	\$ 56,775	\$ 60,553	\$ 65,380	\$ 65,880	\$ 116,962	78%	\$ 51,082
	Other Pay	\$ -	\$ -	\$ 7,505	\$ 7,505	\$ 7,000	-7%	\$ (505)
	Benefits, and Payroll Expenses	\$ 3,591	\$ 14,286	\$ -	\$ -	\$ 13,122	N/A	\$ 13,122
	<b>Total Personnel Expense</b>	<b>\$ 60,366</b>	<b>\$ 74,839</b>	<b>\$ 72,885</b>	<b>\$ 73,385</b>	<b>\$ 137,084</b>	<b>87%</b>	<b>\$ 63,699</b>
<b>Salaries &amp; Wages</b>								
6010	Full Time	\$ 33,646	\$ 38,618	\$ 65,380	\$ 65,380	\$ 43,856	-33%	\$ (21,524)
6020	Part Time	\$ 23,129	\$ 21,935	\$ -	\$ -	\$ 72,606	N/A	\$ 72,606
6030	Overtime	\$ -	\$ -	\$ -	\$ 500	\$ 500	0%	\$ -
	<b>Total Salaries &amp; Wages</b>	<b>\$ 56,775</b>	<b>\$ 60,553</b>	<b>\$ 65,380</b>	<b>\$ 65,880</b>	<b>\$ 116,962</b>	<b>78%</b>	<b>\$ 51,082</b>
<b>Other Pay</b>								
6140	Accrued Leave Buy Back	\$ -	\$ -	\$ 7,505	\$ 7,505	\$ 7,000	-7%	\$ (505)
	<b>Total Other Pay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,505</b>	<b>\$ 7,505</b>	<b>\$ 7,000</b>	<b>-7%</b>	<b>\$ (505)</b>
<b>Benefits</b>								
6111/6112	Retirement - Employer Contr.						N/A	\$ -
6120	Health Insurance	\$ 3,483	\$ 6,610	\$ -	\$ -	\$ 5,367	N/A	\$ 5,367
6125	FSA Contribution	\$ -	\$ -	\$ -	\$ -	\$ 392	N/A	\$ 392
6150	FICA Tax	\$ -	\$ 5,512	\$ -	\$ -	\$ 4,502	N/A	\$ 4,502
6155	Medicare Tax	\$ -	\$ 432	\$ -	\$ -	\$ 1,689	N/A	\$ 1,689
7415	Cell Phone	\$ 108	\$ 56	\$ -	\$ -	\$ 75	N/A	\$ 75
7416	457 Match	\$ -	\$ 1,676	\$ -	\$ -	\$ 1,097	N/A	\$ 1,097
	<b>Total Benefits</b>	<b>\$ 3,591</b>	<b>\$ 14,286</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 13,122</b>	<b>N/A</b>	<b>\$ 13,122</b>
	<b>Total Personnel</b>	<b>\$ 60,366</b>	<b>\$ 74,839</b>	<b>\$ 72,885</b>	<b>\$ 73,385</b>	<b>\$ 137,084</b>	<b>87%</b>	<b>\$ 63,699</b>
<b>Other Expenses</b>								
7130	Internet Access: Field-Use Devices	\$ 1,587	\$ 3,213	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
7230	Pay Stations: CALE Web Software	\$ -	\$ -	\$ 10,000	\$ -	\$ -	N/A	\$ -
7310	Office/Dept. Supplies	\$ 126	\$ 2,029	\$ 2,900	\$ 2,900	\$ 2,900	0%	\$ -
7440	Vehicle Maintenance and Supplies	\$ 225	\$ 180	\$ 3,060	\$ 3,060	\$ 3,060	0%	\$ -
7441	Vehicle & Equip. Fuel	\$ 1,489	\$ 679	\$ -	\$ 2,000	\$ 2,000	0%	\$ -
7450	Program Maintenance	\$ 9,073	\$ 4,357	\$ 3,500	\$ 3,500	\$ 8,000	129%	\$ 4,500
7524	Miscellaneous Bank Fees	\$ 28,556	\$ 9,666	\$ 12,109	\$ 12,109	\$ 15,000	24%	\$ 2,891
7550	Uniforms & Safety Supplies	\$ -	\$ 476	\$ 1,750	\$ 1,750	\$ 2,475	41%	\$ 725
7610	Pay Stations: Hardware Lease/Repair	\$ 47,643	\$ 17,160	\$ 15,900	\$ 15,900	\$ 15,900	0%	\$ -
7683	Sign Replacement/Installation	\$ -	\$ -	\$ 20,850	\$ -	\$ 20,850	N/A	\$ 20,850
8000	Pay Stations	\$ 5,848	\$ -	\$ -	\$ -	\$ -	N/A	\$ -
	<b>Total Other Expenses</b>	<b>\$ 94,547</b>	<b>\$ 37,760</b>	<b>\$ 73,069</b>	<b>\$ 44,219</b>	<b>\$ 73,185</b>	<b>66%</b>	<b>\$ 28,966</b>
	<b>Total Expenses</b>	<b>\$ 154,913</b>	<b>\$ 112,599</b>	<b>\$ 145,954</b>	<b>\$ 117,604</b>	<b>\$ 210,269</b>	<b>79%</b>	<b>\$ 92,665</b>
	<b>Net surplus/(deficit)</b>	<b>\$ (38,261)</b>	<b>\$ 65,375</b>	<b>\$ 1</b>	<b>\$ 38,351</b>	<b>\$ (22,269)</b>	<b>-158%</b>	<b>\$ (60,620)</b>

Parking Fund does not require General Funds Revenue for Expense Activity.

# Public, Education And Government (PEG)

PEG fees are paid by utility franchises to the City, and the revenue can be used by the City for public access channels such as the delivery of City Council meetings to the public via a live-stream.

Fund 51		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest	\$ -	\$ -	\$ -	\$ 200	\$ 200	0%	\$ -
4740	PEG Fees	\$ 18,546	\$ 24,491	\$ -	\$ 30,000	\$ 30,000	0%	\$ -
<b>Total Revenue</b>		\$ 18,546	\$ 24,491	\$ -	\$ 30,200	\$ 30,200	0%	\$ -
<b>Expenses</b>								
<b>Other Expenses</b>								
7610	Contract Services	\$ 8,544	\$ 8,236	\$ 6,760	\$ 6,760	\$ 12,000	78%	\$ 5,240
	Chamber Web streaming/Video Archive							
	Chamber Web camera replacement							
<b>Total Expenses</b>		\$ 8,544	\$ 8,236	\$ 6,760	\$ 6,760	\$ 12,000	78%	\$ 5,240

Public, Education And Government (PEG) does not require General Funds Revenue for Expense Activity.

# Billboard

Billboard revenue is collected by the City through lease agreements of billboards in various locations.

<b>Fund 60</b>		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Total FTE</b>		0.00	0.00	0.00	0.00	0.00	N/A	0.00
<b>Revenues</b>								
4710	Interest Income	\$ 7,939	\$ 2,470	\$ 3,000	\$ 3,000	\$ 3,000	0%	\$ -
4835	Billboard Revenues	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	0%	\$ -
<b>Total Revenue</b>		\$ 157,939	\$ 152,470	\$ 153,000	\$ 153,000	\$ 153,000	0%	\$ -
<b>Expenses</b>								
7611	Lobbyist	\$ 60,000	\$ 9,000	\$ 54,000	\$ 54,000	\$ 28,800	-47%	\$ (25,200)
7615	Publicity	\$ -	\$ 55	\$ -	\$ -	\$ -	N/A	\$ -
7661	Engineering/Architectural	\$ 23,060	\$ 48,633	\$ 9,000	\$ 9,000	\$ -	-100%	\$ (9,000)
	Transfer to GF	\$ -	\$ -	\$ -	\$ -	\$ 124,200	N/A	\$ 124,200
<b>Total Expenses</b>		\$ 83,060	\$ 57,688	\$ 63,000	\$ 63,000	\$ 153,000	143%	\$ 90,000

# Successor Agency

# Successor Agency ROPS

The Successor Agency Recognized Obligation Payment Schedule (ROPS) Fund pays the obligations on the State approved ROPS Form.

<b>Fund 63</b>		<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>Budget</b>	<b>Budget</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Estimate</b>	<b>Proposed</b>	<b>%▲</b>	<b>\$▲</b>
<b>Staffing Summary</b>								
No positions allocated		0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
<b>Total FTE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	<b>0.00</b>
<b>Revenues</b>								
4710	Interest	\$ 10,770	\$ 3,888	\$ -	\$ -	\$ -	N/A	\$ -
5020	Transfer in from Fund 64	\$ 1,151,682	\$ 517,991	\$ 1,149,146	\$ 1,149,146	\$ 1,144,672	0%	\$ (4,474)
<b>Total Revenue</b>		<b>\$ 1,151,682</b>	<b>\$ 517,991</b>	<b>\$ 1,149,146</b>	<b>\$ 1,149,146</b>	<b>\$ 1,144,672</b>	<b>0%</b>	<b>\$ (4,474)</b>
<b>Expenses</b>								
7610	Contract Services	\$ 1,850	\$ 8,324	\$ 14,300	\$ 14,300	\$ 8,300	-42%	\$ (6,000)
7815	Bond Interest Expense	\$ 847,380	\$ 838,197	\$ 1,134,846	\$ 1,134,846	\$ 1,136,372	0%	\$ 1,526
<b>Total Expenses</b>		<b>\$ 849,230</b>	<b>\$ 846,521</b>	<b>\$ 1,149,146</b>	<b>\$ 1,149,146</b>	<b>\$ 1,144,672</b>	<b>0%</b>	<b>\$ (4,474)</b>
<b>Net surplus/(deficit)</b>		<b>\$ 302,452</b>	<b>\$ (328,530)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>N/A</b>	<b>\$ -</b>

# Successor Agency RORF

The Successor Agency Redevelopment Obligation Retirement Fund (RORF) received Real Property Tax Trust Fund (RPTTF) revenues and transfers them to the ROPS and General Funds.

Fund 64		FY 2020	FY 2021	FY 2022	FY 2022	FY 2023	Budget	Budget
		Actual	Actual	Budget	Estimate	Proposed	%▲	\$▲
<b>Staffing Summary</b>								
	No positions allocated	0.00	0.00	0.00	0.00	<b>0.00</b>	N/A	0.00
	<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	N/A	0.00
<b>Revenues</b>								
4800	RPTTF from County	\$ 1,401,682	\$ 767,991	\$ 1,399,146	\$ 1,399,146	\$ <b>1,394,672</b>	0%	\$ (4,474)
	<b>Total Revenue</b>	<b>\$ 1,401,682</b>	<b>\$ 767,991</b>	<b>\$ 1,399,146</b>	<b>\$ 1,399,146</b>	<b>\$ 1,394,672</b>	0%	<b>\$ (4,474)</b>
<b>Expenses</b>								
7900	Transfer Admin. To General Fund	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ <b>250,000</b>	0%	\$ -
7900	Transfer To ROPS Fund	\$ 1,151,682	\$ 517,991	\$ 1,149,146	\$ 1,149,146	\$ <b>1,144,672</b>	0%	\$ (4,474)
	<b>Total Expenses</b>	<b>\$ 1,401,682</b>	<b>\$ 767,991</b>	<b>\$ 1,399,146</b>	<b>\$ 1,399,146</b>	<b>\$ 1,394,672</b>	0%	<b>\$ (4,474)</b>
	<b>Net surplus/(deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	N/A	<b>\$ -</b>

RESOLUTION NO. 22-2887

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, DETERMINING AND ADOPTING AN APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-23 FOR THE CITY OF ARTESIA IN ACCORDANCE WITH ARTICLE XIII B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA

WHEREAS, Article XIII B was added to the Constitution of the State of California at a General Election held on November 6, 1979;

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California, an annual appropriations limit must be established for this City; and

WHEREAS, in accordance with Section 7910 of the Government Code of the State of California fifteen days prior to the date of adoption of this resolution, documentation used in the determination of appropriations limit has been made available to the public.

NOW, THEREFORE, the City Council of the City of Artesia does hereby find, order and resolve as follows:

SECTION 1. The City Council determines that in accordance with Article XIII B of the California Constitution and Section 7901 of the California Government Code, that the appropriations limit for the 2022-23 fiscal year shall be \$14,083,524, as set forth in detail in the attached "EXHIBIT A".

SECTION 2. The Council reserves the right to modify or adjust the limit if necessary.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 21<sup>st</sup> of June, 2022.

\_\_\_\_\_  
MELISSA RAMOSO, MAYOR

ATTEST:

\_\_\_\_\_  
ERNESTO SANCHEZ, CITY CLERK

**Computation of Appropriation Limitation for Base Year (1978-79)  
and for the Fiscal Years 1980 thru 2023  
Beginning Data taken from 1978-79 Budget Report**

<b>BUDGET APPROPRIATIONS:</b>		<b>TOTAL</b>
Total of all appropriations (per page 4 of 1978-79 Budget report)	\$ 3,046,195	
Less appropriation not subject to limit	\$ 923,918	
Less Non-Proceeds of taxes	\$ 416,615	
Less Debt Service Appropriations	\$ -	
Add Excess User Fees	\$ -	
<b>APPROPRIATIONS SUBJECT TO LIMITATION - BASE YEAR (1978-79)</b>	<b>\$</b>	<b>1,705,662</b>
1979-1980 Appropriation Limit	\$ 1,843,236	
1980-1981 Appropriation Limit	\$ 2,066,659	
1981-1982 Appropriation Limit	\$ 2,238,450	
1982-1983 Appropriation Limit	\$ 2,404,067	
1983-1984 Appropriation Limit	\$ 2,468,436	
1984-1985 Appropriation Limit	\$ 2,610,260	
1985-1986 Appropriation Limit	\$ 2,737,400	
1986-1987 Appropriation Limit	\$ 2,832,844	
1987-1988 Appropriation Limit	\$ 2,921,882	
1988-1989 Appropriation Limit	\$ 3,026,994	
1989-1990 Appropriation Limit	\$ 3,199,982	
1990-1991 Appropriation Limit	\$ 3,342,372	
1991-1992 Appropriation Limit	\$ 3,782,282	
1992-1993 Appropriation Limit	\$ 3,814,446	
1993-1994 Appropriation Limit	\$ 3,955,817	
1994-1995 Appropriation Limit	\$ 4,032,108	
1995-1996 Appropriation Limit	\$ 4,251,980	
1996-1997 Appropriation Limit	\$ 4,471,910	
1997-1998 Appropriation Limit	\$ 4,738,789	
1998-1999 Appropriation Limit	\$ 5,004,052	
1999-2000 Appropriation Limit	\$ 5,323,843	
2000-2001 Appropriation Limit	\$ 5,682,985	
2001-2002 Appropriation Limit	\$ 6,229,109	
2002-2003 Appropriation Limit	\$ 6,258,854	
2003-2004 Appropriation Limit	\$ 6,509,730	
2004-2005 Appropriation Limit	\$ 6,816,029	
2005-2006 Appropriation Limit	\$ 7,259,211	
2006-2007 Appropriation Limit	\$ 7,605,539	
2007-2008 Appropriation Limit	\$ 7,998,884	
2008-2009 Appropriation Limit	\$ 8,413,777	
2009-2010 Appropriation Limit	\$ 8,542,135	
2010-2011 Appropriation Limit	\$ 8,394,263	
2011-2012 Appropriation Limit	\$ 8,637,657	
2012-2013 Appropriation Limit	\$ 8,997,357	
2013-2014 Appropriation Limit	\$ 9,523,282	
2014-2015 Appropriation Limit	\$ 9,575,489	
2015-2016 Appropriation Limit	\$ 10,022,791	
2016-2017 Appropriation Limit	\$ 10,650,784	
2017-2018 Appropriation Limit	\$ 11,106,747	
2018-2019 Appropriation Limit	\$ 11,573,088	
2019-2020 Appropriation Limit	\$ 12,017,450	
2020-2021 Appropriation Limit	\$ 12,451,989	
2021-2022 Appropriation Limit	\$ 13,048,315	
Computation of 2022-2023 Limit:		
County Change in population	0.71%	\$ 88,409.12
California per Capita increase	7.55%	\$ 946,800.06
<b>2022-2023 Appropriation Limit</b>		<b>\$ 14,083,524</b>

# Position Summary for Fiscal Year 2022-2023

FTE 2023

Mayor	Elected
Mayor Pro Tem	Elected
Councilmember	Elected
Councilmember	Elected
Councilmember	Elected

## **CITY MANAGER**

City Manager	1.000
Special Projects Manager	1.000
Administrative Secretary	1.000

## **PARKS AND RECREATION**

Parks & Recreation Manager	1.000
Parks & Recreation Assistant Manager	0.000
Parks & Recreation Supervisor	1.000
Recreation Program Coordinator	1.000
Recreation Program Coordinator	1.000
Parks & Recreation Leader 1 - FT	1.000
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader II	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.4125
Parks & Recreation Leader I	0.400
Parks & Recreation Leader I	0.350

## **ADMINISTRATION**

Deputy City Manager	1.000
Administrative Manager	0.000
Administrative Services Manager	0.000
Management Analyst	1.000
Management Analyst	0.000
Administrative Analyst	1.000

## **FINANCE**

Finance Manager	1.000
Assistant Finance Manager	1.000
Accounting Technician II	1.000
Accounting Technician II	1.000

**PUBLIC WORKS**

Special Projects Manager	1.000
Lead Maintenance Specialist	1.000
Maintenance Specialist I	1.000
Maintenance Specialist I	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000
Maintenance Worker II	1.000

**COMMUNITY DEVELOPMENT**

Community Development Director	1.000
Economic Development Manager	0.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer	1.000
Code Compliance Officer - PT	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475
Parking Enforcement Officer	0.475

**PLANNING**

Planning Manager	0.000
Assistant Planner	0.000
Planning Aide	0.000

**HUMAN RESOURCES**

Human Resources Manager	1.000
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**CITY CLERK**

City Clerk	1.000
Administrative Assistant	1.000
Administrative Assistant	1.000

<b>Position Summary Total</b>	<b>37.300</b>
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RESOLUTION NO. 22-2888

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE SALARY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

THE CITY COUNCIL OF THE CITY OF ARTESIA, CALIFORNIA DOES HEREBY RESOLVE:

WHEREAS, the California Public Employees' Retirement System requires by regulation, that the City Council approve and adopt a salary schedule for every employee position; and

WHEREAS, such salary schedule shall be available for public review; and

WHEREAS, posting of the salary schedule may be satisfied by listing on the employer's website.

NOW, THEREFORE, the City Council of the City of Artesia does hereby resolve, determine and order as follows:

SECTION 1. The Salary Schedule effective July 1, 2022 (Exhibit A) shall be posted on the City website.

SECTION 2. The Salary Schedule shall be retained and available for public inspection for not less than five years.

PASSED, APPROVED AND ADOPTED this 21<sup>st</sup> day of June 2022.

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MELISSA RAMOSO, MAYOR

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ERNESTO SANCHEZ, CITY CLERK

# City of Artesia Payroll Salary Schedule

Effective July 1, 2022

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Accounting Technician II	NE	Yearly	\$ 57,109.00	\$ 59,964.45	\$ 62,962.67	\$ 66,110.80	\$ 69,416.34
		Monthly	\$ 4,759.08	\$ 4,997.04	\$ 5,246.89	\$ 5,509.23	\$ 5,784.70
		Bi/Weekly	\$ 2,196.4998	\$ 2,306.3248	\$ 2,421.6411	\$ 2,542.7231	\$ 2,669.8593
		Hourly	\$ 27.4562	\$ 28.8291	\$ 30.2705	\$ 31.7840	\$ 33.3732
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Analyst	NE	Yearly	\$ 72,312.34	\$ 75,927.96	\$ 79,724.36	\$ 83,710.57	\$ 87,896.10
		Monthly	\$ 6,026.03	\$ 6,327.33	\$ 6,643.70	\$ 6,975.88	\$ 7,324.68
		Bi/Weekly	\$ 2,781.2439	\$ 2,920.3061	\$ 3,066.3214	\$ 3,219.6374	\$ 3,380.6193
		Hourly	\$ 34.7655	\$ 36.5038	\$ 38.3290	\$ 40.2455	\$ 42.2577
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Assistant	NE	Yearly	\$ 44,090.93	\$ 46,295.47	\$ 48,610.25	\$ 51,040.76	\$ 53,592.80
		Monthly	\$ 3,674.24	\$ 3,857.96	\$ 4,050.85	\$ 4,253.40	\$ 4,466.07
		Bi/Weekly	\$ 1,695.8048	\$ 1,780.5951	\$ 1,869.6248	\$ 1,963.1061	\$ 2,061.2614
		Hourly	\$ 21.1976	\$ 22.2574	\$ 23.3703	\$ 24.5388	\$ 25.7658
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Clerk	NE	Yearly	\$ 36,423.10	\$ 38,244.26	\$ 40,156.47	\$ 42,164.29	\$ 44,272.51
		Monthly	\$ 3,035.26	\$ 3,187.02	\$ 3,346.37	\$ 3,513.69	\$ 3,689.38
		Bi/Weekly	\$ 1,400.8886	\$ 1,470.9330	\$ 1,544.4796	\$ 1,621.7036	\$ 1,702.7888
		Hourly	\$ 17.5111	\$ 18.3867	\$ 19.3060	\$ 20.2713	\$ 21.2849
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Assistant Planner	NE	Yearly	\$ 65,668.28	\$ 68,951.69	\$ 72,399.27	\$ 76,019.24	\$ 79,820.20
		Monthly	\$ 5,472.36	\$ 5,745.97	\$ 6,033.27	\$ 6,334.94	\$ 6,651.68
		Bi/Weekly	\$ 2,525.7029	\$ 2,651.9881	\$ 2,784.5875	\$ 2,923.8169	\$ 3,070.0077
		Hourly	\$ 31.5713	\$ 33.1499	\$ 34.8073	\$ 36.5477	\$ 38.3751
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Code Compliance Officer	NE	Yearly	\$ 55,238.58	\$ 58,000.51	\$ 60,900.54	\$ 63,945.57	\$ 67,142.84
		Monthly	\$ 4,603.22	\$ 4,833.38	\$ 5,075.04	\$ 5,328.80	\$ 5,595.24
		Bi/Weekly	\$ 2,124.5609	\$ 2,230.7890	\$ 2,342.3284	\$ 2,459.4448	\$ 2,582.4171
		Hourly	\$ 26.5570	\$ 27.8849	\$ 29.2791	\$ 30.7431	\$ 32.2802
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Code Compliance Officer - Part time	NE	Yearly	\$ 24,009.96	\$ 25,210.46	\$ 26,470.98	\$ 27,794.53	\$ 29,184.26
		Monthly	\$ 2,000.83	\$ 2,100.87	\$ 2,205.92	\$ 2,316.21	\$ 2,432.02
		Bi/Weekly	\$ 923.4601	\$ 969.6331	\$ 1,018.1148	\$ 1,069.0205	\$ 1,122.4715
		Hourly	\$ 24.3016	\$ 25.5167	\$ 26.7925	\$ 28.1321	\$ 29.5387
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Maintenance Specialist I	NE	Yearly	\$ 53,975.25	\$ 56,674.01	\$ 59,507.71	\$ 62,483.09	\$ 65,607.25
		Monthly	\$ 4,497.94	\$ 4,722.83	\$ 4,958.98	\$ 5,206.92	\$ 5,467.27
		Bi/Weekly	\$ 2,075.9710	\$ 2,179.7696	\$ 2,288.7581	\$ 2,403.1960	\$ 2,523.3558
		Hourly	\$ 25.9496	\$ 27.2471	\$ 28.6095	\$ 30.0399	\$ 31.5419
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Lead Maintenance Specialist	NE	Yearly	\$ 65,263.51	\$ 68,526.69	\$ 71,953.02	\$ 75,550.67	\$ 79,328.21
		Monthly	\$ 5,438.63	\$ 5,710.56	\$ 5,996.09	\$ 6,295.89	\$ 6,610.68
		Bi/Weekly	\$ 2,510.1351	\$ 2,635.6419	\$ 2,767.4239	\$ 2,905.7951	\$ 3,051.0849
		Hourly	\$ 31.3767	\$ 32.9455	\$ 34.5928	\$ 36.3224	\$ 38.1386
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Maintenance Worker II	NE	Yearly	\$ 51,240.52	\$ 53,802.55	\$ 56,492.68	\$ 59,317.31	\$ 62,283.17
		Monthly	\$ 4,270.04	\$ 4,483.55	\$ 4,707.72	\$ 4,943.11	\$ 5,190.26
		Bi/Weekly	\$ 1,970.7893	\$ 2,069.3288	\$ 2,172.7952	\$ 2,281.4350	\$ 2,395.5067
		Hourly	\$ 24.6349	\$ 25.8666	\$ 27.1599	\$ 28.5179	\$ 29.9438
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Parking Enforcement Officer - Part-time	NE	Yearly	\$ 18,251.90	\$ 19,164.49	\$ 20,122.72	\$ 21,128.86	\$ 22,185.30
		Monthly	\$ 1,520.99	\$ 1,597.04	\$ 1,676.89	\$ 1,760.74	\$ 1,848.77
		Bi/Weekly	\$ 701.9962	\$ 737.0960	\$ 773.9508	\$ 812.6483	\$ 853.2807
		Hourly	\$ 18.4736	\$ 19.3973	\$ 20.3671	\$ 21.3855	\$ 22.4548
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Planning Aide	NE	Yearly	\$ 53,975.25	\$ 56,674.01	\$ 59,507.71	\$ 62,483.09	\$ 65,607.25
		Monthly	\$ 4,497.94	\$ 4,722.83	\$ 4,958.98	\$ 5,206.92	\$ 5,467.27
		Bi/Weekly	\$ 2,075.9710	\$ 2,179.7696	\$ 2,288.7581	\$ 2,403.1960	\$ 2,523.3558
		Hourly	\$ 25.9496	\$ 27.2471	\$ 28.6095	\$ 30.0399	\$ 31.5419
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Parks and Recreation Leader I -FT	NE	Yearly	\$ 35,093.60	\$ 36,848.28	\$ 38,690.70	\$ 40,625.23	\$ 42,656.49
		Monthly	\$ 2,924.47	\$ 3,070.69	\$ 3,224.22	\$ 3,385.44	\$ 3,554.71

		Bi/Weekly	\$ 1,349.7540	\$ 1,417.2417	\$ 1,488.1038	\$ 1,562.5090	\$ 1,640.6344
		Hourly	\$ 16.8719	\$ 17.7155	\$ 18.6013	\$ 19.5314	\$ 20.5079
<b>Classification Title</b>	<b>FLSA</b>	<b>Range</b>	<b>Step A</b>				
Parks and Recreation Leader I	NE	Hourly	\$ 15.75				
<b>Classification Title</b>	<b>FLSA</b>	<b>Range</b>	<b>Step A</b>				
Parks and Recreation Leader II	NE	Hourly	\$ 17.00				
<b>Classification Title</b>	<b>FLSA</b>	<b>Range</b>	<b>Step A</b>				
Parks and Recreation Leader III	NE	Hourly	\$ 18.25				
<b>Classification Title</b>	<b>FLSA</b>	<b>Range</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
Recreation Program Coordinator	NE	Yearly	\$ 55,238.58	\$ 58,000.51	\$ 60,900.54	\$ 63,945.57	\$ 67,142.84
		Monthly	\$ 4,603.22	\$ 4,833.38	\$ 5,075.04	\$ 5,328.80	\$ 5,595.24
		Bi/Weekly	\$ 2,124.5609	\$ 2,230.7890	\$ 2,342.3284	\$ 2,459.4448	\$ 2,582.4171
		Hourly	\$ 26.5570	\$ 27.8849	\$ 29.2791	\$ 30.7431	\$ 32.2802
<b>Classification Title</b>	<b>FLSA</b>	<b>Range</b>	<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>
Parks and Recreation Supervisor	NE	Yearly	\$ 60,762.47	\$ 63,800.59	\$ 66,990.62	\$ 70,340.15	\$ 73,857.16
		Monthly	\$ 5,063.54	\$ 5,316.72	\$ 5,582.55	\$ 5,861.68	\$ 6,154.76
		Bi/Weekly	\$ 2,337.0179	\$ 2,453.8688	\$ 2,576.5623	\$ 2,705.3904	\$ 2,840.6599
		Hourly	\$ 29.2127	\$ 30.6734	\$ 32.2070	\$ 33.8174	\$ 35.5082

# City of Artesia Payroll Salary Schedule

Effective July 1, 2022

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
City Manager- Contract - Hired on or after 1/27/2022	NE	Yearly	\$ 166,237.50	\$ 179,536.50	\$ 193,899.42	\$ 209,411.37	\$ 226,164.28
		Monthly	\$13,853.13	\$14,961.38	\$16,158.29	\$17,450.95	\$18,847.02
		Bi/Weekly	\$6,393.75	\$6,905.25	\$7,457.67	\$8,054.28	\$8,698.63
		Hourly	\$79.92	\$86.32	\$93.22	\$100.68	\$108.73
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Administrative Services Manager	E	Yearly	\$ 82,804.76	\$ 86,945.00	\$ 91,292.25	\$ 95,856.86	\$ 100,649.70
		Monthly	\$ 6,900.40	\$ 7,245.42	\$ 7,607.69	\$ 7,988.07	\$ 8,387.48
		Bi/Weekly	\$ 3,184.7985	\$ 3,344.0384	\$ 3,511.2403	\$ 3,686.8024	\$ 3,871.1425
		Hourly	\$ 39.8100	\$ 41.8005	\$ 43.8905	\$ 46.0850	\$ 48.3893
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Assistant Parks and Recreation Manager	E	Yearly	\$ 75,277.11	\$ 79,040.96	\$ 82,993.01	\$ 87,142.66	\$ 91,499.80
		Monthly	\$ 6,273.09	\$ 6,586.75	\$ 6,916.08	\$ 7,261.89	\$ 7,624.98
		Bi/Weekly	\$ 2,895.2734	\$ 3,040.0371	\$ 3,192.0389	\$ 3,351.6409	\$ 3,519.2229
		Hourly	\$ 36.1909	\$ 38.0005	\$ 39.9005	\$ 41.8955	\$ 43.9903
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Business License Specialist/Revenue Officer	E	Yearly	\$ 55,238.57	\$ 58,000.50	\$ 60,900.52	\$ 63,945.55	\$ 67,142.83
		Monthly	\$ 4,603.21	\$ 4,833.37	\$ 5,075.04	\$ 5,328.80	\$ 5,595.24
		Bi/Weekly	\$ 2,124.5604	\$ 2,230.7884	\$ 2,342.3279	\$ 2,459.4443	\$ 2,582.4165
		Hourly	\$ 26.5570	\$ 27.8849	\$ 29.2791	\$ 30.7431	\$ 32.2802
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
City Clerk - Appointed	E	Yearly	\$ 90,309.88	\$ 94,825.37	\$ 99,566.64	\$ 104,544.97	\$ 109,772.22
		Monthly	\$ 7,525.82	\$ 7,902.11	\$ 8,297.22	\$ 8,712.08	\$ 9,147.69
		Bi/Weekly	\$ 3,473.4569	\$ 3,647.1297	\$ 3,829.4862	\$ 4,020.9605	\$ 4,222.0086
		Hourly	\$ 43.4182	\$ 45.5891	\$ 47.8686	\$ 50.2620	\$ 52.7751
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Community Development Director	E	Yearly	\$ 96,330.59	\$ 101,147.12	\$ 106,204.47	\$ 111,514.70	\$ 117,090.43
		Monthly	\$ 8,027.55	\$ 8,428.93	\$ 8,850.37	\$ 9,292.89	\$ 9,757.54
		Bi/Weekly	\$ 3,705.0226	\$ 3,890.2737	\$ 4,084.7874	\$ 4,289.0267	\$ 4,503.4781
		Hourly	\$ 46.3128	\$ 48.6284	\$ 51.0598	\$ 53.6128	\$ 56.2935
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Economic Development Manager	E	Yearly	\$ 106,228.11	\$ 111,539.51	\$ 117,116.49	\$ 122,972.31	\$ 129,120.93
		Monthly	\$ 8,852.34	\$ 9,294.96	\$ 9,759.71	\$ 10,247.69	\$ 10,760.08
		Bi/Weekly	\$ 4,085.6965	\$ 4,289.9813	\$ 4,504.4803	\$ 4,729.7044	\$ 4,966.1896
		Hourly	\$ 51.0712	\$ 53.6248	\$ 56.3060	\$ 59.1213	\$ 62.0774
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Executive Assistant/Events Coordinator	E	Yearly	\$ 60,762.42	\$ 63,800.55	\$ 66,990.57	\$ 70,340.10	\$ 73,857.11
		Monthly	\$ 5,063.54	\$ 5,316.71	\$ 5,582.55	\$ 5,861.68	\$ 6,154.76
		Bi/Weekly	\$ 2,337.0163	\$ 2,453.8671	\$ 2,576.5605	\$ 2,705.3885	\$ 2,840.6579
		Hourly	\$ 29.2127	\$ 30.6733	\$ 32.2070	\$ 33.8174	\$ 35.5082
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Manager of Public Works	E	Yearly	\$ 96,330.59	\$ 101,147.12	\$ 106,204.47	\$ 111,514.70	\$ 117,090.43
		Monthly	\$ 8,027.55	\$ 8,428.93	\$ 8,850.37	\$ 9,292.89	\$ 9,757.54
		Bi/Weekly	\$ 3,705.0226	\$ 3,890.2737	\$ 4,084.7874	\$ 4,289.0267	\$ 4,503.4781
		Hourly	\$ 46.3128	\$ 48.6284	\$ 51.0598	\$ 53.6128	\$ 56.2935
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E
Management Analyst	E	Yearly	\$ 75,277.11	\$ 79,040.96	\$ 82,993.01	\$ 87,142.66	\$ 91,499.80
		Monthly	\$ 6,273.09	\$ 6,586.75	\$ 6,916.08	\$ 7,261.89	\$ 7,624.98
		Bi/Weekly	\$ 2,895.2734	\$ 3,040.0371	\$ 3,192.0389	\$ 3,351.6409	\$ 3,519.2229
		Hourly	\$ 36.1909	\$ 38.0005	\$ 39.9005	\$ 41.8955	\$ 43.9903

# City of Artesia Payroll Salary Schedule

Effective July 1, 2022

Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Deputy City Manager	E	Yearly	\$ 127,473.75	\$ 133,847.43	\$ 140,539.81	\$ 147,566.80	\$ 154,945.14	\$ 162,692.39
		Monthly	\$ 10,622.81	\$ 11,153.95	\$ 11,711.65	\$ 12,297.23	\$ 12,912.09	\$ 13,557.70
		Bi/Weekly	\$ 4,902.8364	\$ 5,147.9782	\$ 5,405.3772	\$ 5,675.6460	\$ 5,959.4283	\$ 6,257.3997
		Hourly	\$ 61.2855	\$ 64.3497	\$ 67.5672	\$ 70.9456	\$ 74.4929	\$ 78.2175
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Finance Manager	E	Yearly	\$ 106,228.11	\$ 111,539.51	\$ 117,116.49	\$ 122,972.31	\$ 129,120.93	\$ 135,576.98
		Monthly	\$ 8,852.34	\$ 9,294.96	\$ 9,759.71	\$ 10,247.69	\$ 10,760.08	\$ 11,298.08
		Bi/Weekly	\$ 4,085.6965	\$ 4,289.9813	\$ 4,504.4803	\$ 4,729.7044	\$ 4,966.1896	\$ 5,214.4991
		Hourly	\$ 51.0712	\$ 53.6248	\$ 56.3060	\$ 59.1213	\$ 62.0774	\$ 65.1812
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Accounting Manager	E	Yearly	\$ 82,804.76	\$ 86,945.00	\$ 91,292.25	\$ 95,856.86	\$ 100,649.70	\$ 105,682.19
		Monthly	\$ 6,900.40	\$ 7,245.42	\$ 7,607.69	\$ 7,988.07	\$ 8,387.48	\$ 8,806.85
		Bi/Weekly	\$ 3,184.7985	\$ 3,344.0384	\$ 3,511.2403	\$ 3,686.8024	\$ 3,871.1425	\$ 4,064.6996
		Hourly	\$ 39.8100	\$ 41.8005	\$ 43.8905	\$ 46.0850	\$ 48.3893	\$ 50.8087
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Administrative Manager	E	Yearly	\$ 86,945.00	\$ 91,292.25	\$ 95,856.86	\$ 100,649.71	\$ 105,682.19	\$ 110,966.30
		Monthly	\$ 7,245.42	\$ 7,607.69	\$ 7,988.07	\$ 8,387.48	\$ 8,806.85	\$ 9,247.19
		Bi/Weekly	\$ 3,344.0385	\$ 3,511.2404	\$ 3,686.8025	\$ 3,871.1426	\$ 4,064.6997	\$ 4,267.9347
		Hourly	\$ 41.8005	\$ 43.8905	\$ 46.0850	\$ 48.3893	\$ 50.8087	\$ 53.3492
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Administrative Secretary	E	Yearly	\$ 55,238.57	\$ 58,000.50	\$ 60,900.52	\$ 63,945.55	\$ 67,142.83	\$ 70,499.97
		Monthly	\$ 4,603.21	\$ 4,833.37	\$ 5,075.04	\$ 5,328.80	\$ 5,595.24	\$ 5,875.00
		Bi/Weekly	\$ 2,124.5604	\$ 2,230.7884	\$ 2,342.3279	\$ 2,459.4443	\$ 2,582.4165	\$ 2,711.5373
		Hourly	\$ 26.5570	\$ 27.8849	\$ 29.2791	\$ 30.7431	\$ 32.2802	\$ 33.8942
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Assistant to the City Manager	E	Yearly	\$ 75,277.11	\$ 79,040.96	\$ 82,993.01	\$ 87,142.66	\$ 91,499.80	\$ 96,074.79
		Monthly	\$ 6,273.09	\$ 6,586.75	\$ 6,916.08	\$ 7,261.89	\$ 7,624.98	\$ 8,006.23
		Bi/Weekly	\$ 2,895.2734	\$ 3,040.0371	\$ 3,192.0389	\$ 3,351.6409	\$ 3,519.2229	\$ 3,695.1840
		Hourly	\$ 36.1909	\$ 38.0005	\$ 39.9005	\$ 41.8955	\$ 43.9903	\$ 46.1898
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Human Resources Manager	E	Yearly	\$ 82,804.76	\$ 86,945.00	\$ 91,292.25	\$ 95,856.86	\$ 100,649.70	\$ 105,682.19
		Monthly	\$ 6,900.40	\$ 7,245.42	\$ 7,607.69	\$ 7,988.07	\$ 8,387.48	\$ 8,806.85
		Bi/Weekly	\$ 3,184.7985	\$ 3,344.0384	\$ 3,511.2403	\$ 3,686.8024	\$ 3,871.1425	\$ 4,064.6996
		Hourly	\$ 39.8100	\$ 41.8005	\$ 43.8905	\$ 46.0850	\$ 48.3893	\$ 50.8087
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Parks & Recreation Manager	E	Yearly	\$ 82,804.76	\$ 86,945.00	\$ 91,292.25	\$ 95,856.86	\$ 100,649.70	\$ 105,682.19
		Monthly	\$ 6,900.40	\$ 7,245.42	\$ 7,607.69	\$ 7,988.07	\$ 8,387.48	\$ 8,806.85
		Bi/Weekly	\$ 3,184.7985	\$ 3,344.0384	\$ 3,511.2403	\$ 3,686.8024	\$ 3,871.1425	\$ 4,064.6996
		Hourly	\$ 39.8100	\$ 41.8005	\$ 43.8905	\$ 46.0850	\$ 48.3893	\$ 50.8087
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Planning Manager	E	Yearly	\$ 85,487.41	\$ 89,761.78	\$ 94,249.87	\$ 98,962.37	\$ 103,910.48	\$ 109,106.01
		Monthly	\$ 7,123.95	\$ 7,480.15	\$ 7,854.16	\$ 8,246.86	\$ 8,659.21	\$ 9,092.17
		Bi/Weekly	\$ 3,287.9774	\$ 3,452.3763	\$ 3,624.9951	\$ 3,806.2449	\$ 3,996.5571	\$ 4,196.3849
		Hourly	\$ 41.0997	\$ 43.1547	\$ 45.3124	\$ 47.5781	\$ 49.9570	\$ 52.4548
Classification Title	FLSA	Range	Step A	Step B	Step C	Step D	Step E	Step F
Special Projects Manager	E	Yearly	\$ 85,487.41	\$ 89,761.78	\$ 94,249.87	\$ 98,962.37	\$ 103,910.48	\$ 109,106.01
		Monthly	\$ 7,123.95	\$ 7,480.15	\$ 7,854.16	\$ 8,246.86	\$ 8,659.21	\$ 9,092.17
		Bi/Weekly	\$ 3,287.9774	\$ 3,452.3763	\$ 3,624.9951	\$ 3,806.2449	\$ 3,996.5571	\$ 4,196.3849
		Hourly	\$ 41.0997	\$ 43.1547	\$ 45.3124	\$ 47.5781	\$ 49.9570	\$ 52.4548